



Peninsulas EMS Council, Inc.

Performance Improvement

PO Box 2348, Gloucester, VA 23061

Phone: (804) 693-6234 Fax: (804) 693-6277

www.peninsulas.vaems.org

Meeting Minutes

October 15, 2007

1 Call to order

Tom Schwalenberg called to order the regular meeting of the Performance Improvement Committee at 10:06 am on 10/15/2007 in the PEMS Conference Room.

2 Introductions

The following members were present:

- R. Lee – Newport News
- J. Monk – Hampton DFR
- L. Miller – Riverside Regional Medical Center
- J. Davenport- York County Fire and Life Safety
- K. Jowers – Gloucester VFR
- W. Berry - OEMS

The following PEMS representatives were present:

- Jeff Meyer
- Jo Richmond
- Ellen Vest
- Tom Ezell

3 Approval of minutes from last meeting

Minutes of previous meeting were reviewed and accepted.

4 Old Business

a PI Projects

1. Trauma (Trauma Triage Project) – Focus changed to all major trauma patients meeting the Trauma Triage Criteria. There were 9 trauma diversions from Sentara Careplex to Riverside Regional Medical Center. 7 – Discharged, 1 – Pediatric Burn, and 1 – Stabbing to the face.
2. Operational – Nothing Reported
3. Medical
 - (1) STEMI Project Update – Jeff held a teleconference with the STEMI Ctrs. and refined the data fields of information to be collected. Need to identify the STEMI's and new LBBB. Centers requested letter from PEMS regarding the patient confidentiality issues. Jeff will be meeting with Sentara Williamsburg Regional Medical Center regarding some minor separate issues. STEMI paperwork will come from the STEMI Center and then the PPCR will be requested from the Agency.

b PI Committee Action Items

1. Medical Air Transportation – The need for a policy/protocol for transporting medical patients is on the agenda for the next Protocol, Policy and Procedure Committee meeting.

c Agency PI Reports – Jeff is behind in sending out the individual agency reports, but they will be available soon. He reviewed the new template for the agency reports.



Peninsulas EMS Council, Inc.

Performance Improvement

PO Box 2348, Gloucester, VA 23061

Phone: (804) 693-6234 Fax: (804) 693-6277

www.peninsulas.vaems.org

- d Six Sigma (EMS) Training** – The training has been set up for January 23 & 24, 2008. Six Sigma is a national program for problem solving using statistics. Designed toward EMS on how to use PI projects. Question – ***Will computer access be needed during this class?*** Class size will be limited 15 participants and the class will first be open to members of the Performance Improvement Committee. If interested, please notify Jeff.
 - e PI E-Newsletter** – Still need a few articles – Gloucester/Hospice?, Hampton/STEMI's?, and Riverside Regional Medical Center/Penetrating Trauma?
 - f FY 08 OEMS Contract Update**
 - 1. Letter to OEMS (Combined Committees)- Letter was sent to OEMS requesting a combination of both committees. Still waiting for a reply back.
 - 2. PI Template – Sent OEMS a copy of the new Performance Improvement template, waiting for approval. T. Schwalenberg would like a letter sent to OEMS stating that we are unable to meet the contract obligations if we have not received notice back on approval of our requests.
- 5 New business**
- a Letter to EMS Agencies** – Letter to agencies requesting participation in the PI projects will be sent out by mail.
- 6 Medical Case Reviews** – There were 3 incidents up for medical review which were discussed.
- 7 Good of the Order** – W. Berry wanted to acknowledge the good work being done by the Performance Improvement Committee.
- 8 Adjournment**
- T. Schwalenberg adjourned the meeting at 11:15 am.

Next Meeting: November 19, 2007, 10 am at PEMS