



Peninsulas Emergency Medical Services Council, Inc.

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Gloucester, VA 23061

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Board of Directors Meeting Minutes

Meeting Date: 06-16-2021

Meeting Location: Virtual Meeting
(Big Blue Button)

Chaired By: Julia Glover, President

Begin Time: 6:30 p.m.

End Time: 8:03 p.m.

Minutes Submitted By: Steve Pincus,
EMS Planner & Emergency Mgt Coord

Draft: Approved Date: 09-15-21

Members Present:	Members Absent:	Staff:	Others:
Barrick, David	Anest, Trisha	Ashe, Amy	Berry, Wayne (OEMS)
Beam, Brad	Beasley, Jeff	Bever, Greg	Vernovai, Chris (OEMS)
Brann, Jimmy	Coffman, Greg	Brophy, Kevin	
Clifford, Christianne	Green, Linnie	Craig, Seth	Smith, Matt (New BOD member voted in)
Dent, Pat	Hunter, Greg	Louka, Amir	Stewart, Sherwin (New BOD member voted in)
Dodd, Lisa	Kopcynzynski, Steve	Player, Mike	
Erwin, Eleanor	McClure, Rick	Pincus, Steve	
Glover, Julia	Paulette, Mitch	Thomas, Debbie	
Harper, Kim	Sensenig, Jeff*	Veach, Travis	
Kennedy, Shannon	Walker, Ed		
Masterson, David	Wingfield, Frank		
Samuels, Gary			
Sweet, Jason			
Thurman, Sadie			

Members Present:	Members Absent:	Staff:	Others:

Item	Discussion	Action Required	By Whom/When
Call to Order			
1. Introductions	Julia Glover called the meeting to order at 6:30 p.m. and welcomed everyone. Steve Pincus called the roll for attendance.	Record Attendance Update Roster	Steve
2. Consent Calendar	Jason Sweet made a motion to accept the consent calendar as submitted. Dr. Louka seconded the motion. The motion carried unanimously.	Change draft minutes of 3-17-21 to final minutes	Steve
3. President's Report	<p>Julia Glover addressed the following during the President's Report</p> <p>a. Membership Changes*</p> <p>1) Expiring Terms</p> <p>a) Chief J David Barrick - At Large</p> <p>b) Dr. Christianne Clifford - Riverside Doctor's Hospital - Williamsburg</p> <p>c) Linnie Green - Financial Institutions</p> <p>d) Kimberly Harper, RN - At Large</p> <p>2) Resignations</p> <p>a) Ed Walker, RN - Sentara Careplex Hospital</p> <p>b) Greg Coffman, RN - Peninsula Businesses</p> <p>3) Renewing Members*</p> <p>a) Chief J. David Barrick</p> <p>b) Dr. Christianne Clifford - Riverside Doctors' Hospital Williamsburg</p> <p>c) Kimberly Harper, RN - At Large</p> <p>4) New Members*</p> <p>a) Chief Matthew Smith - Northern Neck Licensed EMS Agencies</p> <p>b) Sherwin Stewart - Sentara Careplex Hospital</p> <p>Chief Matt Smith and Mr. Stewart told the board about their backgrounds.</p> <p>Dr. Erwin made a motion to accept the new members. Gary Samuels provided a second for the motion. Motion carried unanimously. *</p> <p>5) Vacancies</p> <p>a) Peninsula Businesses</p> <p>b) Financial Institutions</p>	Update the roster to add the new members	Steve

