

Peninsulas EMS Council, Inc.

Second Quarter FY 2007 (October 1 to December 30, 2006)
Program Report

Bold underlined items reference section of OEMS contract
Bold items denote OEMS deliverables completed this quarter

1. Budget and Contract –
 - a. **The Fall Cycle of the Rescue Squad Assistance Fund has been completed.** The Virginia funds available for the cycle were \$4,059,832.99. The Virginia-wide requests for assistance was roughly twice that total. PEMS agencies and organizations requested funding for 20 items/programs. All but 5 were funded. One of two requests from King William was not funded; 3 of 3 requests from Lancaster County were not funded and 1 of 3 requests Hampton Division of Fire and Rescue was not funded. The council requests were approved as follows:
 - PEMS Protocol Testing Software (\$15K) – full funding
 - Notebook Computers (2) (\$1.5K) – 50/50 funding
 - Epinephrine Auto-Injectors (\$22.5K) – full funding
 - HMERT Tow Vehicle Additions (\$15K) – full funding
 - b. **All PEMS/OEMS Contract deliverables were executed and reported on time.**
2. Board of Directors –
 - a. **The Board of Directors met in Regular Session on October 11, 2006.** The minutes of that meeting are found on the PEMS Website and have been placed in LOTUS NOTES as required by our contract with the VDH.
3. CTS:
 - a. **Section E5 Held 2 Consolidated Test Sites testing 61 students.** Contracted with 13 Evaluators, 11 Patients, 2 Table Managers, and 2 Moulage Techs and 1 Equipment Manager.
 - b. **Section E6 All Consolidated Test Sites were conducted without incident.**

- c. Jeannie Dunston completed work on a CTS Operations Manual that will serve as a guide in case someone inexperienced must conduct a test site.

4. Performance Improvement:

- a. PI Committee: Continues to make great progress with
 - i. 2 meetings with 60% attendance.
 - ii. 6 MIR conducted
 - iii. The committee is continuing to move forward with great data collection and moving into the education phase of the PI process.
 - iv. Quarterly PI Report Includes:
 - 1. Trauma Triage
 - 2. Medication Box Usage
 - 3. STAT Box Study
 - v. Assisting Trauma Center with collection of PPCR from the field after Aviation has been used.
- b. 11 Medical Incident Reports reviewed
 - i. 6 forward the PI committee
 - ii. 5 individual agency issues that were handled by PEMS staff or forward to the agencies for action.
- c. Quality improvement contacts:
 - i. Receiving good response from
 - Riverside Regional Medical Center
 - Mary Immaculate Hospital
 - Riverside Walter Reed Hospital
- d. Trauma Patient Care Management class was held on October 19th at Riverside Walter Reed with assistance from LifeEvac.
- e. Met with Dr. Young to discuss the possible study of using air transportation for potential Cardiac Catheterization patients in outlying areas.
- f. 12 Lead Transmission improvements
 - i. Attend an educational on CarePoint system (with Jim Masten)
 - ii. Currently communicating 12 lead transmission options to hospitals and EMS agencies.
- g. Field observation (Ft. Eustis, Abingdon)
- h. State-wide PI efforts
 - i. Held a Performance Improvement meeting with other regional councils during the EMS Symposium
 - ii. Been asked to assist ODEMS PI committee on January 22nd.

- iii. Provided advice to TJEMS & TEMS at their requests.
- iv. Been assigned to teach a Quality Management class at the 2007 EMS Symposium.

CISM:

- a. **A team meeting which included a Gidi catered Christmas dinner was held December 5th. 14 Team Members were present.**
 - b. Special team training has been scheduled for February. A committee will meet to update the Team Manual, and another committee will be meeting with new applicants.
 - c. Team activity included 9 Debriefings and a Defusing. Our Mental Health team members have also assisted with the Virginia State Police interventions done recently on the Southside.
 - d. The Virginia EMS Symposium had a class that put a very negative light on CISM. Ellen Vest coordinated an effort to have a Virginia CISM display set up. The custom sign purchased by PEMS for the kiosk was very appreciated by the State CISM Committee. Four 2-day passes to the State CISM Conference in Virginia Beach were raffled off. A survey on the effectiveness of past CISM interventions was included in the Symposium handouts. Only a small percentage of those were turned in.
 - e. Ellen attended the State CISM Committee meeting in November in Richmond and is scheduled to attend the International Critical Incident Stress Foundation 9th World Congress in Baltimore in February.
 - f. Ellen has now completed 16 hours towards her Masters degree in Human Services Counseling, which will enhance her work with CISM.
5. Pre-Hospital Committees:
- a. Joint Pre Hospital Committee met on October 10th.
 - i. 20 EMS providers attended
 - ii. Discussions of Protocol Testing and Update Printing
 - b. Peninsula: Met on December 12th. at the Poquoson Fire Department.
 - i. A workgroup continued to make great progress on Emergency Preparedness for Nursing Homes and Assisted Living Facilities Project. PEMS

successfully submitted an RSAF Grant request to partially fund a seminar to bring these facilities together with EMS, in an effort to discuss emergency plans.

