

**Joint Meeting of the Pre-Hospital Committees  
Peninsulas EMS Council, Inc.  
Gloucester, Virginia 23061-2348**

**October 11, 2005**

Call to Order:

Scott Little, the Vice Chair of the Middle Peninsula Pre-Hospital Committee, called the meeting to order at 7:00 p.m.

The following members were present:

Don Wilson	PEMS Staff
Ricky Kinser	Poquoson
Lynne Harvey	Ft. Eustis
Scott Little	Gloucester
George Vetar	Mar-Mac
Scott Hudson	NNPHC
David Barrick	Newport News
Ronnie Weston	Newport News
Mike Marcon	PEMS BOD
Billy Tolson	Montross VRS
Suzanne Tolson	Montross VRS
Terrence McGregor	Gloucester RCC
Kim Johnson	JCCFD
Craig Topping	Hampton Fire Dept
John Davenport	PEMS Staff/York
John Cooke	PEMS Staff

Don Wilson announced that the Peninsula group would have a short meeting immediately following to discuss committee openings for the Peninsula Pre-Hospital Committee.

Minutes from the October 4, 2004 were reviewed with comments to be updated as recommended in the meeting.

Introductions by each present.

No business from the last meeting.

Terry McGregor distributed copy of the draft Preceptor Manual prepared by Rappahannock Community College. He briefly reviewed the contents of the draft to include program goals and scope of the program. RCC plans to have the first EMT-Intermediate class next fall.

Manual would be provided for use for all in-house training with each agency working from the same manual for consistency. Manual includes information for graduation requirements and standard evaluation guidelines. Preceptor would complete evaluations and student performance. This is an accredited program to include college credits.

Program was created due to diminishing number in volunteers and new staff. Trainers at the intermediate level are limited in numbers.

Community College put package together with accredited program for the 2006-2007 school year. Coalition was formed to try to get citizens involved. Community College wanted to participate- \$100,000 in RSAF seed money was made available to PEMS in order to stimulate cooperative interest in solving the many problems facing EMS agencies. Rappahannock Community College (RCC) put package together with accredited program for the 2006-2007 school year. Four video conferencing systems were purchased by PEMS with RSAF money. Four video systems purchased for video conferencing. These will be loaned to RCC and other trainers in the region to proliferate learning opportunities.

#### CAREpoint

John Cooke reviewed CAREpoint Program. There will be a delay in the software program. Gately Communications has indicated that it will take 8 – 12 weeks for installation. Last demonstration will be on November 4, 10:00 a.m. at Tappahannock Hospital.

John Cooke updated on the Diversion Meeting. Indicated on-going problems with the divert system and does not help with overload in hospitals with various different problems. A modified solution is to distribute patients – no more roll call after second hospital. They will be coordinating with hospital to determine how patients are distributed. Program starts on October 17. Jim Masten will be chairing meetings.

John Cooke reviews RSAF Grant. Grant was created to be initiative to create leaders in the community for QA and QI. Still working on development the process. Asked for input – is this useful or do are there any other ideas to develop a QA program.

Discussion regarding useful spending of Grant. Suzanne Tolson commented that there is a real need. Model has to be efficient for usefulness.

Don Wilson indicated that the Regional QA staff position still available. Application is available on the web site. This is a full time position with requirements to work with different agencies. PEMS would like to be the first, but if it is not possible to hire, then monies would be returned to OMS. The important issue is to create a position that will work for the identified issues. Qualifications include RN or paramedic with, QA experience, data collection and statistical processing experience. Possibility of a retired nurse.

#### Protocol Testing.

Mandated my medical advisor to prove that tech have knowledge of policies and protocol. Tied to waiver of Requirement for safe testing. If you have cards and estimated number of calls.

Should be tied to protocol testing. Exploring web page possibilities and taking the test on line. Issue of security pass and verification of testing. Lynne Harvey indicated that she is interesting in working on the project. This project has been in the works for a number of years.

Discussion regarding the methods of testing. Don Wilson instructed John Cooke to address issue of testing. Suggested PEMS develop manual.

Protocol Printing. Some have requested pocket size. Will produce if agencies are interested in paying for copies to defray the cost of printing.

RSAF Review Committee will meet on October 22, 2005 at PEMS to hear justifications by agencies/organizations requesting RSAF funding. Two representatives' form the three Pre-Hospital Committees will serve. The President for PEMS BOD has appointed Marsha Weatherwax, the PEMS Treasurer to chair the committee.

Reminder for narcotics waste documentation requirements for providers.

Northern Neck will host next joint meeting. Agreed to meet at PEMS office.

### Adjournment

The meeting was adjourned at approximately 9:25 p.m. The next meeting of the **Joint** Meeting of the Pre-Hospital Committees will be in October 2006.