



Peninsulas Emergency Medical Services Council, Inc.

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PEMS EMS Operations Committee Meeting Minutes

A PEMS Council Standing Committee

Meeting Date: 01-17-2023

Meeting Location: In-person &
Virtual Meeting

Chaired By: Melissa Doak

Begin Time: 2:05 p.m.

End Time: 3:57 p.m.

Minutes Submitted By: Steve Pincus

Draft: Approved Date: 04-04-2023

Members Present:	Members Absent:	Staff:	Others:
Baylous, Denise (TC)	Ashe, Ryan	Ashe, Amy (TC)	Acree, Joel (Guest YCFLS) (TC)
Bell, Chris (TC)	Byrd, Robert	Brophy, Kevin (TC)	Gregg, Chad (OEMS) (TC)
Breitbeil, Tom (TC)	Buchanan, Chris	Craig, Seth (TC)	Harding, Ethan (TC)
Davenport, John (TC)	Cease, William	King, Joann (TC)	Koehler, Ellen (RCC) (TC)
Doak, Melissa (C) (TC)	Day, Scott	Pincus, Steve	Logan, Ryan (Essex) (TC)
Hunter, Greg (TC)	Dougherty, Jason	Player, Michael	Lindbeck, George (VDH) (TC)
Kerns, Lewis (TC)	Fenske, Cierra	Thomas, Debbie (TC)	O'Halloran, Beth (Board of Pharm)(TC)
McDaniel, Nick (TC)	Griffiths, Darryll	Veach, Travis	Passmore, Ron (OEMS)
Mounts, Kevin (TC)	Harper, Kim		
Paulette, Mitch (TC)	Jensen, Matt		
Quinnerly, Nikosha (TC)	Lefever, Jeremy		
Reaves, Stacy (TC)	Louka, Amir		
Samuels, Gary (TC)	Main, Cody		
Smith, Matt (TC)	Morey, William		
Tucker, John (TC)	Packett, Wes		
Young, John (TC)	Payne, Christopher		
	Prata, Tony		
	Reinhardt, Joey		
	Rodman, Jason		
	Snyder, Larry		
	Vest, Ellen		
	Williams, Shannon		

Item	Discussion	Action Required	By Whom/When
1. Call to Order and Introductions	The meeting was called to order at 2:05 p.m. by Melissa Doak. Steve Pincus called the roll and meeting participants introduced themselves.	Record Attendance	S. Pincus
2. Approval of Minutes*	Matt Smith made a motion to approve the draft minutes from the October 4, 2022 meeting as submitted. Mitch Paulette provided the second. No discussion. Motion carried unanimously	Change draft minutes to final.	S. Pincus
3. Presentation by Board of Pharmacy on CSRs	<p>Several committee members requested that we get further clarification on Controlled Substance Registry (CSRs). Steve Pincus contacted OEMS and Ron Passmore, OEMS Compliance Officer in turn requested that staff from the VA Board of Pharmacy provide a presentation/Q and A session for the committee. Beth O'Halloran from the Board of Pharmacy gave a brief synopsis of the requirements of CSRs.</p> <p>The following is a "verbatim transcript of the first portion of Beth O'Halloran's remarks:</p> <p style="padding-left: 40px;">"Currently you can do a box exchange at the hospital as needed and a 1 to 1 exchange for Schedule VI items. But the DEA does not like this model in Virginia very much. They have been in the midst of writing regulations for a couple of years. Nothing is finalized yet, but once those regulation do become final with the DEA, this model of the box exchange and 1 to 1 exchange will really no longer be permissible.</p> <p>What that brings us to is that each agency or each station essentially will have to obtain their own CSR to be able to stock prescription drugs and Schedules II - VI items and create their own boxes.</p> <p>We [Board of Pharmacy] do have several CSRs for EMS agencies currently that either do ...create their own boxes to go out on runs or they may just have a stock of let's say IV fluids that they stock in their building. So, any prescription drug that is stocked in your building...in other words, not on the truck in the building, but in the building itself, would require a CSR. The CSR give the building the authority to stock those drugs.</p> <p>We do have a guidance document that was created along with VDH along with Ron Passmore. That is on our website. It is document 110-41. I believe that it is also on the VDH website. It is very helpful in describing what's required for the application [CSR] and in order to pass inspection."</p>	Send out documents to Ops Committee members	Steve

