



**Peninsulas Emergency Medical Services Council, Inc.**

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Gloucester, VA 23061

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**PEMS Interagency Cooperation Organization Meeting Minutes**

A Subcommittee of the Board of Directors

**Meeting Date: 4-21-2016**

**Meeting Location: PEMS – Dunston**

**Chaired By: Travis Mitchell**

**Begin Time: 1505**

**End Time: 1530**

**Minutes Submitted By: D. Thomas**

**Draft  Approved Date: 7-21-2016**

| <b>Members Present:</b> | <b>Members Absent:</b> | <b>Staff:</b>  | <b>Others:</b> |
|-------------------------|------------------------|----------------|----------------|
| Gordon, Katie (TC)      | Adams, Ruth            | Thomas, Debbie |                |
| Mitchell, Travis        | Alexander, Levinia     |                |                |
| Stojanov, Joe (TC)      | Baker, Greg            |                |                |
|                         | Burnette, Jane         |                |                |
|                         | Cordara, Victoria      |                |                |
|                         | Hogge, Lauren          |                |                |
|                         | Mann, Dennis           |                |                |
|                         | Miller, Wanda          |                |                |
|                         | Orson, William         |                |                |
|                         | Paxton, Michelle       |                |                |
|                         | Powell, Kambeth        |                |                |
|                         | Santifield, Leslie     |                |                |
|                         | Thurman, Sadie         |                |                |
|                         | Towers, Nick           |                |                |
|                         | Yates, Jill            |                |                |
|                         |                        |                |                |

| <b>Item</b>                        | <b>Discussion</b>   | <b>Action Required</b> | <b>By Whom/When</b> |
|------------------------------------|---|------------------------|---------------------|
| Call to Order                      | 3:05 PM by T. Mitchell as acting chair.   |                        |                     |
| Introductions & Membership Changes | Introductions made in room and via teleconference. T. Mitchell informs members that Desiree Reid has changed positions at RPMC and cannot serve as chair for the committee. He has volunteered to serve in this capacity provided the membership has no objection and approves. All members present were in favor of T. |                        |                     |

| Item             | Discussion   | Action Required   | By Whom/When  |
|------------------|--|---|---|
|                  | <p>Mitchell becoming the new chair for the PICO group, but since there were only 3 present including T. Mitchell, it was decided that Jeff should send an email vote to the membership to get approval.</p> <p>Katie Gordon has assumed position of ED Director at RPMC, Sadie Thurman is the Riverside Health System Manager and Jessica Gourley is the ED Nurse Manager on the PICO.</p>   | <p>Send vote email to PICO</p> <p>Add Katie Gordon and Jessica Gourley to PICO.</p> | <p>J. Bendit<br/>5/15/2016</p> <p>J. Bendit<br/>5/15/2016</p> |
| Minutes          | <p>D. Thomas noted errors on the minutes from 10-28-15 regarding the EMS Expo and EMS Appreciation Day at Busch Gardens. D. Thomas notes correction needed under EMS Updates to read: <b>4<sup>th</sup> Annual Rural EMS Expo</b> vs. 3<sup>rd</sup>. Dates will be <b>May 20-22, 2016</b> vs. May 15-17<sup>th</sup>. In addition the date for Busch Gardens day is <b>May 28<sup>th</sup></b>, not May 23<sup>rd</sup>. K. Gordon makes motion to approve as corrected. J. Stojanov seconds. None being opposed the corrected minutes were approved.</p>   |   |   |
| Hospital Updates | <p>Riverside Regional Medical Center-K. Gordon states that RPMC has achieved their Comprehensive Stroke Certification. Additionally, she reports that the Director of Nursing/Nurse Mgr. for the ED will be added to the PICO. Her name is Jessica Gourley.</p> <p>Bon Secours Mary Immaculate Hospital- T. Mitchell noted that the COR radio at MIH will be going down for approximately 15 minutes this Friday, April 22<sup>nd</sup> for an electronics change/update. All EMS agencies have been notified. He also mentions the tremendous amount of effort to support/recognize EMS Week throughout Bon Secours and in this region. Thanks everyone who makes it happen.</p> <p>Sentara Williamsburg Regional Medical Center-J. Stojanov reports that Beth Cumbia is the new director for ER/ICU and PCU and will be joining PICO. Also states that the Lobby &amp; Triage area of the ED are undergoing construction.</p>                  | <p>Add Jessica Gourley to PICO</p> <p>Add Beth Cumbia to PICO</p>                   | <p>J. Bendit<br/>5/15/16</p> <p>J. Bendit<br/>5/15/16</p>     |
| EMS Updates      | <p>D. Thomas updates and reminds the group to share information regarding the Dinner with a Doc-Thoracic Trauma meal and lecture series to be held on Tuesday, April 28<sup>th</sup> here at 6:00 pm. Also the 4<sup>th</sup> Annual PEMS Rural EMS Expo on May 20-22 at Rappahannock Community College, Glens Campus (Saluda) and about The 3<sup>rd</sup> Annual EMS Appreciation Day and Awards Ceremony at Busch Gardens on May 28<sup>th</sup>.</p> <p>T. Mitchell expanded on the reorganization of the three Prehospital Committees into an Emergency Operations Committee that focuses on the decision-makers within each region. One problem plaguing the local EMS agencies are software problems and inability to retrieve data from the ePCRs, which often caused significant loss of money from insurance reimbursements. The EOC has taken up their cause and is supporting them in working with OEMS to resolve these issues.</p> |   |   |
| Old Business     | <p>PEMS is working to add the following hospitals to the restocking agreement: MCV/VCU, Memorial Regional Med. Center, Norfolk General Medical Center, CHKD, Doctor's Hospital of Richmond, and Henrico Doctor's Hospital to the PEMS Regional medication box program. So far, Sentara Norfolk General and Memorial Regional have completed the agreements and will have drug boxes for restocking.</p> <p>PEMS Regional Diversion Policy. EVHCC- Website for contacting everyone to notify of any diversions. <a href="https://www.vhha-mci.org/">https://www.vhha-mci.org/</a> PEMS region hospitals and agencies need to sign up and have updated daily.</p>  |   |   |

