



## Peninsulas Emergency Medical Services Council, Inc.

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### Board of Directors Meeting Minutes

Meeting Date: 03-16-22

Meeting Location: Virtual – MS  
Teams

Chaired By: Julia Glover

Begin Time: 6:30 p.m.

End Time: 7:25 p.m.

Minutes Submitted By: Steve Pincus

Draft: Approved Date: 06-15-2022

Members Present:	Members Absent:	Staff:	Others:
Barrick, David (TC)	Anest, Trisha	Brophy, Kevin (TC)	Hicks, Tommy (TC) Acting Chief Essex
Erwin, Eleanor (TC)	Beasley Jeff	Pincus, Steve (TC)	Judkins, Chris (TC) JCCFD
Glover, Julia (P) (TC)	Beam, Bradly	Thomas, Debbie (TC)	
Kennedy, Shannon (TC)	Brann, Jimmy	Veach, Travis (TC)	
Kopczynski, Stephen (TC)	Clifford, Christianne		
Louka, Amir (TC)	Dent, Pat		
Player, Michael (S) (TC)	Dodd, Lisa		
Paulette, Mitch (TC)	Harper, Kim		
Samuels, Gary (TC)	Hunter, Greg		
Smith, Matt (TC)	Masterson, Dave		
Stewart, Sherwin (TC)	Sensenig, Jeff		
	Thurman, Sadie		
	Wingfield, Frank		

Item	Discussion	Action Required	By Whom/When
1. Introductions	The meeting was called to order by Julie Glover and she requested that Steve Pincus lead the introductions by calling off the roll of meeting attendees.	Attendance Recorded	Steve
2. Consent Calendar	Mitch Paulette made a motion that the consent calendar be accepted as submitted. Dr. Kennedy provided the second. Motion carried unanimously.	Change December Minutes from “Draft” to “Final” and post on website	Steve
3. President’s Report	<p>Julie Glover provided the President’s report.</p> <p>a. Membership Changes</p> <p><u>Resignation</u> Jason Sweet (EMS Operations Licensed EMS Agency-Peninsula Representative) resigned from the Board as his position in JCCFD changed</p> <p><u>Expiring terms</u> There are no expiring terms.</p> <p><u>Renewing/New Members</u> EMS Operations Committee nominated Chris Judkins to replace Jason on the Board. Chris introduced himself to the Board and provided a brief history of his career in JCCFD.</p> <p>Dr. Kennedy made a motion to accept Chris Judkins as a Board member. Dr. Erwin seconded the motion. Motion carried unanimously</p>	Add Chris Judkins to Board Roster	Kevin
4. Vice President’s Report	Chief Dent was not present, and there was not a report.		
5. Secretary/ Executive Director’s Report	<p>Chief Plyer provided his report to the Board.</p> <p>a. COVID-19 Update—About 81% of Virginians have had at least 1 vaccine and 72% are fully vaccinated. 19% have had the COVID infection. This means that approximately 94% have protection by either vaccination or exposure. PEMS remains engaged in multiple aspects of treating and assisting with COVID.</p> <p>b. Regional Medical Director – Dr. Louka’s contract will expire in June. He has communicated to PEMS that he will not be renewing his contract when the contract expires. Therefore, PEMS will be seeking a new regional medical director to replace Dr. Louka.</p> <p>c. EMS Field Coordinator – Education Programs. PEMS has received applications for this position and will be setting up a hiring process in the near future.</p> <p>d. VA-1DMAT Deployment – VA-1 deployed in February to the Republic of Palao and was instrumental in training the medical staff there as well as treating COVID patients. Ch. Player’s deployment was extended by one week due to the relieving medical team commander testing positive for COVID prior to his arrival at Palao. Chief Player will be preparing a presentation on his and the team’s deployment.</p>		

