

**Peninsulas Emergency Medical Services Council, Inc.**

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**PEMS Interfacility Cooperative Organization Meeting Minutes**

A Subcommittee of the Board of Directors

**Meeting Date:** 01-16-20

**Meeting Location:** PEMS –Classroom

**Chaired By:** S. Parker

**Begin Time:** 3:02 p.m.

**End Time:** 3:30 p.m.

**Minutes Submitted By:** J. Bendit

**Draft  Approved Date:** 04-16-20

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
Baker, Tara (TC)	Edmonson, Kelly	Bendit, Jeffrey	Erdman, Leanne
Barber, Carrie (TC)	Keithley, Tom		Pincus, Stephen
Beck, Craig	Klink, Shanon		
Cumbie, Beth	Kroon, Jean		
Haigh, Mary (TC)	Mann, Dennis		
Harper, Kim (TC)	Mathews, Judy		
Parker, Sarah (Chair)	Pierce, Brian		
Samuels, Gary (Asst. Chair) (TC)	Smith, Thamera		
Stevens, Ashlee (TC)	Wilmoth, Donna		

<b>Item</b>	<b>Discussion</b>	<b>Action Required</b>	<b>By Whom/When</b>
Call to Order	3:02 p.m. by S. Parker.		
Introductions & Membership Changes	Introductions were made. ADD: Brian Pierce (VHASS) – Replaced Shawn Metzner. REMOVE: Orson, William – Replace with Leanne Erdman REMOVE: Edmonson, Kelly- Replace with Jean Kroon REMOVE: Mann, Dennis- Replace with EMS OPS Committee Representative: Davenport, John. NV.	Update roster	S. Pincus/ 07-22-20
Minutes	PICO Committee Minutes – Motion by B. Cumbie to approve 07-18-19 PICO meeting minutes as presented. Second by G. Samuels. Motion approved unanimously without comment.	Post approved minutes.	S. Pincus/ 07-22-20
Hospital Updates	a. Hampton VA Hospital – No report b. Langley AFB Hospital – No report c. Sentara CarePlex Hospital- No report d. Riverside Regional Medical Center- K. Harper stated that the Flu season has been hitting RRMC over the past 2-1/2 weeks and because they had some preplanning last Fall, they were able to reduce impact on patient care. e. Bon Secours Mary Immaculate Hospital- None		

