

Peninsulas Board of Directors Meeting
July 13, 2005
6PM

Members Present

Dr. Kimberly Mitchell
David Barrick
John Burton
Wayne Berry
Mike Marcon
Susan Frishkorn
Julie Glover
Dr. Kirk Havens
Elizabeth Martin
Marsha Weatherwax

Excused

Michael Player
Kenneth Eades
Thomas Keithley
Jamie Sanderson

Absent

Craig Rice
Williard Hicks
Charles Burgess
Sherry Adkins

Staff

Don Wilson
Dane Davis
Tom Ezell
Jeannie Dunston

Call to order

The president called the meeting to order at 6:17 PM. Motion to accept the minutes of the April 13, 2005 meeting as presented was made by Dr. Mitchell, seconded by Liz Martin and was carried unanimously.

Presentation to the Board:

Mr. Wilson presented the end of Fiscal Year 2005 financial status based on actual performance and the internal budget for Fiscal Year 2006 based on receipt of the approved contract with the Virginia Department of Health for 2006. Graphics used at the meeting are attached to these minutes in electronic format to the board members as well as on file in the Council Office behind the official copy of these minutes.

Liz Martin asked about a strategy with respect to designating /accumulation of funds in our Money Market and CD Funds accounts. ***Action item: Mr. Wilson and staff will brain-storm methods of accumulating/designating funds and recommend a Council strategy for tracking/transferring/expending such funds for savings, capital improvement projects or in support of board approved community endeavors. The other councils will be asked to share their philosophies and strategies. Action required not later than the next regular meeting of the board.***

Dane Davis briefed the board relative to the following:

- RSAF update for fall 2004 and Spring 2005 Cycles

Coronary Observation Radios (COR) update - 6 hospitals need communications upgrade, but only 5 have elected to participate. RSAF Grant was for one-half (\$75,000) the projected cost (\$150,000). Some hospitals have already had walk-through with the vendor and are proceeding with the upgrades. The Council has invoiced OEMS for the RSAF infusion of \$75,000 for the COR Project. We will ask OEMS if the \$15,000 for the one hospital which probably won't participate can be distributed to the other hospitals. Play or no-play decision by the hospital not now participating will be required by last day of 2005. The remainder of the RSAF project status report is attached to these minutes for reference.

- Coalition Update

Deane Davis reported that Suzanne Tolson will lead a project with Rappahannock Community College as an independent contractor to seek accreditation to provide an EMS Intermediate Curriculum at both locations in the Northern Neck with remote presentations for didactic work and collocations for all practical work. Mr. Davis also reported that he and Mrs. Tolson are soon traveling to Southwestern and/or Central Shenandoah councils to evaluate their existing programs with community colleges. He also reported that the Rural Health Coalition funding has been requested from OEMS (\$80,000 seed money).

- Reported the three new RSAF Grants approved for the council in the Spring Cycle

The council was approved to conduct staff development (\$15,000). It is envisioned that offerings will be developed and made available by the council to every council who wishes to send their staff members for training/exposure

We were also approved to advertise the need for involvement by citizens in the Northern Neck in their EMS Agencies as volunteers. (\$3,000) Appropriate assistance will be sought from businesses who may wish to participate in this campaign. Dr. Havens cautioned that the provisions of the Sarbanes-Oxley Legislation needed to be considered prior to entering such a partnership between a non-profit and for-profit entity. The staff will assure that proper protocols are followed and prior to approaching this project in earnest will seek further advice from Dr. Haven.

The other Grant was for the development/conduct of a study to determine “Best Practice” models in the region with respect to EMS Agency response times. We are to report the results of this study to the OEMS/Governors EMS Advisory Board (\$20,000).

Old Business

RSAF “Rodeo”: Mr. Wilson gave everyone a draft copy of the new policy regarding the evaluation and grading of RSAF requests. He asked all to consider the draft and to forward recommendations/comments to him electronically prior to end July. The Rodeo system will be effective in time for the Fall Cycle of the RSAF Review. He also invited Dr. Haven to “volunteer” as the Chair of this committee. However, Dr. Haven declined to commit at this time, but would consider after he became familiar with the concept and demands placed on the committee. Mr. Wilson indicated that no commitment was being sought at this time, but that he would like all non-EMS agency-affiliated board members to consider placing their names in contention to chair the committee. The chair will be appointed by the President and ordinarily serve for 3 years to add depth and continuity to the process.

EMS Awards: Dane said this year was good, and that, at the last minute, we did get recommended candidates for the awards. We were able to make awards in all categories. The awards banquet drew more than 100 people and, next year promises to be even bigger and better. Dane thanked all the staff for their hard work of bringing it together. Gary Brown and Scott Winston from the OEMS attended and noted to Mr. Wilson that “PEMS has very good candidates for the governor’s awards”.

New Business:

- Dr. Kirk Havens made a motion that a slate consisting of Julie Glover for President, David Barrick for Vice President and Marsha Weatherwax as Treasurer be considered for acclimation. This motion was seconded by Liz Martin and carried unanimously. The approved slate will hold office until the July, 2006 Board Meeting.

- A new position has been approved and funded by the OEMS.

A Performance Improvement Specialist will be hired for quality improvement activities. Advertisement for this position will start immediately.

- Other –

Dr. Mitchell announced she has been notified that she will receive an appointment to the Governors EMS Advisory Boards. She will inform the board of the details when she knows them.

The meeting was appropriately adjourned at 7:29 PM. The Executive committee met for a brief session after adjournment to consider personnel issues.

The Board will meet in Regular Session on Wednesday, October 12, 2005 in the Council Office beginning at 6 pm.

Very respectfully submitted:

Don D. Wilson
Executive Director
Secretary to the Board.