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6. Treasurer's Report	Chief Barrick gave the "Treasurer's Report." He stated that he met with Kevin Brophy and reviewed PEMS financial status. A mid-year budget review was also performed and reported to the Executive Committee.		
7. Regional Medical Director's Report	<p>Dr. Louka submitted a written report which was located in the consent calendar. He also stated that there is some upcoming changes to the "Scope of Practices" which will affect Paramedics –they will be allowed to do some advanced procedures in which they will have to receive additional training from their agency OMD.</p> <p>Gary Samuels stated that the Scope of Practices changes were voted on and approved at the State's EMS Advisory Board meeting. OEMS should be posting the changes soon. They will be in effect in July 2022. Some items will be colored differently at the Paramedic level and these will required documented training by the OMDs.</p>		
8. Staff Reports	<ul style="list-style-type: none"> <li>• Kevon Brophy provided an overview of his activities. The "Local Government Support letters and the Partnership Requests have been sent out. There was a mid-year budget review and adjustment to make certain that the "end of the year" projections were accounted for. The new contract with Busch Gardens has been finalized. PEMS has already received the partnership funding from Sentara. Sherwin Stewart was instrumental in facilitating this.</li> <li>• Steve Pincus provided an overview of his activities. He stated that there has been quite a bit of work performed on the PEMS website to make it more user-friendly. Not only are the meeting documents getting posted on a regular basis, but also there have been several training opportunities posted for obtaining CEs. The new protocols were posted as of March 1<sup>st</sup>. Of note was a new form to request a protocol review which allows the providers and other end users to bring concerns regarding the protocols, policies and procedures. This has already been utilized in pointing out an issue which was sent to the PPP Committee and then forwarded to the MAC. For the HandTevy project for pediatrics – OEMS had to take the rollout of this program back over from the individual councils because it requires a contract between PEMS and the individual agencies.</li> <li>• Debbie Thomas provided overview of her work with her committees that she facilitates. The Trauma, Stroke, and STEMI plans were all reviewed/updated this quarter. The quality of data from ESO is still presenting challenges. It is hard to obtain reliable data and Debbie is working with ESO to see if better reports can be generated. Lou Ann Miller is retiring on April 22<sup>nd</sup>.</li> </ul>		
9. Office of EMS Report	No one from OEMS was in attendance. The quarterly report is posted.		
10. Old Business	<ol style="list-style-type: none"> <li>a. PEMS Bylaws Changes-Julie Glower reported that the changes to the bylaws had been posted since the previous board meeting. They now need to be voted to be approved. Gary Samuels made a motion to approve the changes as posted. Mitch Paulette provided a second. The motion carried unanimously.</li> <li>b. Council Redesignation Site Visit – Kevin Brophy advised that the redesignation site visit is scheduled for April 1<sup>st</sup> from 9:30 a.m. to 12:30 p.m. Any board member who wishes to be present is welcome and should email Chief Player.</li> <li>c. Staff Return to the Office – Chief Player stated that the staff will return in a hybrid manner. They will telework for part of the time and be physically present in the office the remainder of the time. Committee meetings will be held in a hybrid form. In-person and online meetings at the same time will be made available to committee members.</li> </ol>	Post updated Bylaws	Steve
11. New Business	a. OEMS Regional service Contract-Kevin Brophy provided a brief overview of the new service contract. (He went to the Director's Retreat since Chief Player was out of the country.) The new contracts will be		

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	<p>more program-based. The council will still have meeting deliverables/documents to provide, but the performance measures will be based on the programs that the council is involved in. A template is being developed to provide guidance.</p> <p>b. Board Resolution – Lou Ann Miller – Chief Player gave an overview of Lou Ann’s dedication and involvement with PEMS. He also spoke about the development and continuation of the Peninsula Trauma Conference. Chief Player asked that the Board will approve a resolution from the board. Gary Samuels made a motion to do a resolution. Chief Barrick provided the second. Motion carried.</p> <p>c. EMS for Children Survey – Steve Pincus spoke about the survey and stated that some PEMS agencies either did not receive the survey or elected not to participate in it. He stated that it is really important to have 100% participation in the survey as this helps for justification for federal grant funds which in turn get funneled back to the agencies through OEMS for equipment and training.</p>	<p>Develop a Board Resolution for Lou Ann Miller</p> <p>Contact agencies who did not participate in the survey</p>	<p>Chief Player</p> <p>Steve</p>
12. Good of the Order	Dr. Kennedy stated that she knows that RCC kind of stole Seth Craig away from PEMS and is greatly appreciative of his diligence in getting RCCs EMS program up to where it needs to be.		
13. Next Meeting and Important Dates	<p>Next BOD Meeting - June 15, 2022 at 6:30 p.m.</p> <p>a. Important Dates</p> <p>April 1, 2022 - PEMS Site Visit for Re-designation 09:30 - 12:30</p> <p>April 15, 2022 PEMS Regional Awards Nominations Closes</p> <p>April 22, 2022 Hampton Roads Trauma Symposium</p> <p>May 10 -15 Tidewater Healthcare Education Exposition</p> <p>May 20, 2022 CHKD's Eastern Pediatric Trauma Conference</p> <p>May 21, 2022 - EMS Day at Busch Gardens, PEMS Regional Awards Celebration</p> <p>June 3, 2022 Riverside's Stroke Symposium</p>		
14. Verify Attendance	Steve asked that anyone who signed on after the introductions to please state who they are so that they can be placed on the attendance roster.		
15. Adjournment	Chief Barrick made a motion to adjourn. Mitch Paulette provided the second. The meeting ended at 7:25 p.m.		