



**Peninsulas Emergency Medical Services Council, Inc.**

PO Box 1297, 6876 Main Street

Gloucester, VA 23061

Office (804) 693-6234 - Fax (804) 693-6277

**PEMS EOC Meeting Minutes**

**Meeting Date: 10-04-16**

**Meeting Location: PEMS**

**Chaired By: B. Beam**

**Begin Time: 6:29 p.m.**

**End Time: 7:44 p.m.**

**Minutes Submitted By: P. Hoyle**

**Draft  Approved Date: 1/3/2017**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
Barrick, J. David (City of Newport News)	Baker, Greg (Richmond County)	Hoyle, Paul (PEMS)	
Beam, Bradley (City of Williamsburg)	Baylous, Denise (Nightingale)		
Beauchamp, Wally (Lancaster County)	Beasley, Jeff (Westmoreland County)		
Buchanan, Chris (King William County)	Brann, James (Essex & Northumberland County)		
Harris, Bev (LifeEvac 3)	Bruce, Chris (King William County)		
Hogge, Lauren (Bon Secours RGH)	Cumbie, Beth (Sentara Health System)		
Hunter, Gregory (King & Queen County)	Galganski, John (James City County)		
Laing, James (York County)	Griffiths, Darryll (City of Poquoson)		
McGregor, Terrance (Lancaster & Gloucester County)	Harper, Kim (Riverside Health System)		
Mitchell, Travis (Bon Secours Hampton Roads)	Hall, Skip (Nightingale)		
Payne, Jeffery (York County)	Harmon, Mike (Bon Secours Richmond)		
Sweet, Jason (James City County)	Lankford, David (King & Queen County)		
Veek, Phillip (Gloucester County)	McClure, Rick (Northumberland County)		
Young, Chris (City of Newport News)	McDaniel, Tamara (Westmoreland County)		
	Nugent, Mark (Middlesex County)		
	Paxton, Michelle (Sentara Healthcare)		
	Reinhardt, Joey (Essex County)		
	Smith, Thamera (Sentara Health Systems)		
	Snyder, Larry (Williamsburg)		
	Thurman, Sadie (Riverside Health System)		
	Tucker, John (Hampton)		
	Wright, Mark (James City County)		
	Young, John (Poquoson)		

<b>Item</b>	<b>Discussion</b>	<b>Action Required</b>	<b>By Whom/When</b>
Call to Order	By T. McGregor @ 6:29 p.m.		

Item	Discussion	Action Required	By Whom/When
Introductions	Introductions present and online. B. Beam advised that Andy Aigner replaces Chris Bruce for King William County and Robert Brown will represent Mathews County. C. Buchanan advised that Robert Brown has taken a job with Life Evac 3 and that he, C. Buchanan, will be primary for Mathews County. Letter of appointment is in process. D. Barrick advised that Robert Lee will be replacing him on the committee for Newport News.		
Minutes	Motion by P. Veek to approve EMS Operations Committee meeting minutes 07-05-16 as presented. Second by T. Mitchell. Motion passed unanimously.		
Appointments	P. Veek nominated J. Sweet to represent the Virginia Peninsula on the PEMS BOD. Second by T. Mitchell. Motion passed unanimously.	Notify BOD.	P. Hoyle/ASAP
	T. Mitchell nominated G. Hunter to fill the Middle Peninsula PEMS BOD position that will open in December 2016. Second by P. Veek. Motion passed unanimously.	Notify BOD.	P. Hoyle/ASAP
	Remaining open Virginia Peninsula BOD position tabled until January meeting.	Notify BOD.	P. Hoyle/ASAP
Staff Reports	<p>OSHA ICO Classes – P. Hoyle advised that everyone should be aware that the OSHA classes were taking place as part of the Taking Care of our Own Conference this year and register their folks accordingly.</p> <p>RSAF Rodeo – P. Hoyle provided meeting information and advised that the Council still need representation from the Virginia Peninsula.</p> <p>DEA Update – P. Hoyle advised that this issue remains unresolved, but changes should be anticipated in the near future.</p> <p>I-99 Program – P. Hoyle advised that testing will be discontinued in 2017. Also noted that the community colleges will be reducing the number of test sites available.</p> <p>ALS Training Funds – B. Beam advised that funding is available for initial certification courses starting 1 July, 2016. Applications due by 5:00 p.m. on 5 October, 2016.</p>		
New Business	<p>Heart Saver Heroes – P. Hoyle presented information on the HSH program administered by the Red Cross and suggested that local agencies and jurisdictions might consider the benefit of participating in the program.</p> <p>Mission Lifeline Recognition for PEMS Region – T. McGregor presented information on the program and opened discussion on the practicality of pursuing a regional application since most Northern Neck and Middle Peninsula agencies are too small to qualify. P. Hoyle advised that PEMS can't apply as we are not an EMS agency, but can support other jurisdictions with their requests.</p> <p>2015 PEMS Stroke Study – P. Hoyle presented a synopsis of the study prepared for the Performance Improvement Committee. Particularly important to this committee is the data that shows providers are not consistently completing all necessary vital signs for possible stroke patients. P. Veek advised that many of the data validation rules requiring this data have been removed from ImageTrend.</p> <p>Governor's Advisory Board (GAB) Subcommittee Representation – B. Beam advised that PEMS is underrepresented in the subcommittees of the GAB and would like PEMS to pursue seats on said subcommittees. T. McGregor advised that most of these seats are reserved for various organizations and not</p>	Provide subcommittee vacancies	B. Beam/01-17