| Item              | Discussion   | Action Required               | By Whom/When                      |
|-------------------|--|-------------------------------|-----------------------------------|
| New Business      | <p>PEMS has completed their move to 6876 Main Street, Suite D and still has the same P.O. Box 1297, Gloucester VA 23061.</p> <p>PEMS is pleased to announce our new EMS Field Coordinator-Clinical Care: Ms. Randi Blymyer is an RN and an EMT-Enhanced and also works in the ED at Riverside Walter Reed Hospital.</p> <p>Members will note that our new website is now up and functioning. The web address has not changed but you will notice a cleaner look and greater functionality/ease of finding what you need.</p> <p>The PEMS Regional RSI Plan and medication box is in the very early stages of development. RSI is currently in use in several of the Peninsula's career agency. This plan will standardize care and training for any agency considering use of RSI.</p> <p>A hospital was found to have stocked D10 instead of 0.9% Sodium Chloride. Request that all hospital and agencies check on what is being stocked.</p> |                               |                                   |
| Good of the Order | <p>K. Gordon states that some agencies are routinely restocking their drug boxes from the Pyxis instead of going to the pharmacy. RRMC pharmacy is open 24-hours/day and feels drug box exchange should be consistent across the board. J. Stojanov states drug box exchanges at SWRMC have to be done via Pyxis from 11:00 p.m. – 7:00 a.m. so it wouldn't be possible for providers to exchange from the Pharmacy during those hours. T. Mitchell states MIH has pharmacy available to EMS 24-hours/day too.</p> <p>Review the annual restocking agreement.</p> <p>T. Mitchell states that he really wants to see PICO be productive and provide value to everyone who attends. Suggests that D. Thomas &amp; J. Bendit meet to discuss ways to do this, and to provide information to the PICO group about what is going on in the other PEMS Committees.</p>   | Meeting to discuss PICO ideas | T. Mitchell, J. Bendit, D. Thomas |
| Next Meeting      | Next meeting: Thursday, July 21, 2016 from 1500-1630.  |                               |                                   |
| Adjournment       | Motion to adjourn by K. Gordon, seconded by J. Stojanov. Meeting adjourned at 15:30 p.m.   |                               |                                   |