



Peninsulas Emergency Medical Services Council, Inc.

PO Box 1297, 6876 Main Street

Gloucester, VA 23061

Office (804) 693-6234 - Fax (804) 693-6277

Critical Incident Stress Management Team Meeting Minutes

Regional Response Team

Meeting Date: 3/19/2018

Meeting Location: PEMS Jeannie Dunston Room

Chaired By: Ellen Vest

Begin Time: 7:08 PM

End Time: 8:11 PM

Minutes Submitted By: A.Ashe

Draft: Approved Date:

Members Present:	Members Absent:	Staff:	Others:
Vest, Ellen	Hammack, Jeffery	Ashe, Amy	
Fitzpatrick, Jack	Hammack, Denise		
Frye, Sam (TC)	Kinsella, Robin		
Smith, Jenna	McGregor, Terry		
Kreis, Hershel	Tandy, Linda		
Martin, Don (TC)	Wilkins, Andrew		
Smagalski, Faith (TC)			
Gleason, John			

Item	Discussion	Action Required	By Whom/When
Call to Order	E. Vest calls meeting to order at 7:08 PM.		
Minutes	Minutes from 12-11-17 meeting approved. Motion by Faith Smagalski Second by Hershel Kreis		
Introductions/Member ship changes	Attendance as recorded above. Remove following people from the CISM Roster: Wayne Berry, Dawn Linton, Annmay Morant, Tim Perkins		

Item	Discussion	Action Required	By Whom/When
Staff Report	<p>Protocol Roll out was done on March 1st,2018. Free app is available for everyone Trauma Symposium April 27th, 2018 CHKD Pedi Trauma Symposium BHTF Chair is Terrance McGregor Regional Awards Nominations due by April 20th EMS Day at Busch Gardens and Awards Ceremony May 19th</p>		
State Committee Report	None		
Old Business	<p>Who takes the minutes-PEMS Staff CISM training at Symposium-NA CISM Team member to be represented on the Behavioral Health Taskforce-Don Don did the training on when a defusing becomes a debriefing-NA CISM Team decided that the meetings would continue on the 3rd Monday State Application (PEMS)-Pending Behavioral Health Taskforce Report (PEMS). Broke off into subcommittees, Provider health and Patient Care Team Retreat-Sam and Don</p>	Sam and Don to FU	
New Business	<p>Team Goals and objectives: Building the Team: The PEMS FT Staff position will allow more time and focus to building the team membership. The FT person will begin being the Team Administrator. This will take affect on July 1st, 2018. One application pending awating on meeting with Don Martin Will Armstrong still interested but needs training Reach out to the Department and see if we can recruit the memebers from them. Work on mutual aid agreemtns to work together and call on each other for incidents. Offe to do training at the monthly squad meetings to use as opportunity to interest new members. Such as mock debriefing State police and Fire academy training Team Training: What to do when the debriefing goes wrong, Provider health training, Team retreat, mini lessons done by Don, compassion training. Find funding for training and venue Approach deptartmetns to go to the trainins they are offering Vacant Team Positions: Covered in discussion above Application: One pending Sub Group for PSA Discussed PEMS Staff member beign required to do the training. If the staff if going to be Team Administartors then allow them toparticipate in the Team Reports. Have to meet the requirements of other team members. Voted to allow Amy Ashe to stay for Team Report: Jack made motion, Don seconded</p>		

Item	Discussion	Action Required	By Whom/When
Next Meeting	Monday June 18th, 1900 in PEMS Jeannie Dunston Room.		
Adjournment to closed session for Team Report		Closed session	

DRAFT