

Attendees Present: (No signatures available as meeting was conducted on-line via GoToMeeting)			
• Mike Lewis, VB EMS		• Judy Shuck, TEMS/HRMMRS/EVHC	
• Eric Kilbe, Portsmouth Fire		• John Cooke, WTHD	
• Paul Hoyle, PEMS		• Judy Cooling, Eastern Region VDH	
• Denni aKeane, VB Fire Department			
BUSINESS TOPIC	FUTURE ACTION REQUIRED	ASSIGNED	DUE DATE
Minutes: A motion was made & seconded to approve the minutes from January 24, 2017 as printed.	NONE	NA	NA
2016 Hampton Roads Mass Casualty Incident Response Guide Review: Cheryl Deschaine could not attend the meeting today but has submitted updated CHKD capacity number to update the "First 30 Minutes Woksheet". Judy Cooling submitted ans updated VDH Health District Contact List. No further edits/revisions have been received. Both of the submitted changes were approved by the work group. Judy Shuck reminded work group members to watch their e-mail for the final draft of the MCI Guide. Members will be asked to quickly review the document and will need to submit any other additional changes to Judy Shuck as fast as possible.	Update draft of MCI Guide with the edits submitted.	Judy Shuck	1-Mar-17
Jurisdiction Rounds: <i>Virginia Beach</i> - May 5, 2017 will be the July 4th MCI Tabletop Exercise. More information will b announced as it becomes available. <i>Portsmouth Fire-Rescue</i> - The LM Tactical Vehicle is not in service as of yet . <i>Chesapeake</i> - Darrin Gnomes could not be with us today but has asked that work group members be reminded that the Chesapeake MCETU is out of service until further notice. Other attending jusisdictions had nothing to report.	None	NA	NA

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Next Meeting: To be determined. Additional editorial discussion will be conducted via e-mail so as not to delay the completion, release and submission of the MCI Guide to the PEMS & TEMS Boards of Directors.			