



Peninsulas Emergency Medical Services Council, Inc.

6876 Main Street, PO Box 1297

Gloucester, VA 23061

Office (804) 693-6234 - Fax (804) 693-6277

www.peninsulas.vaems.org

EMS Planning and Emergency Management Coordinator

10/15/2019

The Peninsulas EMS Council, Inc. is looking for a highly skilled project planner and experienced local government, Police/Fire/EMS agency, public health, or healthcare emergency manager to oversee a variety of regional EMS planning activities and assist with the production of regional EMS plans and reports. Individual is responsible for the development of an annual comprehensive work plan and product management system to help meet regional council service contract deliverables. This individual also assists with the development, implementation, and coordination of regional EMS emergency management programs including the regional mass casualty incident management plans, EMS mass gathering plans, regional EMS surge and medical resiliency plans, pandemic or highly infectious disease response plans. Work involves serving as an information, training, planning and evaluation resource to EMS providers, agencies, hospitals, civic and/or medical organizations and local governments within the PEMS service area and developing and maintaining effective liaison with these constituent groups. Work also involves participating in after-action reviews of actual mass casualty or mass gathering events that occur within the Council's service area. Work is performed under the general supervision of the Executive Director.

Minimum Education and Experience: Must have at least three years of demonstrated project management and local government, Police/Fire/EMS agency, public health, or healthcare emergency management experience, documented completion of FEMA EMI IS 100, 200, 300, 400, 700 and 800 courses (or equivalent). Must have a demonstrated competence in the use of Microsoft Word, Excel, PowerPoint and Access and familiarity with project management software and processes. Must possess and maintain a valid Virginia driver's license with a good driving record.

Preferred Requirements: Two years of emergency management leadership experience. Associates Degree or Bachelor's Degree in EMS, health science, emergency management, or related field or any combination of work and experience deemed equivalent.

Please send a resume and letter of interest before the close of business on November 18, 2019 to:

Michael Player

Peninsulas EMS Council

PO Box 1297, 6876 Main Street, Gloucester, VA 23061-1297

Office: (804) 693-6234 Fax: (804)693-6277

Email: mplayer@vaems.org

For full job description please visit:

<http://peninsulas.vaems.org>

Peninsulas Emergency Medical Services Council (PEMS), Inc. is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, PEMS will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with employer.

In accordance with the Americans With Disabilities Act ("ADA"). Peninsulas Emergency Medical Services Council (PEMS), Inc is committed ensuring that individuals with disabilities are not denied an opportunity to participate in and benefit from any service, program, or activity, offered by the PEMS Council. Persons with disabilities who anticipate needing special accommodations or who have questions about physical access may call (804) 693-6234 in advance of the program.
