

# Peninsulas EMS Council CISM Team

Minutes, December 3, 2007

## Team Members Present

John Gleason  
Kim Bryan  
Don Swope  
Jeff Hammack  
Tina Rice  
Randy Garner  
Hershel Kreis  
Barbara Vest  
Ellen Vest

## Team Members Excused

Faith Smagalski  
Bev Mele  
Ralph Carrington  
Denise Hammond  
Vickie Snyder  
Ralph Worley  
Ross Thompson  
Phyllis Hammock  
Herbert Hammock  
Dawn Linton

## Guest

Scott Edelman, VSP CISM Team

**Meeting Began at 6:30 pm** with the introduction of team members and guests. Christmas dinner was provided by the Council and catered by Gidi.

The September minutes were distributed prior to the meeting and the team voted to dispense with the reading during the meeting. The motion was made by Jeff and seconded by Hershel.

## State Committee Report

Faith attended the state committee meeting but was not present to give a report. She now sits on the committee as does Ellen.

## Membership Status

*New members' applications awaiting review include Tammy Gray, EMS/RN and Josephine Crockett, Mental Health out of Rappahannock General Hospital\**

## Old Business

- The intervention review survey originally designed by Ralph W. and Barbara was reviewed. It still needs a cover letter of explanation, but is otherwise ready for use. The letter with the survey is to be sent to the main contact with the agency 2-3 days after the intervention and when completed, returned to the Council office. The motion to put this into effect was made by Jeff and seconded by Hershel.
- Jeff presented the third revision of the 2007 edition of the Manual. The only part remaining to be refined is the section having to do with the descriptions of the interventions. It was decided by the membership present, that the Manual workgroup could make the final revisions without bringing the product back to meeting. That way, the finished product will be available at the March meeting. It was decided that copies of the interventions section would be distributed to the

- membership by email for review and comments within two weeks before the workgroup met for the final time.
- The CISM Group and Individual Combined Class scheduled for October was postponed until after the first of the year due to low registration. It will be decided if that class will continue to be a three day class or just a two day Basic Group Intervention class.

### **New Business**

There was no new business on the agenda.

### **Team Activity Report**

There was only one intervention and that was immediately after the last meeting. Ellen reported that it will be included with the Team Activity Report in March.

### **For the Good of the Order**

Ellen distributed copies of the OEMS production *Virginia CISM: Looking Back – Moving Forward (EMSAT October 18, 2006)*

### **Meeting Adjourned at 8:00 pm**

The next meeting will be March 10<sup>th</sup> at 7:00pm. Please make note on your calendars and make every attempt to attend.