Item	Discussion	Action Required	By Whom/When
	open to all. P. Hoyle suggested that it might be more productive to target specific vacancies for which we have qualified volunteers. B. Beam advised that he will bring a list of vacant seats to the next EOC meeting.		
Old Business	<p>2017 Protocols, Policies &amp; Procedures Review – P. Hoyle advised that work on the protocols is continuing with content approved and editing in progress. P. Veek advised that VIMS can provide printing services.</p> <p>Hospital Diversion Plan – P. Hoyle advised that the plan was presented in draft form to the PEMS Board of Directors. The draft plan is currently before PICO for discussion. T. Mitchell notes that the plan has not been approved yet and P. Hoyle advises that he will follow up to determine status.</p> <p>ImageTrend Update – B. Beam advised that deadline for V3 implementation remains 31 December, 2016. CQI Module released this date. Discussion by various of those present indicates that the system is improving and that support from OEMS and ImageTrend has improved dramatically.</p> <p>Transmission of EKGs to hospital – P. Hoyle advised that a device has been evaluated that will allow Phillips monitors to transmit using the existing network on the Middle and Northern Necks. The device is required by each agency transmitting EKGs. He advised that agencies have been recommended to contact Mission Lifeline regarding possible funding.</p> <p>Google Meeting Invites – P. Hoyle advised that there is not a method for directly inviting persons to meetings from MS Outlook with a Google Invite. He described a work around that has been presented to PEMS staff members to use if they choose.</p>		
Good of the Order	<p>Upcoming PEMS EOC Meeting Dates:</p> <ul style="list-style-type: none"> <li>• 3 January, 2017</li> <li>• 4 April, 2017</li> <li>• 11 July, 2017</li> </ul> <p>Important Dates:</p> <ul style="list-style-type: none"> <li>• RSAF Rodeo – 8 October, 2016, PEMS, Gloucester, VA</li> <li>• Taking Care of our Own Conference – 20-23 October, 2016, Chesapeake Marriott, Chesapeake, VA</li> <li>• Dinner with a Doc – 25 October, 2016, Olivia’s, Gloucester, VA</li> <li>• VA EMS Symposium – 9-13 November, 2016, Norfolk Waterside Marriott, Norfolk, VA</li> <li>• OMD Workshop – 9 November, 2016, Norfolk Waterside Marriott, Norfolk, VA</li> <li>• Joint OMD Meeting/OMD Workshop – 8 December, 2016, PEMS, Gloucester, VA</li> <li>• 2017 PEMS Rural EMS Education Expo – 11-12 March, 2017, Saluda, VA</li> </ul>		
Adjournment	Motion to adjourn by P. Veek. Second by G. Hunter. Motion passed unanimously at 7:44 p.m.		