

March 11, 2002

Members Present: PEMS Staff:

- Barbara Vest
- Jane Senyk
- Ralph Worley
- John Gleason
- Denise Hammond
- Ellen Vest

The meeting was opened at 7:20 p.m. Minutes of the previous meeting were distributed, along with a copy of the registration form for the State CISM Annual Training and an article on resolutions. Ellen explained that Jim Masten had another meeting he had to attend, but he did send the agenda and his apologies.

Ralph stated that Linda Hodges, Jim Masten, and himself have a meeting scheduled later this month to meet with the two psychologists who expressed an interest in team involvement. A report on their findings will be given at the next meeting.

Solutions continue to be investigated on how to meet the need for a clinical coordinator for our team. In the meantime, Ralph is working jointly with Linda to fulfill the leadership position until further decisions can be made.

Ellen reported that Jim is submitting for a grant to cover pagers. He is also looking into updating brochures and posters. The need for updating these materials was agreed upon by all present.

Ralph stated he had met with the police chiefs from 4 area departments. Included in the meeting was an update on the availability of CISM for their personnel.

Training: Ellen had selected a portion of a video tape concerning floods in the late '90s and CISM, but those present decided to preempt the video with a discussion led by Ralph on the Impact of 9/11 and how it has changed our perspective of what is "critical".

Following training a discussion evolved concerning the difficulty accessing applications, having meeting notices sent in a timely manner, and getting minutes distributed to members immediately following meetings. Consensus of those present was to support Ralph in a letter he will write to the executive director of PEMS requesting Ellen handle the administrative responsibilities for the team. This would appear to be a reasonable request considering her long time membership on the team, CISM experience, and staff status with the council. Ellen did state that Jim is pursuing representation of our team on the PEMS

Board of Directors. John stated he would be interested in fulfilling such a position if it comes about.

The most recent contact list was distributed. Ralph stated he wants to make a concerted effort to get everyone to the next meeting. The list was divided among those present to make phone calls about a week before the next meeting to encourage attendance. It would be desirable to have the council send meeting notices 2 weeks in advance.

Refreshments were enjoyed.

John stated that the ICISF has announced a conference for the same weekend as the State Conference. The Virginia Annual Training will be held in Virginia Beach May 29-June 1, 2002. The correct address for registration is: VA CISM PO Box 28237 Richmond, VA 23228

John also shared that when the state CISM committee was reorganized the number of members was limited to 10. Since there are more than 10 teams in the state, representatives are now rotated. John will no longer be a representative on the committee, however he can attend meetings but will not have the right to vote on matters of business.

The team activity has been very limited since our last meeting. Two one-to-ones were done (paperwork still needs to be submitted on both).

A discussion developed concerning how specific the minutes should be concerning team activity. Concern of confidentiality as well as the logistics of accurate information was shared as reasons for non-specific data being recorded. Consensus of those present was to continue recording team activity in the same manner as we have in the past. A reminder was given that all team activity should be reported in writing (a new form has been developed) and submitted to Jim Masten at PEMS.

The next meeting will be at 7 p.m. on June 10, 2002 at the PEMS office building.

The meeting was adjourned at 8:25 p.m.