



Peninsulas Emergency Medical Services Council, Inc.
Executive Committee
Regular Meeting

AGENDA

Wednesday, June 19, 2019 at 5:00 p.m.

PEMS - Small Classroom

*Teleconference at <https://global.gotomeeting.com/join/554731301>

Audio: (872) 240-3212 Access Code: 554-731-301

1. Call to Order - Julia Glover
 - a. Approval of the Draft Meeting Minutes for May 15, 2019
2. Financial Report
 - a. P&L and Statement of Accounts
 - b. Executive Director Credit Cards/Payroll Timesheets
 - c. Cash Report
 - d. FY19 Budget Projection
3. Old Business
 - a. OEMS Withdrawal of CE MOU
 - b. Proposed FY2020 Budget
 - c. Proposed FY2020 Service Contract MOU Modifications
4. New Business
 - a. EVHC
 - b. Employee Benefits
5. Adjournment

In accordance with the Americans with Disabilities Act (ADA), the Peninsula Emergency Medical Services (PEMS) Council, Inc. is committed to ensuring that individuals with disabilities are not denied an opportunity to participate in and benefit from any service, program, or activity offered by the PEMS Council. Persons with disabilities who anticipate needing special accommodations or have questions about physical access may call (804) 693-6234 in advance of the program.

We Are PEMS!



Peninsulas Emergency Medical Services Council, Inc.

PO Box 1297, 6876 Main Street

Gloucester, VA 23061

Office (804) 693-6234 - Fax (804) 693-6277

Board of Directors Executive Committee Meeting Minutes

Board of Directors Subcommittee

Meeting Date: June 19, 2019

Meeting Location: PEMS

Chaired By: Julia Glover

Begin Time: 5:16 p.m.

End Time: 6:16 p.m.

Minutes Prepared by: Kevin Brophy

Draft Approved Date: July 17, 2019

Members Present:	Members Absent:	Staff:	Others:
Julia Glover, President	Cheryl Lawson, MD	Kevin Brophy, Business Manager	
J. David Barrick, Vice President			
Frank Wingfield, Treasurer			
Michael Player, Secretary/Executive Dir			
William Dent Greg Coffman			

Item	Discussion	Action Required	By Whom/When
Call to Order	Julia Glover called the meeting to order at 5:16 p.m. Minutes of the May 15, 2019 EC Meeting were approved without changes.		
Financial Report	<p>Financial Statements – K. Brophy made the Council Financial Reports available for review (Attached) including:</p> <ul style="list-style-type: none"> a. Statement of Activity July 1, 2018 – May 31, 2019 (Attached) b. Statement of Financial Position July 1, 2018 – May 31, 2019 (Attached) c. Budget vs Actual YTD (Attached) <p>K. Brophy reviewed the daily Cash report and made it available to the members of the EC on a daily basis. K. Brophy reviewed the Statement of Activity, Statement of Financial Position, Budget vs Actual YTD, and the cash projections.</p> <p>K. Brophy reported that he and the Treasurer had not met this month to review the financials and ED timesheets</p>		

FY2019

Please initial attendance under today's meeting date.

Member		Organization	Position	07-18-18	08-15-18	09-19-18	10-17-18	11-14-18	12-19-18	01-16-19	02-20-19	03-20-19	04-17-19	05-05-19 SC	05-15-19	05-08-19 SC	06-19-19	
Barrick, J. David (NV) 757-926-8404	dnbarrick@verizon.net	Newport News Fire Department	Vice-President	X	X				X	X		X	X	X	X	X	X	DB
Coffman, Greg (EC) 757-253-3554	greg.coffman@buschgardens.com	Busch Gardens	At-Large				X		X			X		X	X	X		DB
Dent, William 757-207-0924	wdent@williamsburgva.gov	Newport News Fire Department	At-Large				X			X		X		X	X	X		DB
Glover, Julie (P) (EC) 804-815-7757	jglover@ycsd.york.va.us	Abingdon Volunteer Fire and Rescue	President	X	X		TC			X		X	X	X	X	X		DB
Lawson, Cheryl 757-594-2050	cheryllawson1@cox.net	Peninsulas EMS Council	Elected Member	X					X	TC				X		X		DB
Player, Michael (S) (NV) 804-693-6234	mplayer@vaems.org	Peninsulas EMS Council	Secretary/Executive Director	X	X		X			X		X	X	X	X	X		DB
Wingfield, Frank (T) (EC) 804-642-6126	frank@vacosold.com	Virginia County Real Estate	Treasurer		X		X		X				X	X	X			DB

