



Peninsulas Emergency Medical Services Council, Inc.
Board of Directors Meeting
Regular Session



Wednesday January 9, 2008

MINUTES

The meeting was called to order at 6:25 PM by President Julie Glover, Members present:

Board Members

Liz Martin
David Barrick
Marsha Weatherwax
Renee Rountree
Mark Westfall
Michael Player
Scott Hudson
Kirk Havens
Kenneth Eades

Willard Hicks
Julie Glover
Dr. Cheryl Lawson (via phone)

Excused

Jaime Sanderson

Staff

John Cooke
Jo Richmond
Jeff Meyer
Jeannie Dunston

Jim Masten
Tom Ezell
Ellen Vest

Guests

Thom Schwalenberg (York County FLS)
Amy Green (James City County FD)
Wayne Berry (OEMS)

Wayne Berry (OEMS)
Gaynor Callis (Riverside Walter Reed Hospital)

1. Approval Meeting Minutes: A motion was made by Renee Rountree and seconded by Willard Hicks to accept the minutes. The motion passed unanimously.
2. Agenda Changed:
 - Agenda was changed by Executive Board due to Proposed Regional Council Regulations and areas.
 - The auditor from Goodman and Co. was canceled and John Cooke announced that he would email the final audit for FY07.
3. Proposed Regional Council Service Areas
 - The proposed Regional Council Service areas were discussed in length by the board. John Cooke gave report of how the proposed Council Restructure came about and what the plan was for the staff, agencies and public comments.
 - Chief Player explains why the OEMS is doing all the changes now.
 - Dr. Lawson spoke on the 2007 regional council survey and said that the original plan was to bring down the councils from 11 to 8 and the proposed map has only 7 councils. Could be possible for us to rally together and have the state recommend 8 councils instead of 7.
 - Jeff Meyer explained the OEMS Criteria for restructuring and the proposed Regional EMS Council Service area considerations.

Peninsulas Emergency Medical Services Council, Inc.
Board of Directors Meeting Minutes
01-09-08

- Julie announced that the staff should be commended for first thinking about our agencies before their own personal jobs. She also stated a concern of this matter for our agencies.
- Dr. Havens recommended Del Harvey Morgan to step in and volunteered to arrange a meeting with him.
- Julie recommended having staff draft a sample letter that agencies could place their letterhead on and send out to OEMS, politicians, and any other persons that could effect change. She noted to send information out to all agencies and committees to announce the proposed council restructure to make sure everyone is well informed.
- David Barrick explained the Governor's Advisory Board position on this matter. The advisory board announced that there will be no more studies or committees for this issue.
- Chief Player asked for a motion on this; suggest that we not wait to talk to politicians after agencies, etc. and the signatures of the document. Call them now and ask if they have any suggestions on handling this.
- The board asked Jeff Meyer to take the OEMS criteria and make a bulleted document outlining the criteria and how PEMS is changed by the proposal for those criteria.
- Coordination to go to politicians:
 - Julie asked Dr. Havens to coordinate information and/or contact of all legislators.
 - A letter is to be started with bullet points and sent to agencies. Jeff Meyer is to take all significant issues and make sure they are correct.
- Ask for support from all Board of Supervisors in PEMS region on this issue. Mark Westfall volunteered to get in touch with all county governments and fire chiefs in the PEMS region and appointed Jo Richmond to go with Mr. Westfall to put the issues at hand before these government agencies.
- Jo Richmond asks for a Board Member to travel with her to the Northern Neck Pre Hospital Committee. Liz Martin volunteers to go. This will be the first meeting to help the Northern Neck agencies to digest this issue.
- Dr. Lawson volunteers to take people to see Sen. Tommy Normet who is a personal friend. She also asked for all selling points from Jeff to take to the State Medical Advisors Committee on January 17th. Julie put Dr. Lawson in charge of the doctors in the PEMS region on the MAC committee and the State Medical Directors that Dr. Dudley chairs to put the issues out at hand and let them they know we need them to be behind the issues at hand.
- Kenny Eades will take the issues to the County Administrators. The meeting schedules for each Governing County were discussed so that Mr. Eades can get the information to them before their supervisor meetings.
- We will get all comments in to Tim Perkins by Feb 29th which is the deadline for the public to comment to the OEMS.
- A Board members only section will be developed by Ellen Vest on the PEMS website so that documents can be put up for BOD use. Contact information can be put up on the site by BOD members to inform each other who has been notified.

Peninsulas Emergency Medical Services Council, Inc.
Board of Directors Meeting Minutes
01-09-08

- In conclusion it was decided by the Board to not wait for the resolution letter to go to agencies first. The resolution letter will be ready on Friday January 11, 2008 by Jeff Meyer to be sent out to agencies, politicians, board members, committee heads, etc.
 - No motion on any action was put into force until the resolution is confirmed by constituents.
 - The question was asked if we should hire a lawyer and it was decided by the board that it was not necessary. Renee Rountree advised that we could go on Google and search for sample resolutions to get the information needed. She also volunteered to write the document and/or help with it.
 - Willard Hicks noted that Plan B should be formed if we cannot change the proposed issues. The decision was made that the process will go thru quickly and we would have plenty of time to come up with plan B.
4. Closing of General Session: Julie thanked every one for coming.
- The next Board meeting was set for special session Wednesday February 13, 2008.
5. Closed Session: Motion to go into closed session for a personnel matter was made by Kirk Havens and 2nd by Mark Westfall.
- Discussion was held.
 - **Motion to come out of closed session made by Marsha Weatherwax and Kirk Havens (unanimous approval)**

The board returned to open session and confirmed that only matters pertaining to personnel issues were discussed

6. Executive Director
- **Motion made by Mark Westfall and 2nd by Willard Hicks to terminate John with 30 days pay. Move Jeff Meyer to Interim Executive with a recommendation of a \$2000.00 bonus by the Executive Committee. Decision also made to advertise for new director (unanimous approval).**
7. Adjournment: Motion to adjourn by Mark Westfall seconded by Willard Hicks (Unanimous approval). Meeting was adjourned (9:25 pm)