

Middle Peninsula Prehospital Committee Meeting

April 15, 2003

Members Present:

Julie Glover	Abingdon Volunteer Fire and Rescue
Glenn Mantell	Mathews Rescue Squad
Lynn Langley	Mathews Rescue Squad
Susan Frishkorn	RWRH
Sean McNulty	Gloucester Fire and Rescue
Wayne Reisner	Abingdon Volunteer Fire and Rescue
Cynthia Barlowe	Central Middlesex Rescue
Debbie Wilson	West Point Fire and Rescue
Dudley Olsson	West Point Fire and Rescue

Guests:

County of Mathews	Joe Gately, Gately Communications Company
	Mary Ewell, Mathews County Sheriff's Office
Office	Julie A. Kaylor, Mathews County Administrators
	Pokey Harris, L. Robert Kimball and Associates
Abingdon Vol Fire	Mike Hudgins, President
and Rescue	Rusty Mabry, Chief
	Michael Brown, Assistant Chief

Phillip Veek, Assistant Chief – Rescue

Gloucester Fire & Rescue Karen Jowers

PEMS Staff: Don Wilson

The meeting was called to order by Julie Glover at 7:00 pm. Minutes of the December 17, 2002 meeting were reviewed. The motion to approve the minutes was made by Wayne Reisner, appropriately seconded and approved without dissent.

New Business:

A. RSAF Grant justifications were heard by the members from representatives of:

- **Abingdon Volunteer Fire and Rescue**
- **County of Mathews**
- **Gloucester Volunteer Fire and Rescue**

After presentations and clarifications, the representatives left the meeting. The members discussed the grant applications and voted on each. The Executive Director recorded the votes and will, in accordance with established procedures promulgated by the Office of Emergency Medical Services, report those vote-scores electronically to Richmond not later than April 24, 2003.

The Grant Applications will be attached to a copy of these minutes and remain on file in the Council Office.

B. New C-Collars which have been adopted for Tidewater EMS (TEMS)

Glenn Mantell asked about the status of the inquiry into the C-Collars which TEMS is using. Apparently Glenn had communicated his interest to the PEMS Office previously, but the Executive Director could not remember

the inquiry. The issue was tabled for report by Don Wilson at or prior to the next regular meeting of committee.

Action Item: Don Wilson

Old Business:

MCI Trailer Update – Julie Glover announced that the Middle Peninsula Mass Casualty Incident Trailer is complete and will be placed in an ACTIVE status effective this date. The following applies:

Costs: The shared costs of the trailer has been determined and each agency will be invoiced for their share (\$1,651.00 each for; Adingdon, Gloucester, Mathews, Urbana and Deltaville). The invoices will be mailed to the agencies on April 16, 2003. Cost breakdown is attached to the minutes maintained on file in the Council Office.

Note: Representatives from West Point will inquire of their agency leadership if they wish to be a part of the MCI Trailer partnership. If the agency approves, they will be asked to provide funding in the amount of \$1,651.00 to help purchase adult and pediatric disposable back boards for the trailer.

Action Item: Debbie Wilson will report back to the council office the result of her inquiry of the West Point Leadership regarding their participation.

Trailer Housing: The Abingdon Volunteer Fire and Rescue staff pulled the MCI Trailer to the meeting and all committee members had the opportunity to see the finished product. The Trailer was to be returned to Abingdon for a short period and then taken to Gloucester for permanent housing.

Action Item: Sean McNulty is to report the relocation to Gloucester to the Council Office which will then let all agencies know the exact location of the MCI Trailer.

Utilization Procedure: The policy which guides the housing, transporting, upkeep and maintenance will be determined and the policy established in writing for dissemination to all agencies. In the meantime, the following have access to keys for the locking mechanism on the Trailer: Sean McNulty of Gloucester, Michael Brown of Abingdon and a copy is located in the Council Office.

Action Item: Glenn Mantell to write utilization policy and submit to the Chair of the committee. Once approved, the Council Office will disseminate to all agencies.

Inventory: The inventory of the MCI Trailer was given to the Council Office for smooth formatting and dissemination to all agencies.

Action Item: Don Wilson

Julie Glover recognized the significant accomplishment of Assistant Chief Michael Brown of Abingdon for his attention to detail in the configuration and outfitting of the MCI Trailer. His actions assured the effective and efficient realization of this important rescue asset in the Middle Peninsula. The committee expressed appreciation for his hard work and enthusiasm.

Good of the Order:

Adjournment:

Motion was made, seconded and supported, without dissent, to adjourn at 9:15 pm. The next meeting will be on June 17, 2003 at 7 pm in the council office.

Submitted:

Don D. Wilson, Executive Director