



**Peninsulas Emergency Medical Services Council, Inc.**  
**PICO Committee**  
*Regular Session*

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**AGENDA**

Thursday, October 18, 2018 at 15:00

*Location in PEMS Office – (Dunston Room) or*

*\*Teleconference at <https://global.gotomeeting.com/join/438282709>*

1. Call to Order
2. Introductions and member changes.
  - a. Tara Talbott
  - b. Gary Samuels
3. Approval of Minutes:
  - a. July 19, 2018 meeting.
4. Hospital Updates
  - a. Hampton VA Hospital
  - b. Langley AFB Hospital
  - c. Sentara Careplex
  - d. Riverside Regional Medical Center
  - e. Mary Immaculate Hospital
  - f. Riverside Doctors' Hospital
  - g. Sentara Williamsburg Regional Medical Center
  - h. Riverside Walter Reed Hospital
  - i. Rappahannock General Hospital
  - j. Riverside Tappahannock Hospital
5. EMS Updates
  - a. PEMS Council.
    - i. MIR Review
6. VHASS Diversion status update.
7. Old Business
  - a. Additions to Emergency Department Supply Replacement form from EMS Operations Committee.
  - b. Stop the Bleed Train the Trainer (Shawn Metzner).
  - c.
8. New Business:
  - a. Bed bugs: (90% alcohol spray available for use)

*In accordance with the Americans with Disabilities Act (ADA), the Peninsulas Emergency Medical Services (PEMS) Council, Inc is committed to ensuring that individuals with disabilities are not denied an opportunity to participate in and benefit from any service, program, or activity offered by the PEMS Council. Persons with disabilities who anticipate needing special accommodations or have questions about physical access may call (804) 693-6234 in advance of the program*



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9. Good of the Order

- a. Next meeting: Thursday, January 17, 2018, 1500-1630.
- b. Verify Attendance, check contact information.
- c. Important Dates:
- d. Columbus Day Holiday October 8.
- e. VAOEMS EMS Symposium November 8-12, 2018.
- f. State Holiday- Half day Nov 21, Thanksgiving Nov 22, Black Friday Nov 23.
- g. State Holiday-Dec 24, 25, 31, 2018 and Jan 1, 2019.
- h. VAOEMS Annual EMS Symposium November 8-12, 2018.

10. Adjournment

If you should have any questions feel free Contact Jeff Bendit via phone or email @ 804-693-6234 / [jbendit@vaems.org](mailto:jbendit@vaems.org)

\*To join the audio portion of this meeting: Dial +1 (571) 317-3112, Access Code: 438-282-709  
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**Peninsulas Emergency Medical Services Council, Inc.**

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Gloucester, VA 23061

Office (804) 693-6234 - Fax (804) 693-6277

**PEMS Interfacility Cooperation Organization Meeting Minutes**

A Subcommittee of the Board of Directors

**Meeting Date: 10-18-2018**

**Meeting Location: PEMS –Classroom**

**Chaired By: S. Parker**

**Begin Time: 3:05 p.m.**

**End Time: 3:33 p.m.**

**Minutes Submitted By: J. Bendit**

**Draft  Approved Date: 1-17-19**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
Beck, Craig (TC)	Cuccherini, Mike	Bendit, Jeffrey	Doak, Melissa
Cumbie, Beth (TC)	Edmonson, Kelly		Samuels, Gary
Lang, Betsy (TC)	Gourley, Jessica		Talbott, Tara
Parker, Sarah (Chair)	Harper, Kim		
	Keithley, Tom		
	Klink, Shanon		
	Mathews, Judy		
	Mann, Dennis		
	McCoig, Janet		
	Orson, William		
	Paxton, Michelle		
	Smith, Thamera		
	Stevens, Ashlee		
	VACANT (Langley AFB)		
	Wilmoth, Donna		

<b>Item</b>	<b>Discussion</b>	<b>Action Required</b>	<b>By Whom/When</b>
Call to Order	3:05 p.m. by S. Parker.		