Peninsulas EMS Council

BUDGET VS. ACTUALS: FY_2018_2019 - FY19 P&L

July 2018 - June 2019

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
10.00 Commonwealth of VA Revenue				
10.10 State Service Contract	261,998.25	349,331.00	-87,332.75	75.00 %
10.1002 Contract Modification	24,696.52	24,777.00	-80.48	99.68 %
10.11 EMSTF Contracts(CE and Aux MOU)				
10.1101 CE and Aux MOU Admin	31,310.40	31,310.00	0.40	100.00 %
10.1102 Category 1 CE Programs	8,732.50		8,732.50	
10.1103 Auxiliary EMS Training Courses	20,620.00		20,620.00	
Total 10.11 EMSTF Contracts(CE and Aux MOU)	60,662.90	31,310.00	29,352.90	193.75 %
10.12 Consolidated Test Site	4,240.00	5,000.00	-760.00	84.80 %
Total 10.00 Commonwealth of VA Revenue	351,597.67	410,418.00	-58,820.33	85.67 %
11.00 Loc Gov, Transp, Fed Agency Rev				
11.10 City of Hampton	17,874.00	17,874.00	0.00	100.00 %
11.11 City of Newport News	23,818.00	23,818.00	0.00	100.00 %
11.12 City of Poquoson	1,597.00	1,597.00	0.00	100.00 %
11.13 City of Williamsburg	2,006.00	2,006.00	0.00	100.00 %
11.14 Essex County	1,403.00	1,403.00	0.00	100.00 %
11.15 Gloucester County	4,808.00	4,808.00	0.00	100.00 %
11.16 James City County	9,570.00	9,570.00	0.00	100.00 %
11.17 King and Queen County	930.00	930.00	0.00	100.00 %
11.18 King William County	2,113.00	2,123.00	-10.00	99.53 %
11.19 Lancaster County	1,461.00	1,461.00	0.00	100.00 %
11.20 Mathews County	1,124.00	1,124.00	0.00	100.00 %
11.21 Middlesex County	1,436.00	1,436.00	0.00	100.00 %
11.22 Northumberland County	1,572.00	1,572.00	0.00	100.00 %
11.23 Richmond County	1,174.00	1,174.00	0.00	100.00 %
11.24 Westmoreland County	2,304.00	2,301.00	3.00	100.13 %
11.25 York County	8,916.00	8,916.00	0.00	100.00 %
Total 11.00 Loc Gov, Transp, Fed Agency Rev	82,106.00	82,113.00	-7.00	99.99 %
13.00 Grants, Donations, and Other Co				
13.15 Private Foundations - Sentara H	50,000.00		50,000.00	
13.16 Private Foundations - Riverside	15,000.00		15,000.00	
13.17 Private Foundations - Bon Secou	5,000.00		5,000.00	
13.19 Private Foundations - VCU/Air M	5,000.00		5,000.00	
13.50 Miscellaneous Grants, Donations	2,640.00		2,640.00	
Total 13.00 Grants, Donations, and Other Co	77,640.00		77,640.00	
16.00 Training Revenues (Non State)				
16.20 Consolidated Test Site Fees	11,400.00	16,200.00	-4,800.00	70.37 %
16.50 Other Misc Training (Non-State)	5,115.00		5,115.00	
Total 16.00 Training Revenues (Non State)	16,515.00	16,200.00	315.00	101.94 %
17.00 Sales Revenue				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
17.12 Drug Kits/Boxes Sales				
17.1201 Training Drug Kit/Boxes Sales	1,320.22	650.00	670.22	203.11 %
Total 17.12 Drug Kits/Boxes Sales	1,320.22	650.00	670.22	203.11 %
17.50 Miscellaneous Sales				
17.5001 EMS Day at Busch Gardens Ticket	3,260.00		3,260.00	
Total 17.50 Miscellaneous Sales	3,260.00		3,260.00	
Total 17.00 Sales Revenue	4,580.22	650.00	3,930.22	704.65 %
19.00 Miscellaneous Income	46.23		46.23	
19.10 Investment Income	555.83		555.83	
19.1001 Change in Market Value (LPL)	-487.84		-487.84	
Total 19.10 Investment Income	67.99		67.99	
19.11 Interest Income	600.26	75.00	525.26	800.35 %
19.50 Other Miscellaneous Income	12.67		12.67	
Total 19.00 Miscellaneous Income	727.15	75.00	652.15	969.53 %
Total Revenue	\$533,166.04	\$509,456.00	\$23,710.04	104.65 %
GROSS PROFIT	\$533,166.04	\$509,456.00	\$23,710.04	104.65 %
Expenditures				
20.00 Salaries & Wages				
20.10 Executive Dir Salary	78,117.84	84,628.00	-6,510.16	92.31 %