Item	Discussion	Action Required	By Whom/When
	<p>6) Election of FY22 Officers and two (2) At Large Members of the Executive Committee for FY22</p> <p>a. Election of FY22 Officers and Executive Committee – President, Vice President, Treasurer, 2 At-Large Members of the Executive Committee</p> <p>1) Report of the Nomination Committee Chief Barrick reported out for the nominating committee. President – Julia Glover Vice President – Pat Dent Treasurer – Dave Barrick Jeff Beasley – At Large Jimmy Brann (Replacing Greg Coffman) – At Large Dr. Louka (Reginal OMD) Secretary (non-voting) – Mike Player</p> <p>2) Nominations from the Floor – nominations from the floor were opened. There were no nominations.</p> <p>Brad Beam made a motion to accept the recommendations of the nominating committee as read. Jason Sweet seconded the motion. Motion carried unanimously.</p>	Update EC Roster for FY22	Kevin
4. Vice President's Report	Chief Dent did not have a report.		
5. Secretary/Exec Director's Report	<p>Chief Player provided the following report:</p> <p>a. New Staff</p> <p>1) Greg Bever - EMS Systems IT Specialist The Peninsulas EMS Council is pleased to announce the addition of Mr. Gregory Bever to the staff as the Council's EMS Systems – Information Technology (IT) Specialist. In this new role, Mr. Bever oversees a variety of information technology systems and specialized information sharing platforms used for regional infrastructure, resource and information sharing, medical direction, planning, and performance improvement.</p> <p>Mr. Bever is extremely well qualified for his position at PEMS. He is a small business owner and a retired IT Manager with over 30 years of local government IT product experience. He is most proud of his role</p>		

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	<p>implementing cutting edge solutions for the Newport News Fire Department in the last 5 years of his service for which he and his IT team were recognized by the city.</p> <p>2) Travis Veach, NRP - EMS Field Coordinator – Operations The Peninsulas EMS Council is pleased to welcome Mr. Travis Veach of Newport News to fill the position of EMS Field Coordinator – Operations being vacated by Mr. Jeffrey Bendit. Mr. Veach is a Newport News Fire Department Captain, Virginia certified and Nationally Registered Paramedic. In addition, Mr. Veach is a veteran member of the Regional Hazardous Materials Team and a certified Hazardous Materials Advanced Life Support Provider. Along with many professional certifications, Mr. Veach holds an Associate’s Degree from Thomas Nelson Community College and a Bachelor’s Degree from Christopher Newport University.</p> <p>Mr. Veach is extremely well qualified for his new position with PEMS where he is responsible for working with the PEMS Intra-facility Cooperation Organization (the hospitals) and the PEMS Pharmacy Committee. He also manages the Regional Medication Kit system, the Regional One-for-one EMS Supply Restocking Agreement, the CFR and CLIA Waiver programs.</p> <p>b. COVID-19 Update PEMS continues to service its constituents, although we have not changed our posture and continue to work primarily virtually. We continue to be actively engaged in the region’s many vaccination initiatives along with our regular program initiatives, but for the most part, they have moved to the community pharmacies, doctors’ offices, health department clinics and focused vulnerable community outreach vaccination efforts.</p> <p>c. PEMS Council Re-designation § 32.1-111.4:2 of the Code of Virginia states that the Virginia Board of Health shall designate emergency medical services councils that shall be authorized to receive and disperse public funds... to develop and</p>		

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	<p>implement and efficient and effective regional Emergency medical services delivery system. The Board shall establish standards, review, renew or deny applications for such designations every three years. Our current designation expires in 2022. This summer and fall, staff will be preparing our re-designation package that will be due to the Virginia Office of EMS in October. If the process proceeds as it has in the past, our package will be reviewed and then we will be scheduled for a site visit from a re-designation team, VAOEMS recommendations will go to the EMS Advisory Board and if approved, on to the Board of Health. We do not expect any problems.</p> <p>d. Rotary Club Rotary International is a world-wide service organization which has a number of chapters in the PEMS Region, the local Gloucester Rotary Club raised the initial funding for the PEMS Council’s Protocol App and has helped support it ever since. COVID-19 required the club to cancel its regular meetings early last year. As it prepared to meet again, it began to run into difficulties finding a venue. As an organization that historically support PEMS, they are requesting to meet at PEMS on a schedule acceptable to both parties. The Executive Committee desires to make this possible but has asked staff to develop a policy for the use of PEMS facilities by outside organizations and ensure we have insurance adequate to protect PEMS and those using the facilities. We will work to bring those products to the EC meeting in July.</p>		
6. Treasurer’s Report	<p>Chief Barrick</p> <p>Met with PEMS’ Business manager (Kevin Brophy) and went over the financial statements. PEMS finances are sound and, “We do have money.” The proposed FY22 budget will be presented later in the meeting.</p>		
7. Regional Medical Director’s Report	<p>Dr. Amir Louka</p> <p>Statewide Representation: The Office of EMS Medical Direction Committee met on April 8, 2021, after a long hiatus due to COVID19 restrictions. A wide variety of topics were discussed relating to protocol</p>		

