**Peninsulas Emergency Medical Services Council, Inc.**
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# PEMS Medical Advisory Committee Meeting Minutes

**A PEMS Council Standing Committee**

**Meeting Date:** December 10th, 2019 **Meeting Location:** PEMS- Classroom Room **Chaired By:** E. Erwin

**Begin Time:** 7:09 p.m. **End Time**: 9:40 p.m. **Minutes Submitted By:** Seth Craig **Draft X Approved Date:**

| Members Present: | Members Absent: | Staff: | Others: |
|---|---|---|---|
| Apostoles, MD, Steve | Bass, MD, Gregory | Ashe, Amy | |
| Baker, MD, Chris | Berry, Wayne | Craig, Seth | |
| Erwin, MD, Eleanor (Vice-Chair) | Clarke, DO, Clarence | Player, Michael | |
| Fish, Jr, MD, James | Clifford, MD, Christianne | | |
| Gupta, MD, Sudershan | Dodd, DO, Lisa (Chair | | |
| Lawson, MD, Cheryl | Dudley, DO, James | | |
| Louka, Amir (TC) | Dunn, MD, Chad | | |
| | Enzor, Lindsay | | |
| | Garrison, MD, James | | |
| | Haas, MD, Christopher | | |
| | Harper, Kimberly | | |
| | Jackson, MD, Cara Marie | | |
| | James, MD, Christopher | | |
| | Jennings, MD, Torino | | |
| | Justis, MD, David | | |
| | Laing, Jim | | |
| | McCorry, DO, James | | |
| | Prata, Tony | | |
| | Ray, MD, Gaylord | | |
| | Skrip, MD, Stephen | | |
| | Sutherland, MD, Paul | | |
| | Sweet, Jason (James City) | | |
| | Veek, Phillip | | |

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| Members Present: | Members Absent: | Staff: | Others: |
|---|---|---|---|
| | Weber, MD, Brent | | |
| | Williams, Cynthia | | |

| Item | Discussion | Action Required | By Whom/When |
|---|---|---|---|
| Call to Order | Meeting Called to Order at 12:36 p.m. by E. Erwain. Those present and on teleconference introduced themselves. | | |
| MAC Membership Changes | OMD Membership Report –<br>MAC Committee has a vacancy for Licensed EMS Agency (Middle Peninsula), Licensed EMS Agency (Northern Neck).<br><br>Dr. Erwin expressed concern about the names on the roster who were not active OMDs in PEMS. S. Craig affirmed that a motion was made to remove several names from the roster and is being done. Those who had been voted/removed were not including in the number required for approval of Policies, Procedures, and Protocols.<br><br>S. Craig will follow up with K. Harper to see if she wants to remain on roster or can recommend someone to represent the Emergency Nurses Association. | Seek new members<br><br>Remove from Roster: Chad Dunn, Lindsay Enzor, Chris Haas, Joanne Lapetina, Gaylord Ray, and Steven Skrip<br><br>Contact K. Harper | MAC<br><br>P. Hoyle 12/10/19 |
| Approval of Minutes | Approval of the September 12th, 2019 Minutes. Motion by C. Lawson to approve, Seconded. Minutes approved unanimously as written. | Submit Final to P. Hoyle | S. Craig |
| Regional OMD Report | Dr. Lawson gave report in the joint TEMS/PEMS Medical Director Meeting. | | |
| OMD Membership | S. Craig provided information about the OEMS CE dates and locations for OMDs. OMDs expiring in 2019 have been notified. | Contact OMDs expiring in early 2020 | S. Craig/L. Dodd |
| Committee Reports | Committee Reports –<br>a. Pharmacy Committee – J. Bendit<br>1. Next Meeting – February 5th, 2020 at 3 pm<br>b. Performance Improvement Committee – S. Craig<br>1. Next Meeting- December 12th, 2019 at 3 pm<br>c. PPP Committee – David Justis, MD<br>1. Next Meeting – December 12th, 2019 at 10 am<br>d. Clinical Program Task Forces (Stroke, STEMI, Trauma) – J. Bendit<br>i. Trauma Task Force – J. Bendit<br>1. Next Meeting –December 12th, 2019 at 1 pm<br>ii. Stroke Task Force – J. Bendit<br>1. Next Meeting –January 9th, 2020 at 1 pm<br>iii. STEMI Task Force- J. Bendit<br>1. Next Meeting – February 13th, 2020 at 1 pm<br>iv. Behavioral Health Committee- A. Ashe | | |

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| Item | Discussion | Action Required | By Whom/When |
|---|---|---|---|
| | 1. Next Meeting – February 12th, 2020 10 am<br>e. EMS Operations – J. Bendit<br>1. Next Meeting – January 7th, 2020 at 7:00 pm | | |
| PEMS Updates | PEMS will be interviewing applicants for P. Hoyle's position next week. PEMS Staff will also undergo assignment changes. | | |
| Old Business | Thank you to the OMDs who participated in approval of the 2020 Protocols. | | |
| New Business | The MAC discussed changing the time of some or all of the MAC meetings. S. Craig will send out a survey to send to the Committee. | Develop and send out Survey to OMDs | S. Craig 01/01/20 |
| For the Good of the Order | For the Good of the Order<br>• Important Dates<br>• PEMS Office Closed 12/24-25/19 and 1/1/202019 MAC Meetings<br>i. March 12th, 2020 7:00 PM<br>ii. June 11th, 2020 7:00 PM<br>iii. September 10th, 2020 7:00 PM<br>iv. December 10th, 2020 08:00 OMD update, TEMS/PEMS, MAC<br>• Attendance verified. | | |
| Adjournment | Meeting was adjourned at 1:05 p.m. | | |

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