



Peninsulas Emergency Medical Services Council, Inc.

PO Box 1297, 6876 Main Street

Gloucester, VA 23061

Office (804) 693-6234 - Fax (804) 693-6277

Board of Directors Meeting Minutes

Meeting Date: 21 September 2016

Meeting Location: PEMS

Chaired By: J. Glover

Begin Time: 6:30 p.m.

End Time: 7:46 p.m.

Minutes Submitted By: R. Blymyer

Draft Approved Date: 12-21-16

Members Present:	Members Absent:	Staff:	Others:
David Barrick	Greg Coffman	Jeff Bendit	Wayne Berry
Jeff Beasley	Arthur Jacobs	Randi Blymyer	
James Carter	Nichole Knott		
William Dent	Karen Kramer		
Lisa Dodd	Jeff Sensenig		
Julie Glover	Ed Walker		
Linnie Green	Brent Weber		
Kimberly Harper			
Lauren Hogge			
Cheryl Lawson			
Travis Mitchell			
James McCorry			
Mark Nugent			
Michael Player			
Gaylord Ray			
Sadie Thurman			
Frank Wingfield			

Item	Discussion	Action Required	By Whom/When
Call to Order	At 18:30 by M. Player		
Introductions	Pledge of Allegiance.		
Consent Calendar	Consent Calendar* a. Board Minutes		

Item	Discussion	Action Required	By Whom/When
	<p>06 15 16 PEMS Board of Directors Meeting Minutes (Draft)</p> <p>b. Treasurer's Report & Financial Documents</p> <p>PEMS 1st Quarter FY17 Profit Loss Report (07 01 16 to 08 31 16)</p> <p>c. Committee Meeting Documents</p> <p>(1) Board of Directors Executive Committee</p> <p>(2) Critical Incident Stress Management Team</p> <p>(3) Consolidated Testing System Committee</p> <p>(4) Eastern Virginia Health Care Coalition</p> <p>07 07 16 Eastern Virginia Healthcare Coalition Meeting Minutes</p> <p>08 04 16 Eastern Virginia Healthcare Coalition Meeting Agenda</p> <p>08 04 16 Eastern Virginia Healthcare Coalition Meeting Agenda</p> <p>09 01 16 Eastern Virginia Healthcare Coalition Meeting Minutes</p> <p>09 01 16 Eastern Virginia Healthcare Coalition Meeting Agenda</p> <p>(5) EMS Operations Committee</p> <p>04 05 16 EMS Operations Committee Meeting Agenda and Minutes</p> <p>07 05 16 EMS Operations Committee Meeting Minutes (Draft)</p> <p>(6) HR MMRS ST</p> <p>07 21 16 Hampton Roads Metropolitan Medical Response System Strike Team Committee Meeting Minutes</p> <p>09 08 16 Hampton Roads Metropolitan Medical Response Strike Team Committee Meeting Agenda</p> <p>(7) Medical Advisory Committee</p>		

Item	Discussion	Action Required	By Whom/When
	03 10 16 PEMS Medical Advisory Committee Meeting Agenda & Minutes		
	06 09 16 PEMS Medical Advisory Committee Meeting Agenda & Minutes		
	09 08 16 PEMS Medical Advisory Committee Meeting Agenda		
	(8) Mass Casualty Incident Workgroup		
	(9) Pharmacy Committee		
	05 04 16 PEMS Pharmacy Committee Meeting Agenda & Minutes		
	08 03 16 PEMS Pharmacy Committee Meeting Agenda		
	08 03 16 PEMS Pharmacy Committee Meeting Minutes (DRAFT)		
	(10) Performance Improvement Committee		
	10 05 15 PEMS Performance Improvement Committee Minutes		
	04 11 16 PEMS Performance Improvement Committee Agenda Minutes		
	07 11 16 PEMS Performance Improvement Committee Meeting Agenda		
	(11) Peninsulas Interfacility Coordination Organization		
	04 21 16 PEMS Peninsulas Interfacility Cooperation Organization Meeting Agenda & Minutes		
	07 21 16 Peninsulas Interfacility Coordination Organization Meeting Minutes (Draft)		
	(12) Peninsulas Instructor Network		
	(13) Protocols, Policies and Procedures Committee		
	06 09 16 PEMS Protocols, Policies & Procedures Committee Meeting Minutes		
	07 14 16 Protocols, Policies & Procedures Committee Meeting Agenda (Draft)		
	07 14 16 PEMS Protocols, Policies & Procedures Committee Meeting Agenda		
	07 14 16 PEMS Protocols, Policies and Procedures Committee Meeting Minutes (Draft)		
	07 14 16 PEMS Protocols, Policies & Procedures Committee Meeting Minutes		