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	<p>development, training, and scope of practice. Meeting minutes will be shared when available.</p> <p>COVID-19 Response: No major changes from a regional level. Incidence and resource utilization continue to fall. Agency run vaccination clinics are increasingly being turned over to VDH and other authorities.</p> <p>Protocol Review: Review and updates of the pharmacology reference information is complete and has been passed on to the MAC for comments and approval. A complete review of the procedures section has also been initiated and drafts have been provided to the MAC for comment and editing. MAC has voted to transition to bi-annual protocol updates. The next protocol update is tentatively scheduled for October.</p> <p>Pediatrics Committee: Pediatric Care Committee continued to meet regularly. Review of the current pediatric protocols should be completed by the end of the summer, with a plan to include updated protocols in the March/April 2022 protocol update.</p>		
8. Staff Reports	PEMS staff presented brief overviews / updates of what they have been working on and the status of their various projects.		
9. OEMS Report	None		
10. Old Business	<p>Status of ESO Migration</p> <p>Greg Bever has acted as a liaison between the agencies and ESO by assisting the agencies so that they are able providing the necessary start up data. There is a good help system that is run by ESO.</p> <p>19 agencies in the PEMS region have committed to migrate. Of those, seven agencies have either completed the migration or are on the schedule to migrate their data.</p> <p>This is in the beginning stages. ESO has an online status board which tracks the migration.</p>		
11. New Business	<p>a. FY 22 Proposed Operating Budget</p> <p>Chief Player used a PowerPoint presentation to provide an overview for the proposed PEMS FY22 Operating Budget.</p>		

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	<p>FY 22 Programs and Initiatives</p> <ul style="list-style-type: none"> • Execution of the OEMS service contract • Contract modification • Continued Participation in Regional COVID-19 Response • First Full year of staff pay adjustments • Return of EMS Day at Busch Gardens • New Website and List Serve <p>Chief Player then went over revenue and expenditures. The proposal included the option of utilizing available cash to cover lag in any revenue. To develop additional revenue streams, PEMS will also seek grant and foundation support for overhead costs and use other various funding strategies. (It was noted that this is PEMS' last year in the contract with OEMS. PEMS is hoping to negotiate an increase in funding with the new contract.)</p> <p>The Executive Committee for the PEMS Board of Directors made a motion that the Board accept the FY22 budget as proposed.</p> <p>The floor was opened for comments and questions regarding the budget proposal. No discussion from the floor.</p> <p>A vote was taken and the motion carried unanimously.</p> <p>b. Wayne Berry Resolution</p> <p>Chief Player presented a resolution to the Board to commend the service of Wayne T Berry, NRP, for his contributions to the Peninsulas Regional Emergency Medical Services Delivery System.</p> <p>Motion came from the Executive Committee to accept the resolution. Vote on the motion carried unanimously.</p>	<p>Present the resolution to Wayne</p>	<p>Chief Player or Steve</p>
<p>12. Good of the Order</p>	<p>a. Board Members – (Questions, Concerns, Issues?)</p> <p>Gary Samuels brought up issues concerning the Big Blue Button meeting platform. His concern that there was a lack of full functionality by people in the hospital systems.</p> <p>Greg Bever, PEMS I.T. Systems Specialist, stated that there was a lot going on in the background to address the issues. It is one of his top priorities to make certain that this platform is able to be used not only by staff, but also for the many people who serve on the various PEMS committees. Greg also provided the board with an update on some of the things that he was already doing to bring resolution to this problem.</p>		

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	b. Guests – No guests were present.		
13. Next Meeting & Important Dates	a. Next BOD Meeting – September 15, 2021 b. Important Dates <ol style="list-style-type: none"> 1. October 1, 2021 – PEMS Council Redesignation Package Due to the State 2. November 3-7-2021 – 41st Annual Virginia EMS Symposium 3. May 21, 2022 – EMS Day at Busch Gardens – PEMS Regional EMS Awards Celebration 		
14. Verify Attendance	Steve verified attendance (re-checked those who called in by phone) to make certain the attendance roster is accurate.	Update attendance roster	Steve
15. Adjournment	Chief Barrick made a motion to adjourn. Second (Unintelligible) Motion approved. Meeting ended at 8:03 p.m.		