20.12 Business Manager Salary	45,712.42	48,744.02	-3,031.60	93.78 %
20.13 Field Coordinator Salaries				
20.1301 FC Clinical Care Salary	44,985.60	48,744.02	-3,758.42	92.29 %
20.1302 FC Operations Salary	19,260.00	20,800.00	-1,540.00	92.60 %
20.1303 FC Clinical Programs Salary	19,620.00	20,800.00	-1,180.00	94.33 %
20.1304 FC Community Health Salary	44,990.78	48,744.02	-3,753.24	92.30 %
Total 20.13 Field Coordinator Salaries	128,856.38	139,088.04	-10,231.66	92.64 %
20.15 Program Coordinator Salaries				
20.1501 PC EMS Planning and EM Salary	44,985.60	48,744.02	-3,758.42	92.29 %
Total 20.15 Program Coordinator Salaries	44,985.60	48,744.02	-3,758.42	92.29 %
Total 20.00 Salaries & Wages	297,672.24	321,204.08	-23,531.84	92.67 %
21.00 Salaries & Wages (CTS)				
21.10 EMT Salaries	1,275.00	2,880.00	-1,605.00	44.27 %
21.11 Evaluator Salaries	4,175.00	7,200.00	-3,025.00	57.99 %
21.12 Moulage Tech Salaries	300.00	900.00	-600.00	33.33 %
21.13 Patient Salaries	1,605.00	3,240.00	-1,635.00	49.54 %
21.14 Registrar Salaries	400.00	900.00	-500.00	44.44 %
21.15 Runner Salaries	285.00	225.00	60.00	126.67 %
21.16 Logistics Coordinator Salaries	750.00	1,500.00	-750.00	50.00 %
21.17 Site Coordinator Salaries	1,500.00	3,600.00	-2,100.00	41.67 %
Total 21.00 Salaries & Wages (CTS)	10,290.00	20,445.00	-10,155.00	50.33 %
24.00 Payroll Taxes, Workers Comp, et				
24.10 FICA				
24.1001 Social Security	22,283.90	21,200.00	1,083.90	105.11 %
24.1002 Medicare	1,491.76	5,000.00	-3,508.24	29.84 %
Total 24.10 FICA	23,775.66	26,200.00	-2,424.34	90.75 %
24.11 State Unemployment	73.70	150.00	-76.30	49.13 %
24.13 Federal Unemployment	21.78	500.00	-478.22	4.36 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total 24.00 Payroll Taxes, Workers Comp, et	23,871.14	26,850.00	-2,978.86	88.91 %
30.00 Contractual Services Expenses				
30.12 Auditing Services	7,200.00	7,200.00	0.00	100.00 %
30.14 Management Services-Consultant				
30.1401 Management Consulting Svs	804.09	800.00	4.09	100.51 %
30.1402 Grantsmanship/Development Svs		500.00	-500.00	
Total 30.14 Management Services-Consultant	804.09	1,300.00	-495.91	61.85 %
30.16 Maintenance & Repair Services	1,615.74	1,000.00	615.74	161.57 %
30.18 Other Misc Contractual Services	195.00		195.00	
30.1801 IT/AV Mainenance & Repair	724.00	1,500.00	-776.00	48.27 %
30.1802 Fire Alarm Services	2,524.83	2,600.00	-75.17	97.11 %
Total 30.18 Other Misc Contractual Services	3,443.83	4,100.00	-656.17	84.00 %
30.19 CE/AUX Contractors	28,062.50		28,062.50	
Total 30.00 Contractual Services Expenses	41,126.16	13,600.00	27,526.16	302.40 %
31.00 General Operating Expenses				
31.10 Organizational Memberships				
31.1001 Regional Directors Group	850.00	850.00	0.00	100.00 %
Total 31.10 Organizational Memberships	850.00	850.00	0.00	100.00 %
31.11 Publication Subscriptions		50.00	-50.00	
31.12 Prof Development - Fees	820.48	1,000.00	-179.52	82.05 %
31.14 Postal Services	412.02	750.00	-337.98	54.94 %
31.15 Printing Services	1,130.20	1,000.00	130.20	113.02 %
31.16 Telecommunications Services				
31.1601 Cable	1,431.82	1,100.00	331.82	130.17 %
31.1602 Internet	2,017.68	1,900.00	117.68	106.19 %
31.1603 Telephone	1,416.91	1,550.00	-133.09	91.41 %
31.1604 Wireless Comms/Secure Fax	959.72	965.00	-5.28	99.45 %
31.1605 Conference Calling Service	744.00	750.00	-6.00	99.20 %
31.1606 Cell Phone Reimb (PEMS)	4,611.13	5,700.00	-1,088.87	80.90 %
Total 31.16 Telecommunications Services	11,181.26	11,965.00	-783.74	93.45 %
31.18 Council Vehicle Repair & Maint				
