



## Peninsulas Emergency Medical Services Council, Inc.

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### Board of Directors Meeting Minutes

Meeting Date: 09-18-2024

Meeting Location: Virtual – MS  
Teams

Chaired By: Julia Glover

Begin Time: 6:30 p.m.

End Time: 7:17 p.m.

Minutes Submitted By: Steve Pincus

Draft: Approved Date: 12-18-24

Members Present:	Members Absent:	Staff:	Others:
Barrick, David (EC) TC	Anderson, Pamela	Ashe, Amy TC	Breitbeil, Tom (NNFD) TC
Doak, Melissa TC	Beasley, Jeff	Brophy, Kevin	Owens, Karen (OEMS) TC
Dodd, Lisa TC	Dent, Pat	Pincus, Stephen TC	
Glover, Julia (EC) TC	Massignan, Jason	Thomas, Debbie TC	
Gupta, Sudershan, M.D. TC	Paulette, Mitch	Veach, Travis TC	
Hunter, Greg TC			
Kennedy, Shannon, Ph.D. TC			
Kopczynski, Steve TC			
Lang, Betsy TC			
Louka, Amir M.D. TC			
Northstein, Johanna TC			
Player, Michael			
Powell, Cornelius TC			
Samuels, Gary (EC) TC			
Sink, Betsy TC			
Smith, Matthew TC			
St. George, Dustin M.D. TC			
Thurman, Sadie Ph.D. TC			
Vanhoozier, Adria TC			
Wenner, Jane TC			

Item	Discussion	Action Required	By Whom/When
1. Call to Order	Julia Glover, Chair, called the meeting was called to order at 6:32 p.m.		
2. Introductions	Steve Pincus called the role of persons attending the meeting and recorded attendance.		
3. Consent Calendar*	Julia Glover presented the consent calendar and stated that it was posted in MS Teams Meeting Documents. She asked whether any items on the calendar needed to be voted on separately. Dr. Louka made a motion to accept the minutes as presented. Greg Hunter provided a second to the motion. Motion carried unanimously		
4. President's Report	Julia Glover presented her report. She stated that there was only one vacancy – VA Peninsula Business member. She requested that if any board member knew of someone who be capable and willing to serve that they contact PEMS staff.  Julia Glover then requested that the PEMS Staff reports section be suspended due to the other board business items. She stated that staff quarterly reports were also listed as part of the consent calendar. The board agreed to proceed with the business meeting as she requested.		
5. Vice President's Report	Chief Dent was not present at the meeting so there was no report.		
6. Secretary/Executive Director's Report	Chief Player stated that most of his report would be given during new business and old business. He stated that PEMS received notice from OEMS that the “Redesignation of the Regional Councils” is taking place and that the required documents would be due to OEMS by December 15, 2024.		
7. Treasurer's Report	<ul style="list-style-type: none"> <li>a. Chief Barrick reported that he met with Kevin on a monthly basis, and that Kevin would provide additional details.</li> <li>b. Kevin Brophy reported that PEMS has received all the payments from the localities. He thanked the members for their support in moving that process forward. Kevin also stated that the annual audit had begun, He uploaded all the necessary documents to the auditor and the audit would be presented during the December Board meeting.</li> </ul>		
8. Regional Medical Director's Report	Dr. Louka stated that he submitted his quarterly report. He then stated that he was going to defer to Chief Player for his report.		
9. PEMS Staff Reports	Staff reports were suspended at the request of Julia Glover.		
10. OEMS Report	Karen Owens from OEMS stated that they have started the redesignation process on what is based on in the “Code.” She stated that to her knowledge there was not any changes that she was aware of in the guidance that she received. She went on to say that if the report from the state auditor and Fitch Consultants that she would let the councils know as soon as possible. She also stated that OEMS appreciated all the help from PEMS.		
11. Old Business	PEMS Regional Medication Kit Update:		

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	<p>Chief Player reported that the Board directed him to schedule a meeting between EMS Agency Leadership and the PEMS Board of Directors and OMDs to present to the Region's Hospital Administrators their request to have the PEMS Council place and manage a system of ADCs in each of the hospitals for 1:1 exchange of Schedule VI medications for EMS Agencies.</p> <p>That meeting was held on July 18, 2024. Riverside Health System stated that they would allow ADCs. Sentara Healthcare and Bon Secours stated that they would consider it. There was no representation at the meeting from VCU Tappahannock Hospital Administration, but Dr. Dodd stated that she would take the request to Hospital Administration.</p> <p>PEMS staff spent the next two weeks to prepare program cost estimates and begin work on the business plan, concept of operation and procedures, and MOUs for the project.</p> <p>At the July 10, 2024, meeting, Board also directed the Executive Committee to determine the level of support that PEMS would provide its agencies.</p> <p>PEMS learned that Riverside Regional is planning to provide PEMS with a community grant for \$100,000 for Medication Kit Transition. Children's Hospital of the King's Daughters has provided \$5000. Bon Secours and VCU have indicated that they will not provide any funds. All systems have indicated that the medications in the system at the time of the transition will go to either the EMS agencies or the Council.</p> <p>PEMS staff spent the next two weeks to prepare program cost estimates and begin work on the business plan, concept of operation and procedures, and MOUs for the project.</p> <p>At the July 10, 2024, meeting, Board also directed the Executive Committee to determine the level of support that PEMS would provide its agencies.</p> <p>We have learned that Riverside Regional is planning to provide PEMS with a community grant for \$100,000 for Medication Kit Transition. Children's Hospital of the King's Daughters has provided \$5000. Bon Secours and VCU have indicated that they will not provide any funds. All systems have indicated that the medications in the system at the time of the transition will go to either the EMS agencies or the Council.</p> <p>Chief Player stated that he presented a report on July 24th to the Executive Committee on the work that had been completed to date towards supporting the region's EMS agencies in their Medication Kit Transition. The Executive Committee directed Chief Player to continue to move forward with all levels of support but to return to the Executive Committee for final approval of the ADC Network once we had obtained the buy-in and financial commitment of a sufficient number of the region's EMS agencies to ensure the system can pay for itself.</p> <p>On July 26, PEMS submitted its application to modify its Business CSR to store Schedule CII-CVI Medications, and began to purchase the equipment and services, and make the modifications necessary to establish a Regional EMS Formulary Restocking Facility in the PEMS offices. In addition, staff began to develop the business plan, policies and procedures, forms, logs and files for the formulary as required by the Virginia Board of Pharmacy and DEA.</p>		

