



Peninsulas Emergency Medical Services Council, Inc.

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Board of Directors Meeting Minutes

Meeting Date: 06-15-2022

Meeting Location: Virtual - MS Teams

Chaired By: Julia Glover

Begin Time: 6:32 p.m.

End Time: 8:39 p.m.

Minutes Submitted By: Steve Pincus

Draft: Approved Date: 09-21-22

Members Present:	Members Absent:	Staff:	Others:
Anest, Trisha (TC)	Beasley, Jeff	Ashe, Amy (TC)	Gregg, Chad (OEMS) (TC)
Barrick, David (Treasurer) (TC)	Bever, Greg	Brophy, Kevin (TC)	St. George, Dustin PEMS New RMD (TC)
Beam, Bradley (TC)	Brann, Jimmy	Pincus, Steve (TC)	Vernovai, Chris (OEMS) (TC)
Clifford, Christianne (TC)	Craig, Seth	Thomas, Debbie (TC)	
Dodd, Lisa (TC)	Dent, William (VP)	Veach, Travis (TC)	
Erwin, Eleanor (TC)	Harper, Kimberly		
Glover, Julia (President) (EC) (TC)	Kennedy, Shannon		
Hunter, Greg (TC)	Paulette, Mitchell		
Judkins, Chris (TC)	Sensenig, Jeffery		
Kopczynski, Steve (TC)	Stewart, Sherman		
Louka, Amir (TC)	Wingfield, Frank		
Massignan, Jason (TC)			
Player, Michael (Sec) (Exec Dir) (TC)			
Price, Amber (TC)			
Samuels, Gary (TC)			
Smith, Matt (TC)			
Thurman, Sadie (TC)			

Item	Discussion	Action Required	By Whom/When
1. Call to Order and Introductions	Julia Glover called the meeting to order at 6:32 and introductions were made.		

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	<p>c. Elections of Officers*</p> <p>Julia Glover requested that the board postpone the election of officers until the September board meeting to allow enough time for the nominating committee to do further recruitment.</p> <p>Chris Judkins made a motion to postpone the elections until the September BOD meeting. Motion was seconded by Gary Samuels. Motion carried unanimously.</p>	Notify EC Nominating Committee	Chief Dent
4. Vice President's Report	Chief Dent was not in attendance. However, during the Executive Committee meeting, he requested that the nomination of Board of Director Officer's be postponed to allow for additional recruitment of candidates for Board officers which will be presented to the Board for a vote in the September meeting.		
5. Secretary/Executive Director's Report	<p>Chief Player provided the following report:</p> <p>Continue to participate with agencies, jurisdictions, district health departments, healthcare coalitions and others in the coordinated COVID response and mitigation efforts.</p> <p>OEMS Regional Service Contract The current five-year OEMS Regional Service Contract with the Regional EMS Councils ends in FY22. As early as last year, OEMS and the Regional Council Executive Directors began discussing what they wanted to see in the next contract. The discussions resulted in a sharing of information between the Councils on programs, services, structure and resources, and identifying best practices and opportunities for cost sharing and joint program ventures so that by the beginning of the year, the Councils were ready to begin actually crafting the new contract.</p> <p>The OEMS, and the Regional Council Executive Directors held a retreat on March 7-9, 2022, to discuss various aspects of the regional council programs including council updates, discussion of the current MOUs in place and the next round of Regional EMS Council designation. A follow up work session was held on May 4, 2022 to continue to work started in March. In the interim between these two work sessions with the Office of EMS, the Regional Medical Directors met to work on the workplan framework - elements, definitions, justifications, metrics and pricing. The Council's workplan framework was approved at a final contract workshop with OEMS held on June 2, 2022.</p> <p>The new workplan framework is the basis for the proposed PEMS FY23 Operational Budget we will be presenting for approval later in this meeting.</p> <p>Joann King - EMS Field Coordinator – Education Programs</p> <p>Pursuant with the instructions received from the Board, PEMS was successful in recruiting and hiring a part-time EMS Field Coordinator – Education Programs, Joann King, to manage the Regional Council's</p>		