31.1803 Explorer/SUV 1 (Lic 49-628S)	2,063.13	1,200.00	863.13	171.93 %
31.1804 Explorer/SUV 2 (Lic 49-627S)	1,364.84	1,200.00	164.84	113.74 %
31.1805 Trailer 1 (Utility Trailer)		100.00	-100.00	
31.1806 Trailer 2 (CTS Trailer)	16.00	100.00	-84.00	16.00 %
31.1807 SUV-181S	161.72	1,200.00	-1,038.28	13.48 %
Total 31.18 Council Vehicle Repair & Maint	3,605.69	3,800.00	-194.31	94.89 %
31.19 Travel - Personal Vehicle	87.26	250.00	-162.74	34.90 %
31.20 Travel - Public Carriers	71.30	200.00	-128.70	35.65 %
31.21 Travel - Lodging	922.10	1,750.00	-827.90	52.69 %
31.23 Travel - Meal Reimb - Not IRS	293.52	650.00	-356.48	45.16 %
31.24 Grant Support Costs				
31.2409 Sentara-Community Paramedicine-MIH	4,999.64		4,999.64	
31.2410 Sentara-Regional Behavioral Health-EMS Collaborative	1,921.71		1,921.71	
Total 31.24 Grant Support Costs	6,921.35		6,921.35	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
31.50 Misc General Operating Expenses	-21.46		-21.46	
31.5002 Financial Fees	1,632.45	1,600.00	32.45	102.03 %
31.5003 Org Registr and Fees (CLIA/CSR)	96.00	300.00	-204.00	32.00 %
31.5004 Reg Meeting Support Expenses	2,106.39	600.00	1,506.39	351.07 %
31.5005 Reg Training Support Expenses	3,607.87	1,500.00	2,107.87	240.52 %
31.5006 State Corporation Commission	25.00	50.00	-25.00	50.00 %
31.5008 Interest Expense	416.25	900.00	-483.75	46.25 %
Total 31.50 Misc General Operating Expenses	7,862.50	4,950.00	2,912.50	158.84 %
Total 31.00 General Operating Expenses	34,157.68	27,215.00	6,942.68	125.51 %
31.25 CE & Auxiliary Costs				
31.2503 EVA Costs		350.00	-350.00	
Total 31.25 CE & Auxiliary Costs		350.00	-350.00	
32.00 Supply & Materials Expenses				
32.10 Apparel Supplies/Services	369.00	300.00	69.00	123.00 %
32.11 Office Supplies	3,534.79	2,500.00	1,034.79	141.39 %
32.13 Gasoline				
32.1303 Exxplorer/SUV 1 (Lic 49-628S)	721.87	500.00	221.87	144.37 %
32.1304 Explorer/SUV 2 (Lic 49-627S)	1,434.65	1,000.00	434.65	143.47 %
32.1305 Voyager Fees	56.00	96.00	-40.00	58.33 %
32.1306 Explorer/SUV 3	822.48	500.00	322.48	164.50 %
Total 32.13 Gasoline	3,035.00	2,096.00	939.00	144.80 %
32.14 Lic/Tags Tolls/EZPass/Parking	145.00	400.00	-255.00	36.25 %
32.15 Packaging & Shipping Supplies		100.00	-100.00	
32.16 Educational Supplies	196.01		196.01	
32.1601 CTS (Equipment/Medical Supply)	2,094.20	500.00	1,594.20	418.84 %
32.1602 Training Equipment & Supplies	4,458.33		4,458.33	
Total 32.16 Educational Supplies	6,748.54	500.00	6,248.54	1,349.71 %
32.17 Awards/Honorariums/Prizes	224.97	1,000.00	-775.03	22.50 %
32.18 Regional EMS Awards	7,932.34		7,932.34	
32.1802 Awards/Presentation Event		2,500.00	-2,500.00	
Total 32.18 Regional EMS Awards	7,932.34	2,500.00	5,432.34	317.29 %
32.19 Drug Kits/Boxes Purchase and Re	206.25		206.25	
32.1901 Training Drug Kit/Boxes Expense	438.04	650.00	-211.96	67.39 %
Total 32.19 Drug Kits/Boxes Purchase and Re	644.29	650.00	-5.71	99.12 %
Total 32.00 Supply & Materials Expenses	22,633.93	10,046.00	12,587.93	225.30 %
33.00 Insurance Expenses				
33.12 Property Insurance	907.00	887.00	20.00	102.25 %
33.15 Other Insurance				
33.1502 Workmans Compensation	1,038.00	1,038.00	0.00	100.00 %
33.1503 Virginia's Risk	410.00	1,096.00	-686.00	37.41 %
33.1504 Bonding	344.45	345.00	-0.55	99.84 %
33.1505 Indemnification of Officers Emp	550.00	550.00	0.00	100.00 %
Total 33.15 Other Insurance	2,342.45	3,029.00	-686.55	77.33 %
Total 33.00 Insurance Expenses	3,249.45	3,916.00	-666.55	82.98 %
34.00 Rentals				
34.11 Equipment Rentals				