Item	Discussion	Action Required	By Whom/When
Introductions & Membership Changes	<p>Introductions were made.  Add: Tara Talbott, Riverside Tappahannock Emergency Dept. Director or Designee.  Add: Gary Samuels Bon Secours Rappahannock General Hospital EMS Coordinator At-Large</p>		
Minutes	<p>B. Cumbie made a motion to approve the 4-19-18 PICO Meeting Minutes. Second by C. Beck. Unanimous approval by the group.</p>	Post approved minutes.	P. Hoyle 7/30/18
Hospital Updates	<ul style="list-style-type: none"> <li>a. Hampton VA Hospital – No report</li> <li>b. Langley AFB Hospital – No report</li> <li>c. Sentara CarePlex Hospital- No report</li> <li>d. Riverside Regional Medical Center – B. Lang states that they finished DMV Survey and Comprehensive Stroke Center Survey with good results. She would like to thank the PEMS Region EMS for the support given during these surveys.</li> <li>e. Bon Secours Mary Immaculate Hospital – No report</li> <li>f. Riverside Doctors’ Hospital – C. Beck states that blood draw protocols for Williamsburg and James City County are being revised with more information about labeling the blood draw tubes. He plans to send final draft to PEMS.</li> <li>g. Sentara Williamsburg Regional Medical Center – B. Cumbie states that they also have completed the DMV Survey and Stroke Center Survey. Local PEMS EMS agency support has been very helpful and she would also like to thank the PEMS Region EMS for the support given during these surveys.</li> <li>h. Riverside Walter Reed- No report</li> <li>i. Bon Secours Rappahannock General Hospital – S. Parker stated that Gary Samuels is the new RGH and MIH EMS Coordinator. New Emergency Room expansion/development is planned.</li> <li>j. Riverside Tappahannock Hospital –Tara Talbott is be the new ED Director and started working August 20, 2018. T. Talbott stated that they also have gone through the DMV Survey. There is ongoing work to update Carepoint radios for the EKG submissions from the LP-15 and Zolls. She is working with agencies to improve this. J. Bendit asked if there has been any work with the PEMS Emergency Restocking list and PEMS Medication Box exchange in the ED. T. Talbott responded that she has been pretty occupied starting this new position, the DMV Survey, and all, but has made strides in the PEMS Medication Box exchange process in the ED. She asked if PEMS has seen progress in this. J. Bendit stated that he hasn’t seen PEMS Medication Box Incident Reports recently with physician signatures or from the pharmacy.</li> </ul>		
EMS Updates	<ul style="list-style-type: none"> <li>a. PEMS Council- <ul style="list-style-type: none"> <li>i. MIR Review- J. Bendit stated MIR is not punitive, but rather tracks trends within the system. None at this time submitted for review by this committee. M. Doak stated that York County recently submitted one for Diversion. J. Bendit stated that we need to see a MIR each time.</li> <li>ii. RHCC/VHASS Updates: J. Bendit stated S. Metzner was in a class and submitted results to me to show radio communication testing results. Improvements have been made in this, but we need to make reporting a normal routine thing. Completing these updated and testing helps during an actual event when we need this information. Regional Status Reporting System and Communications Test for 10/5/2018 shown to committee.</li> </ul> </li> </ul>	<p>Fill out MIRS and send to PEMS</p> <p>Daily status updates</p>	<p>Continued by all</p> <p>Continued by all</p>
Old Business	<ul style="list-style-type: none"> <li>a. Additions to the Emergency Department Supply Replacement form for the annual review. Items requested from the EMS Operations Committee. Items discussed: <ul style="list-style-type: none"> <li>-Medication Labels</li> <li>-ETT Holder adult/peds</li> <li>-Combat Applied Tourniquet (CAT)</li> </ul> </li> </ul>	Send parameters for each tube in blood drawing kit	B. Craig/1-18-18

<b>Item</b>	<b>Discussion</b>	<b>Action Required</b>	<b>By Whom/When</b>
	<ul style="list-style-type: none"> <li>-Blood tubes for those drawing blood (JCCFD, WFD, YFLS)- The hospitals currently providing blood tubes have created a packet that complies with both laboratories</li> <li>-Vacutainer (JCCFD, WFD, YFLS)</li> <li>-Vomit bags</li> <li>-BP Cuffs automatic sizes LP-15</li> <li>-EZ-IO with stabilizer kit</li> <li>-3cc syringes added to the variety (1cc, 5cc, 10cc, 30cc)</li> <li>-Cord clamps</li> </ul> <p>J. Bendit asked that each hospital system provide feedback next meeting whether these items can be added to the PEMS Ambulance Restocking List. B. Lang stated that they couldn't add BP Cuffs due to the amount of varieties of BP machines out there. She said emesis bags could be provided. B. Cumbie stated she wanted to know what type of CAT Tourniquets are used.</p>	<p>Discuss those items to add to restocking list</p>     <p>Line item addition by next meeting.</p>	<p>PICO Cmte1/18/18</p>
<p>New Business</p>	<p>a. Bed bugs: (90% alcohol spray available for use). J. Bendit states that an agency requested to see if hospitals can have 90% alcohol spray available and on the ambulance restocking list or available in the decontamination rooms in the EDs. G. Samuels stated that the housekeeping and contracted exterminators decontaminate their rooms as they are affected. B. Lang stated they would need MSDS on the Alcohol or whatever is used. B. Lang said maybe agencies can provide this and placed in a decontamination area. All agreed to look into this for next meeting.</p>		
<p>Good of the Order</p>	<p>Important Dates: Next meeting: Thursday, January 17, 2018, 1500-1630. Verify Attendance, check contact information.</p> <p>Important Dates: Columbus Day Holiday October 8. VAOEMS EMS Symposium November 8-12, 2018. State Holiday- Half day Nov 21, Thanksgiving Nov 22, Black Friday Nov 23. State Holiday-Dec 24, 25, 31, 2018 and Jan 1, 2019.</p> <p>Attendance verified.</p>		
<p>Next Meeting</p>	<p>Next meeting: Thursday, January 17<sup>th</sup>, 2019 from 1500-1630.</p>		
<p>Adjournment</p>	<p>Motion to adjourn by B. Cumbie. Second by C. Beck. Motion approved unanimously at 3:33 p.m.</p>		