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	<p>continuing education programs including protocol updates and rollouts, emerging technologies and therapeutics; to maintain a regional Education Coordinator Network, to serve as an EMS Education resource in the region; and, to serve as an advocate and liaison to EMS Educators, training programs, providers, agencies, hospitals and local governments within the Council service area to facilitate EMS continuing education.</p> <p>Serving as a career firefighter paramedic for over 22 years Joann, with a love for people became an EMS educator 15 years ago. Teaching all ages something as simple as CPR up to new EMT's and Paramedics. According to Joann; "There is a genuine joy is watching someone's eyes light up when they understand the part, they can play in saving a life". Joann holds a master's degree in public administration/emergency management from Columbia Southern University, Virginia EMS educator, National registered paramedic, amongst many other emergency medical certifications. Joann resides in Williamsburg with her husband and son. Enjoys being involved in her church and studying health and wellness. Joann will start on July 1, 2022.</p> <p>PEMS 2022 EMS Awards/EMS Day at Busch Gardens The Peninsulas Emergency Medical Services (PEMS) Council, Inc., is proud to announce the 2022 Regional EMS award winners recognizing the outstanding achievements and notable work of individuals, agencies, organizations and facilities who provide emergency medical services in the PEMS region (Peninsula, Middle Peninsula, and Northern Neck). After a two-year pause due to the COVID-19 pandemic, PEMS held its annual Regional EMS Awards Ceremony at Busch Gardens on May 21, 2022 to give special recognition to our nominees and award winners.</p> <p>Recipients of this year's regional awards will have the chance to compete for the prestigious 2022 Governor's EMS Awards, which will be announced in November at the 42nd Annual Virginia EMS Symposium in Norfolk, VA. Winners will be presented with a trophy and a certificate signed by the Governor.</p> <p>The 2022 Peninsulas EMS Council Regional Award Recipients:</p> <ul style="list-style-type: none"> • Excellence in EMS (Michael B. Player Award) – Gary W. Samuels, NRP, EMS Outreach Coordinator, Bon Secours Health System • Outstanding EMS Leadership (Russell Lowry, Jr. Award) – Battalion Chief Melissa M. Doak, NRP, York County Department of Fire and Life Safety • Outstanding EMS Agency – Nightingale Regional Air Ambulance • Outstanding Prehospital Provider (Joseph B. Howard Award) – Captain Tyler N. Reid, NRP, York County Department of Fire and Life Safety • Innovation Excellence in EMS – Andre R. Dorsey, NRP, CARE Program, Newport News Fire Department 		

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	<ul style="list-style-type: none"> • Outstanding Contribution to EMS by a Physician (Gaylord W. Ray, M.D. Award) – James W. McCorry, D.O., Emergency Physician, Chief Medical Officer, Riverside Williamsburg Doctor’s Hospital • Outstanding Contribution to EMS by a Nurse (Melissa Holloway, R.N. Award) – Lou Ann Miller, RN, Trauma Program Manager, Riverside Regional Medical Center • Outstanding Prehospital Educator – Donna M. Galganski-Pabst, NRP, Paramedic/EMS Educator, James City County Fire Department, York County Department of Fire and Life Safety • Outstanding Contribution to EMS for Children – PEMS Pediatric Protocol Re-Write Committee, (Children’s Hospital of the King’s Daughters, Peninsulas EMS Council, Children’s Hospital of Richmond at VCU Health) • Outstanding Contribution to EMS Health and Safety – Assistant Chief Andrew J. Waters, NRP, York County Department of Fire and Life Safety • Outstanding EMS Telecommunications Dispatcher – Tiffani P. Sout, Emergency Telecommunicator/Dispatcher, James City County Emergency Communications Center • Outstanding Contribution to EMS Preparedness and Response – Richmond County Department of Emergency Services • Outstanding Contribution to EMS by a High School Senior (\$1,000 Scholarship) – Olivia N. Schulz, EMT, Gloucester Volunteer Fire and Rescue Squad, Gloucester High School/Chesapeake Bay Governor’s School for Marine and Environmental Science • Outstanding EMS Call – Newport News Fire Department– Ethanol Fire/Multiple Burn Victims (Adult and Pediatric) <p>President’s Awards:</p> <ul style="list-style-type: none"> • Exceptional Services for the PEMS Council as Board Member 2017-2022 - James W. Brann, NRP, Middle Peninsula City/County Government Representative • Exceptional Services for the PEMS Council as Board Member 2016-2022 -Jason A. Sweet, NRP, Peninsula Licensed EMS Agency Representative • Exceptional Services for the PEMS Council 1991-2022 - Lou Ann Miller, RN, 30 Years Hampton Roads Trauma Symposium, PEMS Trauma Triage Committee, PEMS Performance Improvement Committee, Virginia Trauma System Plan Task Force, EMS Advisory Board Trauma Administrative and Governance Committee <p>Special Recognition Awards:</p>		

