

Peninsulas EMS Council, Inc.

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Protocols, Policies and Procedures

Meeting Minutes

February 7, 2008

1. **Call to order**

Tom Ezell called to order the regular meeting of the Protocols, Policies and Procedures Committee at 10:28 on February 7, 2008 in the conference room of Sentara Williamsburg Regional Medical Center.

2. **Introductions**

The following members were present:

- Robert Lee – Newport News Fire Department
- Lori Messina – Deltaville VRS
- Sal Messina – Deltaville VRS
- Lynne Hurley – Fort Eustis
- Mark Kain – Newport News Fire Department
- John Davenport – York County Fire and Life Safety
- Donna Pabst –
- Dennis Hulbert – King William Volunteer Fire and Rescue
- Sheila Wanner – Abingdon VRS

The following PEMS representatives were present:

- Tom Ezell
- Jo Richmond

The following guests were present:

- Wayne Berry - OEMS

3. **Approval of minutes from last meeting**

Minutes of previous meeting were reviewed and accepted.

4. **Old Business**

a. **Zofran** – Pharmacy sheet was approved by committee to be sent to the MAC. There was discussion on adding Zofran to the Pain Management Protocol. There was discussion on taking active vomiting out of the indications.

1. **Vomiting** – There was discussion on separating the protocol into two different trees – one for vomiting with Phenergan and one with Nausea with Zofran. To get the MAC on board with leaving the Phenergan, would we have it with Medical Control Orders?

b. **Ativan** – Protocol was approved by committee as it was adjusted at the Jan. meeting.

c. **Combative Patients Protocol** – Was approved with the following changes:

- #2 under third bullet, Consider Haloperidol (Haldol) 5mg IV or IM, then restrain patient.
- There was also discussion to do a patient restraint skill sheet and refer to it under #2

d. **New Proposed Protocols**

1. Needle Cricothyroidotomy – Approved as currently written with Header changed on page #2
2. Surgical Cricothyroidotomy – Approved with the following changes: Add to header, OMD Approved Skill Only, Fix the “Smiley Face” icon, Change wording under Procedure #4 to – Use Cricothyroidotomy kit or make a vertical incision until the membrane is exposed. Carry the incision in each direction until the total length is approximately 1.5 to 2.0 cm. #5 would change to – Make a horizontal incision through the membrane approximately 1 cm, then insert the scalpel handle and rotate 90 degrees to the incision, use a curved hemostat, or your index finger to open the airway. At the end of #6 – add until balloon is just inside the trachea. Change header on page 2.
3. Nasogastric Tube Insertion – Under Contraindication – add “Recent” to Nasal Surgery, Add maxiofacial trauma. Under Procedure #1 – Change to “Estimate the insertion length by superimposing the tube from the nose to the ear and then to the Xiphoid Process. Add diagram for the measurement.
4. External Cardiac Pacing – Approved with the following changes: Under clinical indication – Delete #2, Under the Procedures - #2 Apply defibrillation/pacing pads per manufacturer’s recommendations.
5. Central Venous Access Device – Approved with the following changes: Add to header “OMD Approved Skill”, Under Devices – Delete

#B, Under Procedure - #1 Delete "AV fistulas, and grafts, #4 Delete "but site may be functional...Leave in "Do not use if blood cannot be withdrawn, and Delete entire Caution section

5. **Adjournment**

Tom Ezell adjourned the meeting at 12:05. Next meeting, Thursday, April 3, 2008 at 10am in the PEMS conference room.

Minutes submitted by: Jo Richmond