



**Peninsulas Emergency Medical Services Council, Inc.**

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**PEMS Interfacility Cooperation Organization Meeting Minutes**

A Subcommittee of the Board of Directors

**Meeting Date: 07-20-2017**

**Meeting Location: PEMS – Dunston Room**

**Chaired By: L. Hogge**

**Begin Time: 3:06 p.m.**

**End Time: 4:14 p.m.**

**Minutes Submitted By: J. Bendit**

**Draft: Approved Date: 10-19-2017**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
Cumbie, Beth	Adams, Ruth	Bendit, Jeff	
Hogge, Lauren (Chair)	Alexander, Levinia	Player, Michael	
Laing, Jim(TC)	Keithley, Tom		
Parker, Sarah	Burnette, Jane		
Smith, Thamera	Cordara, Victoria		
Wilmoth, Donna	Gordon, Katie		
	Gourley, Jessica		
	Harper, Kim		
	Miller, Wanda		
	Orson, William		
	Paxton, Michelle		
	Powell, Kambeth		
	Cuccherini, Mike		
	Mann, Dennis		
	Smith, Caroline		
	Thurman, Sadie		

<b>Item</b>	<b>Discussion</b>	<b>Action Required</b>	<b>By Whom/When</b>
Call to Order	3:06 p.m. by L. Hogge.		
Introductions & Membership Changes	Introductions made. C. Smith resigned position. L. Hogge accepted Chair nomination.		

Item	Discussion	Action Required	By Whom/When
Minutes	Motion by L. Hogge to approve minutes of 04-20-17 PICO meeting. Tabled unanimously until 10-19-2017.	Send 04-20-17 PICO Meeting Minutes to committee members	J. Bendit 7-24-17
Hospital Updates	<p>Hampton VA – No report.  Langley AFB Hospital – No report.  Sentara CarePlex Hospital – T. Smith: OB services will be available at the CarePlex 01-21-2018. Staff in the CarePlex has seen a Stroke and STEMI bag to draw blood prior to arriving to OBICI. Wonders if we are looking to do this in PEMS? M. Player stated that PEMS used to draw blood but stopped late 90s-early 2000s. It was questionable as to the quality of the samples because blood samples not labeled properly, blood inside was hemolyzed, or just not drawn properly. B. Cumbie and D. Wilmoth stated that they were working with their local EMS on starting this there. J. Laing stated that he was working with RPMC and SCPH, RDH, and SWRMC as well. He stated that he will send us documents for procedures.</p> <p>SWRMC has implemented Coupron Linen, a copper infused linen shown to reduce microbes/bacteria. This linen is salmon colored and in use only within inpatient areas. SWRMC has experienced annual linen losses of over \$144,000. EMS is provided with paper linen and gowns and should not remove any salmon colored linen from the facility.</p> <p>Riverside Regional Medical Center – In process of EMR conversion and ED construction has begun.  Bon Secours Mary Immaculate Hospital – HEAR radio reception is “spotty.” Disaster drill scheduled for 17 May, 2017.  Riverside Doctors’ Hospital – No report.  Sentara Williamsburg Regional Medical Center – B. Cumbie and D. Wilmoth stated that their patient volume has improved 20% and this has caused some capacity issues they look forward to resolving. They state that they have worked with local agencies to reduce reporting times, Door to CT times, etc...M. Player stated that these are issues that this committee should be working on.  Riverside Regional Medical Center – No report.  Bon Secours Rappahannock Regional Hospital – L. Hogge and S. Parker state that they weren’t going to do the labs in the field at this time due to the possibility of wasting time due to improper lab draws in the field, but will work with the group to see if this can be done in the future. The ED had to replace the ER windows because they were knocked out this past weekend. RGH has also worked on initiatives to reduce wait times, door to CT, etc... Bon Secours RGH has worked with local agencies to place RGH linens in an RGH linen basket at each area nursing home and has been picking up linen at these nursing homes. This has shown improvement in the loss of linens. M. Player states that across the country there are linen losses. Some have changed to disposable linen.  Riverside Tappahannock Hospital – No report.</p>	<p>Send J. Laing’s documents to draw blood in field for committee to review.</p> <p>Report to ICCT and EOC Committees</p>	<p>J. Bendit 7-24-17</p> <p>J. Bendit 10-19-17</p>
EMS Updates	J. Bendit stated that it has been reported that in the Sentara CarePlex facility, EMS have not been scanning 1-1 supplies into the provided supply closet with pictures and step-by-step instructions.		
Old Business	4 <sup>th</sup> Quarter FY 2017 Ambulance Restocking Review. Provided all with a current copy at this meeting. J. Bendit stated that we sign the restocking agreement every 5 years. B. Cumbie requested breakdown. J. Bendit states agreement outlines agreed responsibilities of agencies and hospitals in the PEMS Region for 1-1 supplies. M. Player standards have always been agencies agree on brand/type requested supplies. There are	Ambulance Restocking list to PICO and EMS Ops Committees	J. Bendit 7/24/17

