



Peninsulas Emergency Medical Services Council, Inc.

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PEMS Interfacility and Critical Care Transport Committee Meeting Minutes

A Subcommittee of the Board of Directors

Meeting Date: 1-08-19

Meeting Location: PEMS

Chaired By: J. Bowen

Begin Time: 3:10 p.m.

End Time: 3:57 p.m.

Minutes Submitted By: J. Bendit

Draft: X Approved Date:

| Members Present: | Members Absent: | Staff: | Others: |
|-------------------------|---------------------------|-----------------|----------------|
| Baylous, Denise (TC) | Bryant, Amanda | Bendit, Jeffrey | |
| Beam, Shanon | Cannon, Christopher | | |
| Bowen, Jason | Caraballo, Brandi | | |
| Deloach, Elvin (TC) | Carter, Jamie | | |
| Hucks, Clifton | Deloach, Valerie | | |
| | Edmonson, Kelly | | |
| | Franklin, Kenneth (Chair) | | |
| | Harris, Bev | | |
| | Hawkins, Lisa | | |
| | Keithley, Tom | | |
| | McTheny, Mark | | |
| | Miller, Ryan | | |
| | Stevens, Ashlee | | |
| | Wilcox, Christopher | | |
| | Wilson, Debbie | | |
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| Item | Discussion | Action Required | By Whom/When |
|---------------------|---|---|-------------------|
| Call to Order | J. Bowen called meeting to order at 3:10. | | |
| Introductions | Members introduced as listed above. | | |
| Approval of Minutes | J. Bowen asked for a motion to approve the minutes of 7-03-18. S. Beam motion and C. Hucks 2 nd . Passed unanimously as written. | | |
| Membership Changes | Remove: L. Hogge from ICCT Committee roster representing RGH. Add: Gary Samuels in L. Hogge position. | | |
| Staff Report | <p>J. Bendit stated that the extension for 6 months after 7-3-18 motion has been met to determine whether the interfacility agencies would like to use the PEMS ICCT Committee as a forum to work together and have a voice in PEMS. The meeting for 10-2-18 was cancelled due to lack of attendance. J. Bowen stated that he sees a need to be involved in PEMS. S. Beam stated that if this committee were to continue, there needs to be some goals and set accomplishments. E. Deloach stated that he agrees with the previous statements, but feels that there hasn't been any accomplishments and no consistency in attendance. D. Baylous agrees with no further.</p> <p>J. Bendit proposed that anyone can attend any committee meeting. Those not on the committee will not have a vote. The ICCT Committee feels that they would like to have a representative on the EMS Operations Committee that can represent all ICCT agencies. E. Deloach motions to propose to the PEMS BOD: dissolution of the ICCT Committee due to lack of interest at this time, but would like to have a representative of the Interfacility Agencies be added to the EMS Operations Committee to give them a vote at PEMS. S. Beam 2nd with unanimous agreement.</p> <p>FY19 OEMS Regional Council Service Contract – J. Bendit reported that the Council has received the FY19 OEMS Regional Council Service Contract, the funding for the contract will be flat again and this has forced the Council to increase its assessments of the localities and to initiate an assessment of the Interfacility and Critical Care Transport Agencies who utilize its services. We have added .5 FTE for S. Craig in order to make him a full 1.0 FTE due to the EMS Training Funds. Behavior Health and Community Paramedicine added to give another 1.0 FTE for A. Ashe position.</p> <p>Ambulance Restocking Agreement- J. Bendit states that the agreements have been reviewed by the PEMS Region Hospitals. It has been 4 years since last signed. These agreements will be sent out to all the Hospitals for signature and then the agencies in 2019.</p> <p>J. Bendit states that interfacility agencies need to participate in VHASS and reminded the committee that they play a role in the mass casualty effort, when needed. VHASS website can also help agencies determine Diversion. J. Bowen stated he is participating.</p> <p>VAOEMS Communications Committee did not meet in November, 2018. Last meeting held was in August. Nothing new to report.</p> | Propose Dissolution of ICCT and add 1 to EMS Ops Cmte. to BOD | J. Bendit/1/16/18 |
| Old Business | Regional Patient Transfer Checklist – J. Bendit reported that 2 agencies had provided PEMS with copies of their transfer checklists. He reported that this was a timely topic as PEMS had recently received reports of inter-facility transport patients being delivered for CT without the EMS agency personnel providing facility staff with a turnover report. He stated that this could easily be considered abandonment. A general discussion followed during which committee members provided several examples from their own experience when proper turnover was not provided due to either agency or facility failures. J. Bowen stated that they are getting a checklist together along with the help from HCH and implementing it sometime in November. He said he | | |

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| | <p>would send this committee a copy of their results in the next ICCT Meeting. D. Wilson agrees that there should be a face to face meeting with staff of the facilities they are transporting from and to with a quick checklist. S. Beam stated that this transfer checklist should include all information the legal and insurance requires. J. Bowen feels that this forum would likely have a difficult time creating a regional checklist that covers all facilities, all agencies, legal and insurance requirements from different insurance companies.</p> <p>PEMS Assessments discussed. Some agencies participate and some do not. J. Bowen states that agencies may have a difficult time due to having executives making decisions.</p> <p>PEMS Training medication boxes. J. Bendit states that we can order them. We do not have any boxes to give as a loaner. The cost includes training medications and medication boxes.</p> <p>CE/Aux Training. J. Bendit provided PEMS FY 2019 Backyard Symposium. CE opportunity at PEMS. 1/12 and 1/13/2019. 2/16 and 2/17/2019. The location is at PEMS. See schedule.</p> | | |
| New Business | <p>VAOEMS reminders requirement to have documentation to hospital within 12 hours. (12VAC5-31-1140). J. Bowen stated that they have a QI and QC that checks for this.</p> <p>Agency discussion on routine psychiatric patient transport. AMR, J. Bowen stated that they only have issue that the police do not want to ride with the transport when the psychiatric patient is in handcuffs. Nobody present remembers any past discussion.</p> | | |
| Good of the Order | <p>Next Meeting: April 2, 2019, 3:00 pm at PEMS, PEMS Classroom.</p> <p>Important Dates:</p> <ul style="list-style-type: none"> • State Holiday- State Holiday- January 18 Lee Jackson Day and 21 Martin Luther King, February 18, President's Day 2019. • VEMA Symposium March 26-29. • PEMS Protocol update March 1, 2019. • PEMS Annual Awards Ceremony at Busch Garden May 18, 2019. Verify Attendance | | |
| Adjournment | S. Beam motion to adjourn, C. Hucks 2 nd . Meeting adjourned at 3:57 pm. | | |