



Peninsulas Emergency Medical Services Council, Inc.

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Critical Incident Stress Management Team Meeting Minutes
Regional Response Team

Meeting Date: 9-19-16

**Meeting Location: PEMS Dunston
Room and Online**

Chaired By: E Vest

Begin Time: 7:12 PM

End Time: 8:45 PM

Minutes Submitted By: J. Jacobs

Draft Approved Date:

| Members Present: | Members Absent: | Staff: | Others: |
|-------------------------|------------------------|----------------------------|-----------------|
| Jack Fitzpatrick | | Jenna Jacobs (also Member) | Jennifer Foster |
| Sam Frye (Via TC) | | | |
| John Gleason | Denise Hammond | | |
| Jeff Hammack | | | |
| Robin Kinsella | | | |
| Herschel Kreis | | | |
| Don Martin | | | |
| Terry McGregor | Robert McKinley | | |
| Ellen Vest | | | |
| Andrew Wilkins (Via TC) | | | |

| Item | Discussion | Action Required | By Whom/When |
|---------------|--|---|---------------------|
| Call to Order | | | |
| Introductions | Members are introduced as we have someone new in the room. J. Foster introduces herself as a life member of Mathews Vol. Rescue, applicant to Middlesex and works with E. Vest at Rappahannock Community College | | |
| Training | Deferred for the Manual Review | | |
| Minutes | Motion to Accept as written J. Fitzpatrick, second J. Gleason. Approved Unanimously. | | |
| Membership | J. Fitzpatrick reports on the membership applications reviewed. One, Meghan Cox, was withdrawn. The two interviewed tonight were Will Armstrong, a Mental Health Provider and J. Foster, a peer. Both are recommended for membership on the team. J. Gleason and D. Martin were the other two interviewees. Second by H. Kreis approved unanimously. | Get form fillable PDF to P Hoyle for upload to website. | J. Jacobs 7/1/16 |
| Staff Report | Staff Report Need an advertisement for the team, positions we want to bolster, job description, etc. as suggested by M. Player. After considerable discussion about recruitment and how it occurs, a motion is made to move this | | |

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|------------------------------|--|-----------------|--------------|
| | <p>discussion to next meeting by Jeff Hammack, second Herschel Kreis. The power in the building then went out. The team attempted to review the manual by cell light, but trying to communicate changes and write them in was determined to be impossible. This is therefore tabled to be done electronically. J. Jacobs sends M. Player's copy out via email.</p> | | |
| Team Report (Closed Session) | Team reports on several incidents, I was out trying to shut down the server and stop the beeps on the ups so I will fill in these details from E. Vest. | | |
| Next Meeting | December 19, 2016 | | |
| Adjournment | 8:45 motion J Fitzpatrick | | |