



Peninsulas Emergency Medical Services Council, Inc.
Pharmacy Committee
Regular Session

AGENDA

Wednesday, February 03, 2016 at 15:00

Location in PEMS Office – (Dunston Room) or

* Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/781156677>

1. Call to Order
2. Introductions: Suzi Hopkins SWRMC.
3. Approval of Minutes:
 - a. 11-04-2015
4. Membership Change: RDH- Joshua Coffield is no longer the Director of Pharmacy. Heather Robbins will be the POC until further notice.
5. Staff Report
 - a. Contract Deliverables- Restocking Agreement
 - b. Medication box program
6. Old Business
 - a. Drug shortages (Haldol, normal saline, calcium chloride, magnesium sulfate, lidocaine, dextrose abboject, epinephrine and vasopressin).
 - b. Potentially Adding Hospital Pharmacies from MCV/VCU, Memorial Regional Med. Center, Norfolk General Medical Center, CHKD, and Henrico Doctor's Hospital to the PEMS Regional medication box program.
 - c. PEMS office moving to Suite D 6872 Main Street. Potentially office will be moved by the New Year.
 - d. Pharmacy Committee review of PEMS Regional Medication Box Plan and voting members to vote on adopting this medication box plan. Sent to MAC to vote in and then to the BOD.
 - e. Review of PEMS Clearly Inventory program with random medication box number inventories.
 - f. RSI program to be looked at by PPP Jan 2016.
7. New Business
 - a. PEMS Medication Box Incident Report Review. PEMS Pharmacy Exchange Form not being filled in during exchange. Medications may have been found with expired medications or missing medications. Narcotics need to have Doctor's signature on Pharmacy Use/Wastage Form as well as PPCR.
 - b. PEMS recently moved to Suite D address 6876 Main St. Same P.O. Box 1297.
 - c. New PEMS EMS Field Coordinator- Clinical Care interviews on January 12, 2016 postponed due to construction-date TBD.

In accordance with the Americans with Disabilities Act (ADA), the Peninsulas Emergency Medical Services (PEMS) Council, Inc is committed to ensuring that individuals with disabilities are not denied an opportunity to participate in and benefit from any service, program, or activity offered by the PEMS Council. Persons with disabilities who anticipate needing special accommodations or have questions about physical access may call (804) 693-6234 in advance of the program



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- d. 3rd Annual Rural EMS Education Expo will be held May 15-17, 2016 at Rappahannock Community College in Glens, VA.
 - e. PEMS website change. Website address will be the same. New look and more functional.
8. Good of the Order
- a. Next meeting: Wednesday, May 04, 2016, 1500-1630.
 - b. Verify Attendance, check contact information.
9. Adjournment

If you should have any questions feel free Contact Jeff Bendit via phone or email @ 804-693-6234 / jbendit@vaems.org

*To join the audio portion of this meeting: Dial +1 (571) 317-3112, Access Code: 781-156-677
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Peninsulas Emergency Medical Services Council, Inc.

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PEMS Pharmacy Committee Meeting Minutes

A Subcommittee of the Board of Directors

Meeting Date: 2-3-2016

Meeting Location: PEMS and TC

Chaired By: L. Enzor

Begin Time: 3:06 PM

End Time: 3:26

Minutes Submitted By: J. Bendit

Draft Approved Date: 4/4/2016

Members Present:	Members Absent:	Staff:	Others:
Greg Blake (TC)	Jeff Beasley (NV)	Jeffrey Bendit	Suzi Hopkins SWRMC
Lindsay Enzor (TC)	Chris Bell (NV)		
Cindy Langley (TC)	Wayne Berry (NV)		
Maxine Luxton (TC)	Wendy Bridges		
Sharon Lyons (TC)	Ed Elzarian		
Curtis Smith (TC)	Zachary Finney		
	Cheryl Lawson		
	Jennifer Peters		
	Jessica Pothast		
	Catherine Richwine		
	Terri Sim		

Item	Discussion	Action Required	By Whom/When
Call to Order	At 3:06 PM by Lindsay Enzor.		
Introductions	S. Hopkins representing SWRMC for Terri Sims. J. Coffield is no longer the Director of Pharmacy at RDH. Heather Robbins will be the Director of Pharmacy at RDH until further notice.		
Minutes	Motion to accept as written by L. Enzor, second by M. Luxton, approved unanimously.		
New Business	J. Bendit posted document showing last 6 months PEMS Incident Reports. Overview: PEMS Pharmacy Exchange Form on the exterior of the medication box is not being filled in during the exchange by the agencies. Medications may have been found with expired medications or missing medications. Narcotics need to have Doctor's signature on the Pharmacy Use/Wastage Form as well as the PPCR.		

Item	Discussion	Action Required	By Whom/When
	<p>G. Blake has stated that he has not required his staff to fill in the top half of the exterior PEMS Medication Exchange Card because they have been putting in the same information into Clearly Inventory. J. Bendit stated that we as a group have decided that these cards are important to be filled in by the agencies prior to exchange and that the point of exchange is where we all can ensure this is accomplished. This is important when there possibly could be problems with Clearly Inventory. G. Blake stated that he will ensure his staff monitors for the form to be filled in by agencies.</p> <p>RSI: Hampton is going live with RSI program with their agency on November 15th. Per Jim Tucker the RSI box for Hampton will be interchangeable with the York/JCC. Newport News and Williamsburg have their own programs, too. It would be helpful if there was only one box for the region.</p> <p>PEMS recently moved from 6898 Main Street to 6876 Main Street. We are still in the middle of the move. Contractor is completing details and PEMS is putting together office furniture and setting up staff offices.</p> <p>There is still a job vacancy at PEMS. The EMS Field Coordinator- Clinical Care, B. Beam has left PEMS. There have been several scheduled interviews that have been moved due to our office move. Next interview is scheduled to be 2/17/16.</p> <p>The PEMS 3rd Annual Rural EMS Education Expo will be held May 15-17, 2016 at Rappahannock Community College in Glens, VA. More to follow.</p> <p>PEMS is currently working on a new website. The website address will be the same. There will be a new look and will be more functional. Please visit the new website and become familiar so that you can use as a resource with access to current documents. Website address: www.peninsulas.vaems.org</p>	<p>Email Paul Hoyle to find out PPP status on regional RSI.</p>	<p>J. Bendit 2/4/2016</p>
<p>Shortages</p>	<p>Update: L. Enzor states there are ongoing shortages for the following: Haldol, normal saline, calcium chloride, magnesium sulfate and lidocaine. These items are not affecting the PEMS medication box, but still reporting shortages. Epinephrine shortages are still affecting the stocking of our medication box. The pharmacies continue to only stock 6 epinephrine carpujet doses. There is an insert on the exterior pouch of the medication box stating this fact if the box is affected. PEMS requests no stickers placed on the medication box.</p> <p>No other additions or updates.</p>		
<p>Next Meeting</p>	<p>May 4, 2016</p>		
<p>Adjournment</p>	<p>Motion to Adjourn by L. Enzor, Second by J. Peters at 1531</p>		