



**Peninsulas Emergency Medical Services Council, Inc.**

PO Box 1297, 6876 Main Street

Gloucester, VA 23061

Office (804) 693-6234 - Fax (804) 693-6277

**PEMS Pharmacy Committee Meeting Minutes**

A Subcommittee of the Board of Directors

**Meeting Date: 11-07-2018**

**Meeting Location: PEMS**

**Chaire**

**Begin Time: 3:05 PM**

**End Time: 3:41 PM**

**Minutes Submitted By: J. Bendit**

**Draft**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	
Blake, Greg	Amin, Rali N.	Bendit, Jeffrey	Rowl
Bridges, Wendy (TC)	Beam, Bradley		
Efremidis, Laurie	Berry, Wayne		
Elzarian, Ed (TC)	Eaker, Mary		
Hopkins, Suzanne (Chair) (TC)	Harmon, Mike		
Perkinson, Lindsay	Horton, John		
Rizzo, Sarah (TC)	Langley, Cindy		
Sledge, Tyler (TC)	Lawson, Cheryl		
	Lyon, Sharon		
	Sim, Terri		
	St. George, Linda		

<b>Item</b>	<b>Discussion</b>	<b>A</b>
Call to Order	Meeting called to order at 3:05 pm. By S. Hopkins.	
Introductions and Membership Changes	Attendance as recorded above. Remove Rali Amin, SNGH Pharmacist on Pharmacy Committee roster. Add Charles Rowls as SNGH Pharmacist on the Pharmacy Committee roster.	Up
Minutes	08-01-2018 Minutes approved as written. Motion to approve by E. Elzarian. 2 <sup>nd</sup> S. Rizzo. Approved unanimously.	
Staff Report	<ul style="list-style-type: none"> <li>Committee reviewed Contract Deliverables to ensure they are being met by Committee. No discrepancies found.</li> <li>Medication Box program- J. Bendit stated that there has been a few instances where a pharmacy representative could not find a box in Clearly Inventory. Please ensure PEMS White binder is located</li> </ul>	Ch for

Item	Discussion	Action Required	By Whom/When
	near the point of exchange so they can refer to it for step-by-step instructions. Contact me for another copy if you do not have it any longer. Please provide refresher or new employee training.		
Old Business	<p>Discussion regarding the current and growing list of drug shortages-</p> <ul style="list-style-type: none"> <li>• Morphine (10 mg vials has slightly improved since last meeting)</li> <li>• Haldol (has improved somewhat) (REMOVE) 11-07-2018</li> <li>• Calcium Chloride</li> <li>• Ketamine (Shortage reported across the Committee)</li> <li>• Magnesium Sulfate</li> <li>• Lidocaine</li> <li>• Dextrose abboject</li> <li>• Epinephrine</li> <li>• Dopamine- anyone having to stock with norepinephrine?</li> <li>• Amioderone shown to have shortages recently.</li> <li>• Ativan</li> <li>• Atropine</li> <li>• Fentanyl (REMOVE) 11-07-2018</li> <li>• 0.9 NaCL 100mL (REMOVE) 11-07-2018</li> </ul>		
New Business	<p>Expiration of Ativan discussion. Email sent by L. Perkinson in reference to the expiration of Ativan outside a refrigerator. J. Bendit stated that the Pharmacy Committee has determined in the past that 60 days is a good expiration date according to data collect at the time of the discussion. C. Rowles stated he has an information sheet that TEMS uses for the 60 day expiration. J. Bendit requested any Pharmacy Committee member that has a copy, please send to J. Bendit in order to forward to all committee members.</p> <p>Clearly Inventory Update. J. Bendit stated that there is an update Clearly Inventory proposed to us. There is a heavy amount of training and up-front data entry by the pharmacies if this update is to go into effect. A benefit to the update is the potential to track lot numbers and expiration dates for each medication box. J. Bendit stated that they have made a PowerPoint presentation as to what it may look like. Committee members stated that they would like to see how the update would improve for our use. They like the idea of tracking expiration dates and lot numbers.</p> <p>PPP Committee 2019 update. The following changes to the PEMS Protocols affect the PEMS Medication Box with training in January 2019 and effective date of March 2019:</p> <ul style="list-style-type: none"> <li>• Add Zofran 4mg ODT 4 tabs to PEMS Medication Box.</li> <li>• Add Ketorolac (Toradol) IM/IV 1-30mg vial to PEMS Medication Box.</li> <li>• Remove 100mcg Fentanyl from PEMS Medication Box.</li> </ul> <p>Please look at the dosage, how supplied, availability, and review the PEMS Medication Box Inventory sheet to plan for the March 2019 rollout. All attending stated that they do not currently see any issue with these medications at this time, but may cause an issue if all 350 medication boxes came to be refilled at once. J Bendit stated that rollout would be after 03-01-2019 and only when a box was exchanged after use. E. Elzarian expressed concern for the amount of work to re-inventory entire box with new inventory sheet.</p>	<p>All</p> <p>Clearly Inventory PP</p> <p>Review new medications for 2019 rollout</p> <p>Update PEMS Medication Box Inventory Sheet</p>	<p>J. Bendit/ 02-06-19</p> <p>J. Bendit/ 02-06-19</p> <p>All/ 02-06-19</p> <p>J. Bendit/02-06-19</p>

Item	Discussion	Action Required	By Whom/When
Good of the Order	Important Dates: <ul style="list-style-type: none"> <li>• The 38<sup>th</sup> Annual VAOEMS Symposium November 8-12, 2018. Norfolk, VA.</li> <li>• State Holiday- Half day Nov 21, Thanksgiving Nov 22, Black Friday Nov 23.</li> <li>• State Holiday- Dec 24, 25, 31, 2018 and Jan 1, 2019.</li> </ul>		
Next Meeting	Attendance verified as recorded above. The next meeting is scheduled for <b>Wednesday, February 6, 2019.</b>		
Adjournment	Meeting adjourned at 3:41 p.m. Motion by E. Elzarian. 2 <sup>nd</sup> by S. Rizzo. Unanimously approved to adjourn.		