**Peninsulas EMS Council, Inc.**  
**Peninsulas Interfacility Cooperative Organization**
**FY2019**

Please initial attendance under today's meeting date.

Member		Organization	Position	07-19-18	10-18-18	01-17-19	04-18-19
Beck, Craig 757-585-2254	craig.beck@rivhs.com	Riverside Doctors' Hospital	Emergency Dept Dir or Designee	TC	TC		
Bendit, Jeffrey (NV) 804-693-6234	jbendit@vaems.org	Peninsula Emergency Medical Services Council	Staff Facilitator	JAB	JAB		
Cuccerini, Mike 757-419-1242	mchcherini@cox.net	Hampton VA Medical Center	At-Large				
Cumbie, Beth 757-984-7177	ejcumbie@sentara.com	Sentara Williamsburg Regional Medical Center	Emergency Dept Dir or Designee	TC	TC		
Edmondson, Kelly 757-477-2502	kelly_edmondson@bshsi.org	Mary Immaculate Hospital (Alternate)	Emergency Dept Dir or Designee				
Gourley, Jessica 757-594-2983	jessica.gourley@rivhs.com	Riverside Regional Medical Center	At-Large				
Klink, Shannon 804-815-9793	shanon.klink@rivhs.com	Riverside Walter Reed Hospital	Emergency Dept Dir or Designee				
Lang, Betsy 757-534-3536	betsy.lang@rivhs.com	Riverside Regional Medical Center	Emergency Dept Dir or Designee	TC	TC		
Matthews, Judy 804-443-6051	judith.matthews@rivhs.com	Riverside Tappahannock Hospital	Hospital Administrator	TC			
McCoig, Janet 757-984-7209	jwmccoig@sentara.com	Sentara Williamsburg Regional Medical Center	At-Large				
Metzner, Shawn 757-963-0632	metzner@vaems.org	Eastern Virginia Healthcare Coalition/RHCC	At-Large	X			
Orson, William 757-722-9961 X2085	william.orson@va.gov	Hampton VA Medical Center (Primary)	At-Large				
Parker, Sarah (C) 804-435-8545	sarah_barrack@bshsi.org	Rappahannock General Hospital (Primary)	Hospital Administrator	TC	SP		
Paxton, Michelle 757-810-3448	mlburns1@sentara.com	Sentara CarePlex (Primary)	At-Large				
Smith, Thamera 757-736-1040	tksmith@sentara.com	Sentara CarePlex Hospital	Emergency Dept Dir or Designee	TC			
Stevens, Ashlee 757-947-3311	ashlee_stevens@bshsi.org	Mary Immaculate Hospital (Primary)	Emergency Dept Dir or Designee				
Wilmoth, Donna 757-984-7155	ddwilmot@sentara.com	Sentara Williamsburg Regional Medical Center	Hospital Administrator				
Open		Riverside Tappahannock Hospital	Emergency Dept Dir or Designee				
Open		Riverside Doctors' Hospital Williamsburg	Hospital Administrator				

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**FY2019**

Please initial attendance under today's meeting date.

Member	Organization	Position	07-19-18	10-18-18	01-17-19	04-18-19
Open	Langley Air Force Base Hospital	Hospital Administrator				
<b>Guests</b>						
GARY SAMUELS	gary-samuels@bshs.org	RTH / MTH	EMS Coordinator			
MELISSA DOAK	MELISSA.DOAK@YORKCOUNTY.GOV	YCFLS	LT. EMS QA/QI / EMS TRAINING			
TARA TALBOTT	Tara.Talbott@riwhs.com	RTH	Emergency Dept. Dir or Des.			

No Longer Serving