



Peninsulas Emergency Medical Services Council, Inc.

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PEMS Interfacility Cooperation Organization Meeting Minutes

A Subcommittee of the Board of Directors

Meeting Date: 04-20-2017

Meeting Location: PEMS – Dunston Room

Chaired By: T. Keithley

Begin Time: 3:00 p.m.

End Time: 3:36 p.m.

Minutes Submitted By: P. Hoyle

Draft Approved Date: 10-19-2017

Members Present:	Members Absent:	Staff:	Others:
Keithley, Tom	Adams, Ruth	Hoyle, Paul	
Mann, Dennis	Alexander, Levinia		
Smith, Caroline	Beam, Brad		
Thurman, Sadie	Burnette, Jane		
	Cordara, Victoria		
	Cumbie, Beth		
	Gordon, Katie		
	Gourley, Jessica		
	Harper, Kim		
	Hogge, Lauren (Chair)		
	Laing, Jim		
	Miller, Wanda		
	Orson, William		
	Paxton, Michelle		
	Powell, Kambeth		
	Smith, Thamera		
	VACANT (Langley AFB)		

Item	Discussion	Action Required	By Whom/When
Call to Order	3:00 p.m. by T. Keithley.		
Introductions &	Introductions made.		

Item	Discussion	Action Required	By Whom/When
Membership Changes			
Minutes	Motion by S. Thurman to approve minutes of 01-19-17 PICO meeting. Second by T. Keithley. Motion passed unanimously.		
Hospital Updates	<p>Hampton VA – No report. Langley AFB Hospital – No report. Sentara CarePlex Hospital – No report. Riverside Regional Medical Center – In process of EMR conversion and ED construction has begun. Bon Secours Mary Immaculate Hospital – HEAR radio reception is “spotty.” Disaster drill scheduled for 17 May, 2017. Riverside Doctors’ Hospital – No report. Sentara Williamsburg Regional Medical Center – New patient care model in rollout now. Riverside Regional Medical Center – No report. Bon Secours Rappahannock Regional Hospital – No report. Riverside Tappahannock Hospital – No report.</p>		
EMS Updates	P. Hoyle covered upcoming important dates as noted in Good of the Order.		
Old Business	<p>CHKD addition to PEMS drug box/hospital exchange programs – No report.</p> <p>PEMS Regional RSI Plan & medication box – No report.</p> <p>40th Year PICO Anniversary Letter – No report.</p> <p>PEMS Protocol Roll-out – Reported as complete.</p>		
New Business	<p>Election of Chair –D. Mann nominated Lauren Hogge for position of Chair. Motion by D. Mann to close nominations. Second by C. Smith. Motion to close nominations passed unanimously. Action to vote on Chair tabled until L. Hogge is approached to determine whether she is willing to serve.</p> <p>PEMS Annual Awards Submissions – P. Hoyle advised that awards submissions will be closed on 27 April and discussed categories of nominations.</p> <p>4th Quarter FY 2017 Ambulance Restocking Agreement Review – Motion by D. Mann to approve agreement as presented. Second by T. Keithley. Motion approved unanimously.</p> <p>4th Quarter FY2017 Regional Diversion Plan Review – Action tabled until next meeting due to low attendance.</p>		
Good of the Order	<p>Important Dates:</p> <ul style="list-style-type: none"> • PEMS Annual Awards submission deadline – 27 April, 2017 • 26th Annual Hampton Roads Trauma Symposium- April 21, 2017. • 2nd Annual Pediatric Trauma Conference- May 11, 2017. • 4th Annual EMS Day at Busch Gardens May 27, 2017. 		
Next Meeting	Next meeting: Thursday, July 20, 2017 from 1500-1630.		
Adjournment	Motion to adjourn by C. Smith. Second by D. Mann. Motion approved unanimously at 3:36 p.m.		