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	<p>• Gregory E. Fleming, NRP – Battalion Chief (Retired) York County Department of Fire and Life Safety – In recognition of his over 30 year EMS career, his EMS leadership and his notable achievements in the development of Tactical EMS. His work with the York-Poquoson Sheriffs Office Emergency Response Team, and disaster response as a founding member of HHS/ASPR/NDMS Virginia-1 Disaster Medical Assistance Team</p> <p>• Christopher W. Sadler, NRP – Deputy Chief (Retired) York County Department of Fire and Life Safety – In recognition of his over 35 year EMS career, his EMS leadership and his notable achievements in the development of a nationally recognized unmanned ROVER (drone) team and in Technical Rescue as a founding member of the Tidewater Regional Technical Rescue Team, a veteran member of FEMA US&R Virginia Task Force 2, a responder to the Pentagon on September 11, 2001, and the creator and developer of the state and regional HAZMAT Training Center at York County.</p> <p>• Charles Smith, PhD, RN – Dean of Health Sciences, Rappahannock Community College - In recognition of his support of regional EMS Continuing Education and the PEMS Rural EMS Education Expo as well as his leadership, advocacy and development of Emergency Medical Services educational programs within the Rappahannock Community College system serving the Middle Peninsula and Northern Neck</p> <p>Partnership Awards:</p> <ul style="list-style-type: none"> • Platinum Partnership Award – Riverside Health System • Gold Partnership Award – Sentara Healthcare • Silver Partnership Award – VCU Health • Bronze Partnership Award – Busch Gardens Williamsburg <p>Peninsulas EMS Council (PEMS), Tidewater EMS Council (TEMS) , and Hampton Roads Metropolitan Medical Response System (HRMMRS) Mass Casualty Plan Update On April 21, 2022, I participated in the initial steering committee meeting for a Tidewater EMS Council project to update the PEMS/TEMS/HRMMRS hared Incident (MCI) Response Guide. TEMS has contracted with The Olsen Group to facilitate the project. The steering committee consisted of representatives from TEMS, PEMS (Peninsula EMS Council), municipal and private EMS agencies, the Hampton Roads Fire Chiefs, the Hampton Roads Police Chiefs, a 911 center, emergency room nurses, EVHC and other subject matter experts. Updates to the MCI Response Guide will later be evaluated through regional exercises.</p>		
6. Treasurer’s Report	Chief Barrick stated that he met with Kevin Brophy to go over the financials of the Council. The documents were posted on the consent calendar. The council’s financial status remains in stable. The budget for FY23 will be presented later in the meeting under new business.		
7. Regional Medical	Dr. Amir Louka reported on the following:		