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
34.1102 Water Cooler Rental & Refills	478.46	450.00	28.46	106.32 %
Total 34.11 Equipment Rentals	478.46	450.00	28.46	106.32 %
34.12 Building Rentals				
34.1201 Office Rent (includes CAM)	41,677.46	42,000.00	-322.54	99.23 %
Total 34.12 Building Rentals	41,677.46	42,000.00	-322.54	99.23 %
Total 34.00 Rentals	42,155.92	42,450.00	-294.08	99.31 %
35.00 Public Utilities				
35.10 Electrical Service Charges	4,554.18	4,200.00	354.18	108.43 %
Total 35.00 Public Utilities	4,554.18	4,200.00	354.18	108.43 %
36.00 Equipment Purchases				
36.10 Office Equipment	394.32		394.32	
36.1001 IT/AV Equipment	4,354.77	1,000.00	3,354.77	435.48 %
Total 36.10 Office Equipment	4,749.09	1,000.00	3,749.09	474.91 %
36.12 Software Purch & License Fees	87.00		87.00	
36.1201 Bookkeeping Software	740.60	1,500.00	-759.40	49.37 %
36.1203 Calendar Software	62.00	60.00	2.00	103.33 %
36.1204 Inventory Software	1,176.00	1,100.00	76.00	106.91 %
36.1205 Survey Software	288.00		288.00	
36.1206 Work Order Software	12.00		12.00	
36.1208 Timesheet Software	55.00	660.00	-605.00	8.33 %
36.1209 Grant Software		119.00	-119.00	
36.1210 Protocol Software	3,750.00		3,750.00	
36.1250 Other Misc Software Purch & Lic	630.29	1,000.00	-369.71	63.03 %
Total 36.12 Software Purch & License Fees	6,800.89	4,439.00	2,361.89	153.21 %
36.13 Depreciation	18,995.13		18,995.13	
Total 36.00 Equipment Purchases	30,545.11	5,439.00	25,106.11	561.59 %
Total Expenditures	\$510,255.81	\$475,715.08	\$34,540.73	107.26 %
NET OPERATING REVENUE	\$22,910.23	\$33,740.92	\$ -10,830.69	67.90 %
NET REVENUE	\$22,910.23	\$33,740.92	\$ -10,830.69	67.90 %