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	<ul style="list-style-type: none"> <li>f. Riverside Doctors' Hospital – No report- None</li> <li>g. Sentara Williamsburg Regional Medical Center – B. Cumbie stated that W+M is conducting an Active Shooter rull scale Exercise March 2020. Planning has started. This will involve RDH, SWRMC and several agencies surrounding. S. Pincus from PEMS will be attending. She also stated that they placed a bed scale in the ED for quick patient weights.</li> <li>h. Riverside Walter Reed- No Report.</li> <li>i. Bon Secours Rappahannock General Hospital – S. Parker discussed upcoming Emergency Room remodeling.</li> <li>j. Riverside Tappahannock Hospital – None.</li> </ul>		
EMS Updates	<ul style="list-style-type: none"> <li>a. PEMS Council- <ul style="list-style-type: none"> <li>i. MIR Review - None submitted for review. J. Bendit discussed MIR recently submitted involving Albuterol charting and NS Inhalation used instead. Need to ue MIR on website. Remind people to use. There is no way for a region to address any issues if there are no MIR submissions identifying them formally.</li> <li>ii. Regional EMS Awards – J. Bendit the Regional EMS Awards for the Celebrate EMS at Busch Gardens April 16, 2020. Please send in award nominations to PEMS online on our website.</li> <li>iii. J. Bendit stated that RPMC Neuro-interventionalist, Dr. Ramakrishnan has been approved to initiate a Telectroke trial starting June 2020. PEMS has met with Dr. Ramakrishnan and the Stroke Coordinator, Sara Watkins to work on the Algorithm. He stated that he brought this up to the PEMS Stroke and EMS Operations Committee already. G. Samuels has some questions and concerns with 1 hospital system running this trial. J. Bendit has assured him that all hospital systems will have a working knowledge and input. M. Haigh stated that the Neuro-interventionalist on call or duty will be making decisions based on patient presentation with the use of a telemedicine tablet provided by RPMC to those participating agencies. Next meeting will be January 27, 2020 at RPMC. The Algorithm from Cape Charles will be used as a template because they already have this type of program that has been in place for a few years. The trial will be from June 2020-2021. Agencies projected to use this from the hours of 7pm-7am.</li> </ul> </li> </ul>	<p>Fill out MIRS and send to PEMS</p> <p>Submit award nominations to PEMS</p> <p>Review Algorithm suggested by RPMC Dr. Ramakrishnan</p>	<p>Continued by all</p> <p>PICO members/ 4/1/20</p> <p>PICO members/4/16/20</p>
VHASS Status	J. Bendit advised all present to continue the efforts to update VHASS daily and as conditions warrant with Diversion and Clinical data. B. Pierce will be invited to the next PICO Committee meeting and plans to submit facility compliance data for all to keep focus in daily reporting.	Provide Daily Diversion and Clinical Report	PICO/4/16/20
Old Business	<p>PEMS Hospital Restocking Agreement – J. Bendit reminded all present that all hospitals need to re-sign the EMS Ambulance Restocking Agreement approved in April and return them to J. Bendit. B. Cumbie noted that it would be helpful if future editions of the list have the date that items are added/changed for reference.</p> <p>PEMS Regional EMS Awards – As noted in EMS Update.</p> <p>Annual Review Hospital Diversion Plan – G. Samuels reminded the group that there is still a definition discrepancy in VHASS and the PEMS Diversion Policy. J. Bendit advised that the Council, other regional partners and VHASS are working on terminology changes discussed in April 2019. New employees were</p>	<p>Hospital Administators sign PEMS Ambulance Restocking Agreements return to PEMS</p> <p>Send to the MAC</p>	<p>All PEMS Region Hospitals NLT 7/18/20</p> <p>PEMS/ 3/1/20</p>

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	hired recently and there will be more to follow. They agreed that the plan should reflect terminology of the VHASS Diversion definitions.		
New Business	<p>PICO Committee Chair replacement. J. Bendit stated that in the ByLaws, the Chair is up for review annually and Bon Secours, S. Parker has been the Chair for the past 2 years. J. Bendit asked if there were any volunteers that would be willing to help this committee move forward. B. Cumbie stated that she would be willing to Chair this committee if the group was willing to nominate her. S. Parker motion to have B. Cumbie, SWRMC, Chair the PEMS PICO Committee for the next 2 years. C. Beck 2<sup>nd</sup>. Unanimous approval by the group. J Bendit stated that he and the group would like to thank S. Parker for stepping up for the past 2 years in keeping up with the demand of this committee.</p> <p>PEMS Ambulance Restocking Agreement annual ED Resupply list review. B. Cumbie motioned to approve the ED Resupply list as is. 2<sup>nd</sup> by C. Beck. Unanimously approved by the group.</p>	<p>Have B. Cumbie sign COI Nondisclosure form</p> <p>Post on PEMS Website</p>	<p>J. Bendit/4-1-20</p> <p>PEMS/4-1-20</p>
Good of the Order	<p>Important Dates: Verify Attendance, check contact information.</p> <p>Important Dates:</p> <ol style="list-style-type: none"> <li>a. PEMS Protocol update March 1, 2020.</li> <li>b. HRTS April 17, 2020.</li> <li>c. CHKD Pediatric Trauma Conference May 15, 2020.</li> <li>d. PEMS Annual Celebrate EMS Day at Busch Gardens May 16, 2020.</li> <li>e. Telestroke, Middle Peninsula, Target start date June 2020.</li> </ol>		
Next Meeting	Next meeting: Thursday, April 16, 20, 1500-1630.		
Adjournment	Motion to adjourn by G. Samuels. Second by B. Cumbie. Motion approved unanimously at 3:30 p.m.	Post minutes	PEMS/4-1-20