

**Peninsulas EMS Council, Inc., Northern Neck Prehospital Committee  
(NNPHC)**

**Minutes – 10 July 2002**

**Rappahannock General Hospital, Kilmarnock, Virginia**

**The NNPHC met in regular session this date.**

***Officers Present:***

- **Frances Bowen, Northumberland County Rescue Squad  
(Chair)**
- **Craig Rice, Kilmarnock-Lancaster Rescue Squad (Vice Chair)**

***Officers Absent:***

**None**

***Members Present:***

- **Gaylord Belfield, Richmond County Rescue Squad**
- **Cindi deCapiteau, Mid-County Volunteer Rescue Squad**
- **Harold Conley, Richmond County Rescue Squad**
- **Ferman E. Dixon, Westmoreland County Volunteer Rescue Squad**
- **Debbie Duckett, Montross Volunteer Rescue Squad**
- **Granville Fisher, Jr., Westmoreland County Volunteer Rescue Squad**
- **Scott Hudson, Rappahannock General Hospital**
- **Paul Sutherland, Rappahannock General Hospital**
- **Nancy Wagner, Mid-County Volunteer Rescue Squad**
- **Pam Walker, Upper Lancaster Volunteer Rescue Squad**

***Member Agencies Absent:***

- **Callao**
- **Mattaponi**
- **Tappahannock**
- **Upper King & Queen**

***PEMS Representatives Present:***

**None**

**Minutes**

Minutes from April meeting adopted without change.

### Nominating Committee

Nominating committee found Nancy Wagner to be a suitable candidate as vice chairman of the NNPHC. Wagner declined the nomination.

Frances Bowen noted that one traditional responsibility of committee chairmanship is attending the regular board of directors meetings at the PEMS office in Gloucester. These meetings start at 7:00 p.m. and dinner is served. However, Bowen further explained, the PEMS bylaws no longer require that the committee's representative at board of directors meetings must be the chairman or vice chairman.

Committee members nominated Debbie Duckett (Montross) who, having the misfortune of a long drive from Montross to Kilmarnock, arrived after the NNPHC meeting had begun.

Duckett graciously accepted the nomination. Nancy Wagner moved to elect Duckett as Vice Chair, 2<sup>nd</sup> by Rice. The vote passed unanimously.

### Constitution and Bylaws

Bowen mentioned that new procedures in the PEMS constitution and bylaws have been adopted to support a higher level of participation in NNPHC activities by operational medical directors and squads.

### RGH EMS Coordinator

James Todd is the new EMS coordinator at RGH. Todd held the position at RGH several years ago. The assignment gives him automatic membership as a NNPHC member. Todd will be on site at RGH on Wednesdays. 435-8255, at [rghems@yahoo.com](mailto:rghems@yahoo.com).

Todd said he will continue EMS procedures and policies initiated by Scott Hudson, whom Todd is replacing. Among these is electronic communication via the e-list, [rghems@yahoogroups.com](mailto:rghems@yahoogroups.com), which will be used to communicate with NNPHC members and others about EMS activities at RGH.

### Grants

Conley asked about the disposition of funding requests to OEMS during the spring grant cycle. Grant awards have not been announced formally and nobody present at this meeting had any inside information.

### Two-EMT Rule on ALS calls

Duckett asked about procedures for obtaining a variance to the 2-EMT rule on ALS calls. Bowen outlined the process, commenting that the variance request form is available on the OEMS website.

Sutherland noted that the situation, when it occurs, should be documented on the PPCR. deCapiteau added that it's a good idea for squads operating a call under the terms of the variance to notify medical control in advance.

### Transfer of Power

Bowen officially transferred NNPHC chairmanship to Rice. Rice commented that he is happy to talk to everybody about NNPHC matters, but since he works nights, he does not customarily answer his telephone. He urges callers to leave a message on his answering machine so he can return calls. If you call Craig, be aware that the greeting on his answering machine is usually weird, which is probably the best way to tell that you have the right number.

Rice's contact information: Phone 435-6819

Email [guig@rivnet.net](mailto:guig@rivnet.net) and [guig422001@yahoo.com](mailto:guig422001@yahoo.com)

### Next meeting

October 9, 2002, Tappahannock. Rice will arrange for a meeting room at Riverside Tappahannock Hospital.