

Peninsulas Emergency Medical Services Council, Inc.

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Gloucester, VA 23061

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PEMS Interfacility Cooperation Organization Meeting Minutes

A Subcommittee of the Board of Directors

Meeting Date: 07-18-19

Meeting Location: PEMS –Classroom

Chaired By: G. Samuels

Begin Time: 3:00 p.m.

End Time: 3:33 p.m.

Minutes Submitted By: P. Hoyle

Draft Approved Date: 01-16-20

Members Present:	Members Absent:	Staff:	Others:
Baker, Tara (TC)	Barber, Carrie	Hoyle, Paul	
Cumbie, Beth (TC)	Beck, Craig		
Harper, Kim (TC)	Edmonson, Kelly		
Samuels, Gary (Asst. Chair) (TC)	Haigh, Mary		
	Keithley, Tom		
	Klink, Shanon		
	Mann, Dennis		
	Mathews, Judy		
	McCoig, Janet		
	Orson, William		
	Parker, Sarah (Chair)		
	Smith, Thamera		
	Stevens, Ashlee		
	Wilmoth, Donna		

Item	Discussion	Action Required	By Whom/When
Call to Order	3:00 p.m. by G. Samuels.		
Introductions & Membership Changes	Introductions were made. Shawn Metzner (VHASS) – Removed due to termination of employment. Janice McCoig (SWRMC) – Removed due to retirement	Update roster	P. Hoyle 07-22-19
Minutes	04-18-19 PICO Minutes – Motion by B. Cumbie to approve 04-18-19 PICO meeting minutes as presented. Second by G. Samuels. Motion approved unanimously without comment.	Post approved minutes.	P. Hoyle 07-22-19
Hospital Updates	a. Hampton VA Hospital – No report b. Langley AFB Hospital – No report c. Sentara CarePlex Hospital- No report d. Riverside Regional Medical Center- No report.		

Item	Discussion	Action Required	By Whom/When
	<ul style="list-style-type: none"> e. Bon Secours Mary Immaculate Hospital – G. Samuels discussed progress of EMS room remodeling. f. Riverside Doctors’ Hospital – No report g. Sentara Williamsburg Regional Medical Center – B. Cumbie congratulated Janet McCoig for retirement and advised that they are advertising to hire a new Nurse Manager. She also discussed their EMS week activities. h. Riverside Walter Reed- No Report. i. Bon Secours Rappahannock General Hospital – G. Samuels discussed progress of EMS room remodeling. j. Riverside Tappahannock Hospital – T. Baker advised that the problem with ePCRs not copying to charts is resolved. 		
EMS Updates	<ul style="list-style-type: none"> a. PEMS Council- <ul style="list-style-type: none"> i. MIR Review - None submitted for review. ii. Regional EMS Awards – P. Hoyle expressed the appreciation of the Council for the efforts by all in support of the Regional EMS Awards.: 	Fill out MIRS and send to PEMS	Continued by all
VHASS Status	P. Hoyle advised all present to continue the efforts to update VHASS daily and as conditions warrant.		
Old Business	<p>PEMS Hospital Restocking Agreement – P. Hoyle reminded all present that all hospitals need to re-sign the PEMS Ambulance Restocking Agreement approved in April and return them to J. Bendit. B. Cumbie noted that it would be helpful if future editions of the list have the date that items are added/changed for reference.</p> <p>PEMS Regional EMS Awards – As noted in EMS Update.</p> <p>Annual Review Hospital Diversion Plan – P. Hoyle advised that the Council, other regional partners and VHASS are working on terminology changes discussed in April.</p>	Hospital Administrators sign PEMS Ambulance Restocking Agreements return to PEMS	All PEMS Region Hospitals NLT 7/18/19
New Business	None		
Good of the Order	<p>Important Dates: Verify Attendance, check contact information.</p> <p>Important Dates: VAOEMS Virginia EMS Symposium November 6-10, 2019.</p>		
Next Meeting	Next meeting: Thursday, October 17, 2019, 1500-1630.		
Adjournment	Motion to adjourn by B. Cumbie. Second by T. Baker. Motion approved unanimously at 3:33 p.m.		