Item	Discussion	Action Required	By Whom/When
	08 11 16 PEMS Protocol, Policies & Procedures Committee Meeting Agenda (Draft)		
	08 11 16 PEMS Protocols, Policies & Procedures Committee Meeting Agenda		
	08 11 16 PEMS Protocols, Policies & Procedures Committee Meeting Minutes (Draft)		
	08 11 16 PEMS Protocols, Policies & Procedures Committee Meeting Minutes		
	08 16 16 PEMS Protocols, Policies & Procedures Committee Meeting Agenda		
	09 08 16 PEMS Protocols, Policies & Procedures Committee Meeting Agenda		
	(14) STEMI Task Force		
	02 11 16 PEMS STEMI Task Force Meeting Agenda & Minutes		
	05 16 16 PEMS STEMI Task Force Meeting Minutes		
	08 25 16 PEMS STEMI Task Force Meeting Agenda & Minutes		
	(15) Stroke Task Force		
	04 14 16 PEMS Stroke Task Force Meeting Agenda & Minutes		
	05 26 16 PEMS Stroke Task Force Meeting Minutes (Draft)		
	05 26 16 PEMS Stroke Task Force Meeting Minutes		
	07 14 16 PEMS Stroke Task Force Meeting Agenda (Draft)		
	07 14 16 PEMS Stroke Task Force Meeting Agenda		
	07 14 16 PEMS Stroke Task Force Meeting Minutes (Draft)		
	(16) Trauma Triage Task Force		
	03 10 16 PEMS Trauma Triage Task Force Meeting Agenda & Minutes		
	06 09 16 PEMS Trauma Triage Task Force Meeting Minutes (Draft)		
	06 09 16 PEMS Trauma Triage Task Force Meeting Agenda & Minutes		

Item	Discussion	Action Required	By Whom/When
	<p>09 08 16 PEMS Trauma Triage Task Force Meeting Agenda</p> <p>09 08 16 PEMS Trauma Triage Task Force Meeting Minutes (Draft)</p> <p>d. PEMS Policies and Procedures</p> <p>(1) Position Descriptions</p> <p>i. Business Manager</p> <p>ii. EMS Field Coordinator – Clinical Care</p> <p>iii. EMS Field Coordinator – Clinical Programs</p> <p>iv. EMS Field Coordinator – Crisis and Behavioral Health</p> <p>v. EMS Field Coordinator – Operations</p> <p>vi. EMS Planning and Emergency Management Coordinator</p> <p>(2) CTS Policies and Procedures</p> <p>i. CTS Policy</p> <p>e. Regional Planning Documents</p> <p>2015 Pems General EMS Performance Improvement Plan (2016 Review) (Draft)</p> <p>f. Staff Quarterly Reports</p> <p>PEMS 1QFY17 EMS Field Coordinator (Operations) Quarterly Report</p> <p>PEMS 1QFY17 EMS Information and Communications Coordinator Quarterly Report</p> <p>PEMS 1QFY17 PEMS Planning and Performance Improvement Coordinator Quarterly Report</p> <p>Motion by G. Ray to accept Consent Calendar. Second by D. Barrick. Motion passed unanimously.</p>		
Membership Changes	Renewing Members - Cheryl Lawson, Jeff Beasley, Lisa Dodd, Nichole Knott. All re-elected to serve		