Item	Discussion	Action Required	By Whom/When
	<p>things just EMS use and thinks hospitals also use. Electrodes discussed recently. 3 different Defibrillator Monitors used in this region. Physio/Phillips/Zoll. M. Player did not believe it was a requirement to stock all three but J. Bendit stated that the reason all three are provide is that, for example: Riverside Health system stopped using other devices but stocked those pads. They now use Physio LP-15s and stopped supplying those others. This was caught by EMS and brought to the PICO a few years ago and agreed that they shouldn't have just stopped supplying items on this restocking list. Currently our facilities do stock all 3.</p> <p>4<sup>th</sup> Quarter FY 2017 Regional Diversion Plan review. Provided all with a current copy at this meeting. EMS Operations Committee requested that we add to this document in Quality Assurance: Agencies experiencing additional diversion to another facility by Medical Direction shall submit a PEMS Medical Incident Review (MIR) and submit to PEMS. M. Player states this one policy belongs to the hospitals. We have added diversion status "Closed". If patient is critical, still can go to the ED. We cannot use old communication. VHASS is the current way to identify special diversions. All MIRS for diversion go to PICO for review.</p>	<p>Review restocking supply list for updates</p> <p>Modify, change, and approve</p>	<p>PICO Committee members 10/19/17</p> <p>PICO Committee members 10/19/17</p>
New Business	<p>Election of Chair –D. Mann nominated Lauren Hogge for position of Chair in 4-20-17 meeting. Motion by D. Mann to close nominations. Second by C. Smith. Motion to close nominations passed unanimously. L. Hogge accepted nomination.</p> <p>Ambulance Restocking supply list annual review due August 2017. Annual review of the ambulance restocking list. J. Bendit states that August every year we review. It goes to the EMS Operations and then to the PICO. I have found items such as at SCPH in the PAR where the single ops site were not supplied and the ED staff stated they no longer carry this because they have IV start kits. T. Smith states she is sure they still carry, will confirm. J. Bendit states other examples include 14 and 24 gu. IV catheters for other ED PAR closets. L. Hogge created her own supply form based on PEMS but in an order that facilitates easier ordering for her supply order system. M. Player states that this agreement helps level playing field for ambulances to transport to any facility.</p> <p>Restocking list: Saline bullets 3mL 0.9% inhalation saline used for Bronchiolitis, Croup, and for nebulizing Narcan. Pharmacy Committee requests order information previously supplied by PAR closets in region in order to add to the PEM Medication Box inventory.</p> <p>Strategic Planning meeting cancelled because PICO currently engaged in the updating of the Diversion Policy according to M. Player.</p>	<p>Send updated Supply restocking list to PICO and EMS Operations committee members</p> <p>PICO members send supply information</p>	<p>J. Bendit 7-24-17</p> <p>PICO members 10-19-17</p>
Good of the Order	Important Dates: None to report		
Next Meeting	Next meeting: Thursday, October 19, 2017 from 1500-1630.		
Adjournment	Motion to adjourn by L Hogge. Second by T. Smith. Motion approved unanimously at 4:14 p.m.		