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<p>Director's Report</p>	<p>1. State Medical Direction Committee (MDC) met on June 7th. This was a special meeting to review the Chapter 32 regulations which were last put out in October 2012 (Date provided by Chad Gregg). Changes were presented in the April meeting. A line-by-line review of the update was performed. These were referred to the Rules & Regulations Committee to be placed in the appropriate legal language format. Once this is completed, they will be sent back to the MDC, and then to the Governor's Advisory Board.</p> <p>One of the important changes here is the role of the physician providers—where it can be effectively used and where it may be a risk. Currently Medical Control can be provided to EMS providers by a physician or someone under the supervision of a physician. The recommendation of the MDC is that online medical control will be directly provided by a physician.</p> <p>There will be a caveat that the OMD of an agency can allow for a designee that they feel are appropriate to provide medical direction who may not be a physician.</p> <p>Required Equipment List for ambulances is being updated to match the national guidelines.</p> <p>2. The MAC also met and discussed updates to various protocols. There was a decision made to form a workgroup to look at pain control in the rural areas. Currently the State Scope of Practice allows AEMTs to administer narcotics. This may be beneficial across the PEMS region especially in the more rural settings where Paramedics are not as readily available.</p> <p>There are protocols that moved forward from the Pediatric Care Committee. These are completely new to the region whereby PEMS has not had these. For example, Neonatal Resuscitation, Pediatric Sepsis, Pediatric Behavioral Emergencies. This will provide guidelines for these types of emergencies where there has not been before.</p> <p>3. Dr. Louka announced that he would be stepping down from his position as PEMS Regional Medical Director at the end of June. Dr. Louka then provided an overview of some of the accomplishments while he was the RMD which included increasing involvement of the physicians, a review of the entire protocols, and a pediatric care committee.</p> <p>Dr. Louka stated that he has some concerns that needed to be addressed by the Board. Dr. Louka was concerned the RMD to replace him was not a PEMS agency medical director, and had not previously been involved in PEMS. He thought that this would be problematic when it comes to representing PEMS to the State.</p> <p>Dr. Louka stated that the meetings and other necessary things require a lot of extra time by the RMD. He recommends that monetary support is provided commensurate with the time and investment necessary by the RMD.</p> <p>A lengthy discussion followed, at the conclusion of which the Board directed staff to involve the Medical Advisory Committee and the Board of Directors in future RMD selection processes, and</p>		

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	seek additional funds to increase Regional Medical Director compensation. Dr. Louka was thanked for his work on behalf of PEMS.		
8. PEMS' Staff Reports	<p>Amy Ashe - Field Coordinator - Community Health</p> <p>Amy Ashe provided a brief overview of the items listed below.</p> <ul style="list-style-type: none"> • Mobile Integrated Healthcare (MIH) Committee • Chesapeake Fire Department MIH Office Visit • MIH presentation at Riverside Stroke Symposium • Search for GRN Course Instructor • Riverside Behavioral Health Center <ul style="list-style-type: none"> • Emergency Department Groundbreaking • Facility Visit <p>Greg Bever - PEMS Information Technology Specialist</p> <p>Greg was unable to attend the meeting so Kevin Brophy provided an overview of the items listed below.</p> <ul style="list-style-type: none"> • Implementation of Next Cloud <ul style="list-style-type: none"> • Web based storage • Review current technological processes and resources <ul style="list-style-type: none"> • Network environment • Streamlining current IT processes <ul style="list-style-type: none"> • Data storage, back-up, security, shared services • Monitor Cyber threats <ul style="list-style-type: none"> • Bitdefender • Training • Maintain equipment and infrastructure 		

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	<p>Kevin Brophy - PEMS Business Manager</p> <p>Kevin Brophy provided a brief overview of the items listed below.</p> <ul style="list-style-type: none"> • FY2023 Local Government Support <ul style="list-style-type: none"> • Increased per capita request to .16 • 2022 Partners <ul style="list-style-type: none"> • Riverside - Platinum • Sentara - Gold • VCU Healthcare - Bronze • Busch Gardens - Bronze <p>Seth Craig - EMS Field Coordinator - Clinical Care</p> <p>Seth Craig was not in attendance so Steve Pincus provided a brief overview of the items listed below.</p> <ul style="list-style-type: none"> • Protocols Policies and Procedures <ul style="list-style-type: none"> • 2022 version effective March 1, 2022 • Medical Advisory <ul style="list-style-type: none"> • 2023 Protocols • Pediatric Care <ul style="list-style-type: none"> • 2022 Updates • New protocols • Consolidated Testing <ul style="list-style-type: none"> • CTS Testing terminated <p>Steve Pincus - EMS Planner & Emergency Management Coordinator</p> <p>Steve Pincus provided a brief overview of the items listed below.</p> <ul style="list-style-type: none"> • Emergency Management and Exercise Planning 		