Item	Discussion	Action Required	By Whom/When
	<p>another term. Motion made by D. Barrick to close nominations, Second by M. Nugent. Motion approved unanimously.</p> <p>New Nominees</p> <p>Rick McClure to represent NN EMS agencies from EOC</p> <p>Elizabeth Cumbie – SWRMC Representative</p> <p>Lauren Hogge – Bon Secours Rappahannock Representative</p> <p>Motion made by C. Lawson, Second by G. Ray to approve nominations. No discussion, motion approved unanimously.</p> <p>2 Peninsula Vacancies on BOD at this time.</p> <p>Officer Elections - J. Glover, D. Barrick, F. Wingfield all agree to serve another term. No nominations from the floor. Motion made by C. Lawson, Second made by G. Ray. No discussion, motion approved unanimously.</p> <p>Executive committee elections – 5 positions to fill, the first 3 are filled by the President, Vice President, and the Treasurer, the other 2 positions are currently filled by C. Lawson and L. Hogge, both are willing to continue serving. No other nominations. Motion made by G. Ray, Second by D. Barrick. No discussion, motion approved unanimously.</p>		
President's Report	No report		
Vice President's Report	No report		
Secretary/Executive Director Report	No report		
PEMS Updates	<p>M. Player discussed staff assignments and the committee assignments, contract projects and other PEMS projects of each PEMS employee.</p> <p>House Resolution 4365- DEA says that giving meds by standing protocol is illegal as it is not a med being prescribed to a specific pt. This bill will protect standing orders and make this process legal. The second major impact this bill will have on EMS is that it will make each agency responsible for receiving, storing, and tracking all controlled substances, similar to how the hospital currently does for EMS agencies. Anticipate that within the next 2 years that we will have to come up with a process to assist agencies in managing their meds.</p> <p>National Registry has informed the state that as of 2019 EMT-I test will no longer be provided. They will no longer recognize EMT-I. Discussed the continuing education requirements for paramedics. EMT-Is will be able to continue to serve as EMT-Is as long as they do not let their state certification lapse.</p>		

Item	Discussion	Action Required	By Whom/When
	<p>PEMS protocols – 2015 AHA updates are now reflected in protocol update. An OB section has been expanded in the protocols based on the fact that we have 8 counties in our region with no OB coverage. The new stroke scale (RACE) will better target large vessel occlusions and will help better determine transport destination. ICD 10 and VPHIB V3 titling are being placed on all protocols, all agencies will have to purchase new protocol books for their providers. We are currently working on the protocol rollout.</p> <p>M. Player discussed changes coming regarding reimbursement for education and EMT classes. There is currently an Emergency Education Funding Grant that is a 1 time, no match grant currently available for EMS education.</p> <p>Behavioral Health Taskforce Workshop – Jenna and ECPI extern organized the event and had an outstanding turn out and a behavioral health task force has developed as a result.</p>		
OEMS Report	W. Berry advised that a review of the regulations is in progress and a notice will be sent out the beginning of the year. Vacancies in the office are now being filled and he reports they are seeing some very positive changes at this time. Also reports the website is being changed and will be more user-friendly.		
Old Business	Council Redesignation – The EMS advisory met in August and recommended the PEMS council be redesignated – will go before the board of health in December. We are currently on a contract extension until December 31.		
New Business	<p>4th annual PEMS Rural EMS education Expo scheduled for March 11&12 at RCC Glenss.</p> <p>2017 Protocols – All protocols proposed passed unanimously with no discussion.</p> <p>Interfacility / Critical Care Transport committee – J. Glover requesting this committee be formed as to allow these agencies to have a voice within the council. Motion made by L. Dodd, Second by D. Barrick, motion passed unanimously to form committee.</p>		
Good of the Order	<p>Future Board of Directors Meetings – 6:00 p.m. on 21December, 2016.</p> <p>Important Dates:</p> <ul style="list-style-type: none"> • RSAF Grant Rodeo October 5 or 8 2016 • Taking Care of Our Own Conference, Chesapeake, October 20 - 25, 2016 • Dinner with a Doc, PEMS, October 27, 2016 <p>Attendance verified.</p>		
Adjournment	Meeting adjourned at 7:46 p.m.		