PROPOSED PEMS FY20 OPERATIONAL BUDGET

1

BOARD OF DIRECTORS MEETING
GLOUCESTER, VIRGINIA
JUNE 19, 2019



FY20 PROGRAMS AND INITIATIVES

2

- OEMS service contract
- Contract modification
 - Designated Infection Control Officer Courses
 - SUV
 - Computer network replacement
 - Security cameras
 - Laptop replacements
- First staff pay adjustments
- MIH/Behavioral Health grants



FY20 REVENUE CONSIDERATIONS

3

- No adjustments for COL or increased cost of goods and services in OEMS service contract
- Decreasing level of local government funding
- Loss of OEMS CE and Aux Training MOU
- Loss of Bon Secours RGH Support
- Increasing rent/CAM
- Increasing operational costs



FY20 BUDGET STRATEGIES

4

- Seek Net/Zero Funding – Partners and sponsor support for non-service contract programs/initiatives and capital improvements
- Manage Costs
 - Lowered costs for Cox
 - Installed filters, elimination of bottled water contract
 - Use Contract modification funding for programs/equipment
 - ED travel expenses partially covered by VDH/EVHC
 - Eliminated interest expenses
 - HVAC maintenance contract with Phillips Energy
 - Using staffing matrix to minimize CTS expenses



FY20 BUDGET STRATEGIES

5

- **Develop Additional Revenue Streams**
 - Pass along finance/admin costs for services to to customers/constituents
 - Seeking grant and foundation support



FY20 BUDGET FEATURES

6

INCOME – STATE REVENUE

State Service Contract

\$374,108

Consolidated Testing

\$4,760

Contract Modification

\$14,395

TOTAL

\$393,263

FY20 BUDGET FEATURES

7

INCOME – LOCAL GOV'T/AGENCY REVENUE	
Local Government	\$82,097
TOTAL	\$82,097

FY20 BUDGET FEATURES

8

INCOME – TRAINING, SALES, MISC.

Consolidated Testing Fees

\$10,150

Sales

\$8,200

Investment/Interest

\$600

Grants & Partnerships

\$77,640

TOTAL

\$96,590

FY20 BUDGET FEATURES

9

INCOME	
State Revenue	\$393,263
Local Government	\$82,097
Training, Sales, Misc. Revenue	\$96,590
TOTAL REVENUE	\$571,950

FY20 BUDGET FEATURES

10

EXPENSES – SALARIES AND WAGES

Staff Salaries

\$344,628

CTS Salaries

\$13,860

Taxes and Benefits

\$27,575

TOTAL

\$386,063

FY20 BUDGET FEATURES

11

EXPENSES – CONTRACTUAL SERVICES

Auditor

\$7,200

Mechanical

\$1,000

IT

\$800

Fire Alarm

\$900

Other (Management Services, Development
Services)

\$1,500

TOTAL

\$11,400

FY20 BUDGET FEATURES

12

EXPENSES – GENERAL OPERATING

Professional Development	\$1,000
Postage	\$500
Printing	\$1,500
Telecommunications	\$11,530
Vehicle Repairs/Maintenance	\$5,200
Travel (Lodging/Meals)	\$1,450
Financial Fees	\$720
Regional Meeting Support	\$1,200
Regional Training Support	\$15,895
Other	\$41,375
TOTAL	\$80,370