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	<ul style="list-style-type: none"> • Spring 2022 RSAF Grants <ul style="list-style-type: none"> • Requests up 9% over Fall 2021 Cycle • Total 93 Requests \$13,464,275.14 • PEMS 8 Requests/26 items \$1,389,398.76 • July 1, 2022 Award Announcements <p>Debbie Thomas - EMS Field Coordinator - Clinical Programs</p> <p>Debbie Thomas provided a brief overview of the items listed below.</p> <ul style="list-style-type: none"> • ESO Conference • Virginia Stroke Inventory Survey <p>Travis Veach - EMS Field Coordinator - Operations</p> <p>Travis Veach provided a brief overview of the items listed below.</p> <ul style="list-style-type: none"> • Peninsulas Inter-Facility Cooperation Organization <ul style="list-style-type: none"> • Supply chain issues • Pharmacy Committee • Drug Box Maintenance <ul style="list-style-type: none"> • New vendor • Problem-Solving/Rebuilding broken boxes • Distributed new and rebuilt boxes • Fleet Maintenance Recalls • Facility Visits 		
9. Office of EMS Report	<p>Chris Vernovai from OEMS</p> <p>Chris reported that OEMS is working with all of the councils to establish the new 5-year contracts and MOUs. The contracts will show the actual jobs and work that is being done in the various regions.</p> <p>Current council contracts are being extended one quarter to allow the councils and OEMS time to complete all of the necessary paperwork.</p>		
10. Old Business	<p>1. Redesignation</p> <p>Chris Vernovai stated that the OEMS is recommending redesignation to the Virginia Department of Health (VDH) at their next regular meeting. (This is scheduled for June 23, 2022.) All of the necessary paperwork for council redesignation has been sent to VDH, but the recommendation has to be formally presented at a</p>		

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	VDH meeting.		
11. New Business	<p>1. Board Resolution to Establish Additional Standing Committees*</p> <p>Chief Player stated that the BOD needed to approve the PEMS BOD Resolution to Establish Additional Standing Committees dated June 15, 2022 which eliminates the PEMS Consolidated Test Site Committee.</p> <p>As required by the Council's By-Laws, the BOD must approve the establishment of additional standing committees by resolution. By resolution, the BOD established the Consolidated Test Site Committee to help oversee the uniform psychomotor testing of BLS candidates.</p> <p>On May 5, 2022, the State EMS Advisory Board approved a motion by the Medical Direction Committee to eliminate Consolidated Testing at the BLS level and replace it with the new BLS Psychomotor Competency Verification Guidance document based on two years of data and evidence gained during the COVID 19 pandemic.</p> <p>The PEMS BOD Executive Committee made the motion to approve the resolution which dissolved the CTS Committee. The Board of Directors members present voted, and the motion passed unanimously.</p> <p>2. FY 23 Operating Budget*</p> <p>Kevin Brophy, PEMS' Business Manager, provided a PowerPoint presentation on the anticipated revenue, cash reserves, and operating expenses for FY23.</p>	Remove the CTS Committee from PEMS Website and archive the documents in program files.	Steve
12. Good of the Order	<p>a. Board Members</p> <ol style="list-style-type: none"> 1) Questions? 2) Concerns? 3) Are there any issues you wish to report or discuss? <p>No further questions or concerns were brought out by board members present.</p> <p>b. Guests</p> <ol style="list-style-type: none"> 1) Comments <p>There was no additional input by the guests.</p>		
13. Next Meeting and Important Dates	<p>a. Next BOD Meeting</p> <ol style="list-style-type: none"> 1. September 21, 2022 at 6:30 p.m. 2. December 21, 2022 at 6:30 p.m. <p>b. Important Dates</p> <ol style="list-style-type: none"> 1. June 20, 2022 Juneteenth - State Holiday 		

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	2. July4, 2022 Independence Day - National Holiday 3. August4-5, 2022 State EMS Advisory Board		
14. Verify Attendance	Steve Pincus verified attendance to make certain that members who joined after the start of the meeting were included on the attendance roster.		
15. Adjournment	Chief Barrick made the motion to adjourn the meeting. Dr. Erwin provided the second. The meeting adjourned at 8:39 p.m.		