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	<p>Chief Player went on to state that he met with hospital administrators (Sentara and Bon Secours) who told him they were concerned about the liability of having the ADCs on their property so they could not agree to the proposal. Riverside who had initially agreed to having AADCs placed also informed Chief Player that they were withdrawing their consent for the ADCs except in markets isolated from other hospitals.</p> <p>Chief Player stated that he set up a meeting with the fire chiefs to request that PEMS ADCs get installed at stations close to the area hospitals. After a week of consideration, the chiefs denied the request because they thought it would be too disruptive and defeated the purpose of having the ambulances leaving the hospitals without the medications necessary for another call.</p> <p>The Governor signed off on the Virginia Board of Pharmacy Emergency Regulations which will become effective on September 20, 2024.</p> <p>It was noted that PEMS received the inspection for the CSR and is waiting for the approval documents so that PEMS can apply for the DEA license. PEMS also finalized an agreement with McKesson wholesaler with the Vizient GPO agree so that medicines can be purchased at a bulk rate.</p> <p>In preparation for the med kit transition, PEMS sent out all the broken medication kits in the inventory for repair. These will be provided to EMS Agencies to support their systems past the transition date.</p> <p>Chief Player then provided the Board with the CSR status of the agencies in the PEMS region.</p> <p>Chief Player stated that he along with the other councils have been in contact with the Virginia legislators to see if they could assist with obtaining additional time for the transition. This would allow for the agencies to have time to place this into their budget preparations for the new fiscal year.</p> <p>Chief Player then provided a summary of all the actions and work that PEMS completed in trying to assist agencies with the transition process.</p>		
12. New Business	<p>Chief Player reported that the Virginia Department of Health requested a special call meeting of the State EMS Advisory Board this morning at the Perimeter Center in Richmond. At that meeting, they provided the Advisory Board with the Report of the Office of Internal Audit and the VDH Corrective Action Plan, including all 63 items in seven major areas. When VDH concluded their report, Fitch and Associates presented their report, findings, recommendations and decision points to the EMS Advisory Board. There was no Advisory Board Discussion and at the conclusion of the reports, the Chair of the Regional Directors spoke to the Advisory Board in Public Comment and introduced the Regional Council White Paper: Securing the Vital Role and Future of Virginia's Regional Emergency Medical Services Council. Copies of all three documents are in the folders in MS Teams.</p> <p>The Virginia Department of Health, the State EMS Advisory Board and the Virginia EMS Next Steps working group will now go forward to discuss the issues and recommendations outlined in both the Audit and Fitch Reports. The Regional Councils will also be talking to Legislators to ensure that the region's interests for local</p>		

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	control of regional EMS delivery systems is maintained through whatever changes are envisioned for Virginia EMS.		
13. Good of the Order	Julia Glover asked the members present if they had any questions, concerns, or topics for the good of the order. No topics were brought up.		
14. Next Meeting and Important Dates	<ul style="list-style-type: none"> <li>a. Next Board of Directors Meeting, December 18, 2024, 6:30 pm</li> <li>b. Important Dates <ul style="list-style-type: none"> <li>i. September 18-22, 2024, 5<sup>th</sup> Annual First Responder Virginia Conference</li> <li>ii. September 18, 2024, Special Call Meeting State EMS Advisory Board</li> <li>iii. September 19, 2024, Behavioral Health Committee Meeting</li> <li>iv. September 19, 2024, MIH Working Group Meeting</li> <li>v. September 24, 2024, Statewide Regional PI Coordinators Meeting</li> <li>vi. October 8, 2024, EMS Operations Committee Meeting</li> <li>vii. October 9, 2024, Policies, Procedures and Protocols Committee Meeting</li> <li>viii. October 10, 2024, EVHC Coalition Meeting</li> <li>ix. October 10, 2024, Stroke Committee Meeting</li> <li>x. October 10, 2024, PICO Committee Meeting</li> <li>xi. October 14, 2024, Columbus Day, PEMS Office closed</li> <li>xii. December 15, 2024, Regional Council Redesignation Package Due</li> </ul> </li> </ul>		
15. Verify Attendance	Steve Pincus asked whether anyone had entered the meeting after the initial role call. There was anyone so Steve filled in the attendance roster.		
16. Adjournment	Chief Barrick made a motion to adjourn. Gary Samuels provided the second. Meeting ended at 7:17 p.m.		