FY20 BUDGET FEATURES

13

EXPENSES – OTHER OPERATING

Uniforms/Office Supplies	\$2,800
Gasoline/Tolls/Tags	\$3,597
Educational/CTS Supplies	\$700
Awards/Scholarships	\$16,000
Insurance	\$4,764
Rentals/Utilities	\$47,960
Equipment/Software Purchases	\$8,839
TOTAL	\$84,660

FY20 BUDGET FEATURES

14

EXPENSES	
Salaries and Wages	386,063
Contractual Services	11,400
General Operating	80,370
Other Operating	84,660
TOTAL EXPENSES	562,493
NET	9,457

FY20 PROPOSED BUDGET

15

- Operationalizes the OEMS service contract
- Meets the challenge of limited resources, increasing costs, and loss of EMS CE/Aux MOU revenue
- Identifies cost centers to help manage costs and develop efficiencies



FY20 PROPOSED BUDGET

16

- Retains valued staff resources
- Retains valued programs and services
- Funds non-contract programs and services needed to fulfill the Council's mission
- Demonstrates independence from the LOC to meet cash-flow needs
- Defines the needs for additional revenue in FY21



PROPOSED PEMS FY20 OPERATIONAL BUDGET

17

QUESTIONS?

Motion - The Executive Committee
requests approval of the Proposed FY20
PEMS Operational Budget



PENINSULAS EMS COUNCIL, INC

STATEMENT OF FINANCIAL POSITION

As of May 31, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Access National CE + AUX Training	502.02
Access National Primary Check	51,570.46
Access National Investment Serv	0.00
Access National OEMS Checking	104,451.32
Vanguard Money Market	32,700.90
Total Bank Accounts	\$189,224.70
Accounts Receivable	
Accounts Recievables	50.00
Total Accounts Receivable	\$50.00
Other Current Assets	
12000 Undeposited Funds	0.00
AR	0.00
Inventory Asset	0.00
Payroll Refunds	97.62
Prepaid Expenses	1,165.75
Security Deposit	2,319.00
Uncategorized Asset	0.00
Total Other Current Assets	\$3,582.37
Total Current Assets	\$192,857.07
Fixed Assets	
Accumilated Depreciation	-243,013.25
Computer Equipment	61,284.54
Drug boxes	95,736.00
Furniture & Equipment	25,055.80
Leasehold Improvements	39,998.97
Radios	411.14
Vehicles	105,648.44
Total Fixed Assets	\$85,121.64
TOTAL ASSETS	\$277,978.71
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	3,522.13
Total Accounts Payable	\$3,522.13
Credit Cards	
First Bank Card - Debbie Thomas	0.00
First Bank Card - Jeffrey Bendi	0.00
First Bank Card - LaTonya King	0.00
First Bank Card - Michael Playe	0.00

	TOTAL
First Bank Card - Paul Hoyle	0.00
First Bank Card - Seth Craig	0.00
Total Credit Cards	\$0.00
Other Current Liabilities	
2110 *Direct Deposit Liabilities	0.00
24000 *Payroll Liabilities	-12.00
Access National Line of Credit	0.00
Accrued Compensation Absences	5,776.43
Accrued Payroll Tax	945.00
Accrued Wages	9,876.00
Bank Line of Credit	0.00
Deferred Revenue	42,092.48
Direct Deposit Payable	0.00
Payroll Liabilities	668.60
County of Gloucester	0.00
Federal Taxes (941/944)	0.00
Federal Withholding Payable	0.00
FICA Tax payable	0.00
State Withholding Payable	0.00
VA Income Tax	0.00
VA SUI Employer	0.00
Total Payroll Liabilities	668.60
Total Other Current Liabilities	\$59,346.51
Total Current Liabilities	\$62,868.64
Total Liabilities	\$62,868.64
Equity	
30000 Opening Balance Equity	0.00
32000 Retained Earnings	44,881.53
Fund Balance	147,609.52
Net Assets Released to Temp Res	0.00
Net Assets Released to Unrestri	0.00
Opening Bal Equity	0.00
Temp Restricted Fund Balance	0.00
Net Revenue	22,619.02
Total Equity	\$215,110.07
TOTAL LIABILITIES AND EQUITY	\$277,978.71