

Peninsulas EMS Council Inc.

Board of Directors Meeting

January 14, 2004

MEMBERS PRESENT

Willard Hicks

Jaime Sanderson *

Craig Rice

Mike Marcon

Wayne Berry

Joan Ross

John Burton

David Barrick

Julie Glover

Kirk Havens

Dr. Kim Mitchell

Elizabeth Martin

Michael Player

Stephen Porter

***substitute for Don West**

Special Guests:

Lonnie Byrd – MedResolve

Gary Brown - Director - VAOEMS

Tim Kimble – Regional OEMS Representative

Absent:

Kenneth D. Eades, Excused

Mary Morin - Excused

Gaynor Callis

Charles Burgess - Excused

Staff:

Don Wilson

Dane Davis

Jim Masten

Tom Ezell

Jeannie Dunston

Call to Order

The meeting commenced with eating and conversing with our guests. Everyone introduced himself or herself and at approximately 6:20 pm, the meeting was called to order by the President.

Approval of minutes from September Meeting:

Tim Kimble suggested correction to reflect that Gary Brown (who was stated in the September minutes to be Director of EMS Management) is the Director of VA Office of EMS. The minutes were corrected.

No other corrections or amendments were offered and Dr Havens made a motion to approve the minutes as corrected. The motion was appropriately seconded by David Barrick and carried without dissent.

Mr. Wilson:

Presented a graphic representation of current financial posture as compared to the annual plan. In general, the anticipated revenues and expenses are on target with

minor deviations. It is anticipated that performance at the end of the current fiscal year will enable the council to meet all programmatic objectives and realize a small surplus which can be returned to a contingency fund account (Money Market or Certificate of Deposit). Graphic representations distributed at this meeting are on file in the council office behind these minutes and may be reviewed upon request.

Staff Announcements

Continuing Education: \$17,500 is available to provide instructor reimbursement to teach continuing education. No instructor has come forward for reimbursement. Trainers have been notified and we are hoping that they will begin to seek reimbursement for their efforts in providing continuing education in the EMS Community.

Accredited Training Sites: Goal is set for PEMS to have an accredited training site in each of the three planning districts within the region. Funding has been made available to help each site achieve accreditation (Up to \$15,500.00 each). Dane Davis will continue to coordinate efforts in this endeavor.

Audit: the annual audit has been completed by Goodman And Company. They reported that we are practicing acceptable accounting principles. Mr. Wilson noted for the new board members that the staff has no direct access to any PEMS funds. Checks have to be signed by two parties; the President and Treasurer and that banking transfers have to be done by one of those two officers.

EMSystem: Jim Masten briefly summarized the EMSystem Hospital Diversion program and distributed EMSystem summary adhoc charts which represented operations over the past 3 months. Flu season affected all the facilities with the EMsystem. Jim noted the system is not being used to its full potential by some users. EMsystem meeting to be held tomorrow; Riverside Regional in the round room to look at the internal facilities with a goal on trying to move forward with it. Support is needed from the hospitals themselves. Those facilities representatives present were encouraged to have decision –makers present at the meeting. Liz Martin asked why Rappahannock General and Riverside Tappahannock were not on the summary charts. Jim noted that they do not go on divert because they have no other hospitals to divert to. However, their representatives were encouraged to attend this important user meeting to address policy considerations for the entire region. Steve Porter of Sentara Hampton Careplex asked why Langley and the VA Hospital were not included in the comparison data. Jim explained that the VA Hospital has not been reopened since the hurricane (ER is closed). Langley Air Force Base Hospital is always on special divert (case by case divert).

Note: Several Staff Announcement documents were distributed at the meeting and are attached behind the minutes on file in the Council Office.

Old Business:

By consent, old business was tabled to accommodate the presentations of two guest speakers.

Presentations:

Mr. Lonnie Byrd, Principal of MedResolve Incorporated was introduced to enable a brief introduction to hospital preparedness and his company's role in helping hospitals within the PEMS-TEMS regions identify needs and actions required to increase their capabilities to respond to untoward events in the community wherein great numbers of casualties might be sustained. Mr. Byrd distributed hand-out materials and those materials are on file in the Council Office behind these minutes. They may be examined upon request.

Mr. Gary Brown, the Director of the Office of Emergency Medical Services for the state of Virginia was introduced and provided brief introductory remarks. He enlightened the Board with some of his thoughts relating to the delivery of prehospital care in Virginia; where he viewed the state in the present and where he thought we may be heading in the future.

New Business: None

Good of Order

Dr. Mitchell just returned from the National Association of EMS Providers. Encourage to check out their website for good resources: NAEMSP.org.

There being no further business, David Barrick made a motion to adjourn and the motion was seconded by Dr. Havens. The motion was carried without dissent.

The next meeting of the Board of Directors will occur on Wednesday, April 14, 2004 in the Council Office, beginning at 6 pm.

Respectfully submitted:

Don D. Wilson, Secretary to the Board of Directors