- c. Middle Peninsula: Did not meet this quarter due to illness.
- d. Northern Neck: No Report

6. MAC:

- a. The Joint Medical Advisors Committee met on December 7th in the new Sentara Williamsburg Regional Medical Center. 8 OMD's, 7 regional staff and 18 guests were present. The meeting started with a greeting from the hospital administrator.
- b. Kevin Pierce of the Peninsula Health District addressed the joint committee on the Cities Readiness Initiative.
- c. Dr. Dudley spoke on the future of the EMT programs and certification testing.
- d. The group discussed the fact that our protocols and medications have grown and are no longer as similar as many believe. The problem was brought to light and a list of discrepancies was commissioned.
- e. No additional medications or dual region protocols were presented.
- f. **Section B1b RMD Contract**: Cheryl Lawson was elected as a Co-chair elect for the PEMS MAC. This was done to allow her time to get accustomed to what the position entails in anticipation of Dr. Mitchell leaving the area.
- g. PPP: The PPP met on November 28 in Williamsburg Regional Medical Center. The committee worked on and submitted two new protocols (ALS Adult IO and ALS Vomiting) to be presented to the MAC. They also submitted changes for 7 existing protocols.
- h. Pharmacy Phase II of the STAT Box trial is well underway. Blue boxes are being exchanged in RRMC's ER. Data is being collected. We added two additional agencies to the trial (Lifecare and Matthews). We currently have 18 agencies participating in the trial
- i. ALS Coordinator paperwork being redesigned to reflect changes needed in protocol standards training.

7. Education:

- a. **Section D7a An Instructor Networking Meeting was held October 21st. 10 of our instructors attended and Wayne Berry presented updated information from OEMS. A very good interaction took place concerning and between those coordinating high school EMT classes. The next is scheduled February 10th after the OEMS Instructor Update at PEMS.**
- b. The 16-hour flip-flop Spanish for EMS class is scheduled for days one to be March 24/25 and days two will be March 31/April 1. Laurel Byrd, Spanish Teacher at Mathews High School, is the primary instructor and plans are being attempted to bring in an instructor from the Charlottesville area who taught a class on Spanish sentence structure at the EMS Symposium. It is planned that Hispanics from different backgrounds will be brought in for some actual conversational practice.
- c. John Cooke attended the Rappahannock Community College EMS Advisory Board meeting in Tappahannock.
- d. John was also invited to serve on the Middlesex County career and technical education committee.
- e. We have secured funding through a RSAF grant to purchase Protocol testing software. Currently we are finalizing the exact number of providers that will be tested and brainstorming the procedure. Jeff Meyer is working with our computer support provider to specify a file server.
- f. Put forth EMT Instructor Steve Puckett of King William County as our representative to Pilot a competency based EMT-B program.

8. Communications:

- a. EMSsystem: EMSsystem is no longer funded by VHHA and as of January 1, 2007 is no longer being used.
- b. WebEOC
 - i. Jim Masten attended WebEOC training on December 11th at TEMS
 - ii. Developed and distributed revised Policy and Procedure replacing EMSsystem with WebEOC.
 - iii. Continue to plan training for WebEOC
 - iv. Jim Masten will be PEMS primary representative for matters involving WebEOC

- c. Jim Masten and John Cooke attended MCI Workgroup meeting at the TEMS office in Norfolk on December 27th.
 - d. **Section A4c & C5: Annual and Quarterly Reports are now available on the web site and Lotus Notes, fulfilling in part the deliverable for OEMS to publish these reports.**
 - e. Web site:
 - i. **Section D3b This has been kept up on a regular basis with primary attention being given to the main page with its available information.**
 - ii. Completed and posted 2007 calendar.
9. Symposium:
- a. 5 staff members attended EMS Symposium in Norfolk, November 7th through the 12th.
 - b. Served as room hosts for at least 25 classes.
 - c. Staff members attended Town Hall Meeting of EMS Advisory Board.
 - d. Jeff Meyer hosted a meeting to update other councils on PEMS PI accomplishments.
 - e. Staff hosted Instructor Update Session.
 - f. Made reservations for next years Symposium.
 - g. Two PEMS regional award winners received state awards. Donald "Terry" Hall Outstanding Telecommunicator and Williamsburg Community Health Foundation for Outstanding Contribution to EMS.
10. Other Staff Activities:
- a. Staff held several meetings with our new Office of EMS Program Representative, Mr. Wayne Berry.
 - b. **Section A4f Jeannie Dunston updated BOD and other Committee rosters on Lotus Notes.**
 - c. **Posted Quarterly and Annual Reports on Lotus Notes**
 - d. John Cooke participated in the Cities Readiness Initiative Meeting in conjunction with Public Health officials to explore options for distributing antibiotics in the event of a biological attack.
 - e. Several staff members participated in HRMMST exercise in Portsmouth on October 23rd.
 - f. John Cooke attended "Strategic Recruiting Seminar" presented by Goodman and Co.

- g. Jim Masten and John Cooke attended REACTS Radiation Training at Riverside Regional.
- h. John Cooke met with the River Counties Community Foundation to discuss grant funding for agencies in their area. Those agencies were notified when funding opportunities became available.
- i. Interviewed for and hired Jo Richmond as the Rural Field Coordinator.
- j. John Cooke attended Goodman and Co. Payroll Seminar.
- k. John Cooke attended "Financial Management for Non-Financial Managers" Seminar in Virginia Beach.
- l. Don Wilson continued representing the council at meetings of the Regional EMS Council Executive Directors Group, as member of the Virginia State Trauma/Triage Oversight Committee (and Chair of the sub-committee on Performance Improvement), as Co-Chair of the HRMMRS Oversight Committee. He also is a volunteer member of the Board of Managers for the Hampton Roads Specialty Hospital.