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	<p>There was a period of about twenty to thirty minutes in which members of the committee asked questions of the Board of Pharmacy representatives and Ron Passmore. Some of the key take-aways:</p> <p>Steve Pincus stated that he would send out references to the committee for additional related details. These documents will include the Board of Pharmacy Guidance Document, the relevant Code of Virginia Statute, and an article from PW&W EMS Law Firm.</p>		
<p>4. Appointments/ Membership*</p>	<p><u>*Members No Longer Serving (Need Motion and Vote to Remove*)</u></p> <ul style="list-style-type: none"> a) William Morey - King William County (no longer associated) b) Wes Packet – Northumberland County (no longer associated) c) Scott Day, Btn. Chief James City County (Moving to operations) <p>Motion was made by Matt Smith to remove the people listed from the committee. Second was made by Gary Samuels. No discussion on the motion. Vote taken and the motion passed.</p> <p><u>*New Members – (Need Motion and Vote to Approve*)</u></p> <p>Melissa Doak read out names of the potential new members and stated that they could be voted on separately since PEMS had not yet received the letters from James City County and King William County.</p> <ul style="list-style-type: none"> a) Chris Bell, Btn. Chief - Williamsburg Fire (Letter Received) b) Cierra Fenske, MIH Coordinator - Williamsburg Fire (Letter Received) c) Betsy Sink, Btn. Chief - James City County (Letter Received) d) Assistant Chief Ronald Brown- King William County. (Letter Received) <p>John Young made a motion to approve all of the aforementioned pending receipt of the necessary letters. Gary Samuels provided the second to the motion. No discussion on the motion. Motion carried.</p> <p><u>*Appointments to Board of Directors – EMS Ops Representatives (Need Motion and Vote to Approve*)</u></p> <p>Steve Pincus told the committee that there were two vacancies on the BOD that needed appointments from the EMS Ops Committee. One was due to an expiring term – Greg Hunter, and the other was due to Brad Beam leaving employment with Williamsburg Fire Department.</p>	<p>Update Committee Roster as voted.</p> <p>Get letters from administrators</p>	<p>Kevin Brophy</p> <p>Steve Pincus</p>

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	<p>Melissa Doak opened the floor for nominations for the positions listed below:</p> <ul style="list-style-type: none"> a) Licensed EMS Agency – Virginia Peninsula b) Licensed EMS Agency – Middle Peninsula (Greg Hunter-previous appointee) <p>Greg Hunter stated that he is willing to serve another term.</p> <p>Chris Bell stated that since Brad left, he would be willing to serve.</p> <p>Motion was made by Mitch Paulette to move both Greg and Chris forward. John Davenport provided the second. No discussion on the motion. Motion carried.</p> <p style="text-align: center;"><u>* Need Vice Chair for EMS Ops Committee (Need Motion and Vote to Approve)</u></p> <p>Mitch Paulette volunteered. John Tucker made a motion to nominate Mitch. Greg Hunter made the second. Motion carried.</p>	<p>Present nominees to BOD at the March Meeting.</p> <p>Get Bios to give to the BOD.</p> <p>Update the roster</p>	<p>Steve/Julie</p> <p>Steve</p> <p>Kevin/Steve</p>
5. Staff Reports	<p><u>Amy Ashe</u> reported that there will be a meeting on the following Thursday in which Cierra Fenske will give a presentation on collecting data points for MIH. She also stated that Charlotte, North Carolina is having an MIH summit in March and she will send the flyer to Steve Pincus to place on the website.</p> <p>Steve Pincus reported out for <u>Greg Bevers</u>. He stated that all of the EMS councils would eventually be moving away from their current website platforms and going to WordPress.</p> <p><u>Joann King</u> report that there is a lot of education going on through March. Every ambulance should now be carrying one of the new “Race” posters in their units. These are laminated and should help the providers in getting and reporting Race Scores to the hospitals when encountering stroke patients. She also stated that she is working on a presentation on pediatric strokes for our region.</p> <p>Steve Pincus presented data points that Debbie Thomas pulled from ESO for Trauma, STEMI, and Stroke.</p> <p><u>Debbie Thomas</u> stated that the PI committee will be determining what the benchmarks are for our region as compared to the rest of the state.</p> <p><u>Travis Veach</u> stated that the hospital restocking forms are being updated and will be distributed soon. He asked that agencies remind their personnel to use the forms for the one-to-one exchanges. There is an etomidate shortage in the region. All the OMDs were made aware of this. There have been several reports of the newer people not getting signatures when they waste medications or use narcotics. This is a requirement. The pharmacists will not accept a med box exchange unless it has</p>		

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	<p>all of the necessary signatures. Of importance, some of the pharmacies are buying albuterol and Atrovent in packages that look very similar.</p> <p>Melissa Doak requested that pictures of Atrovent and Albuterol with the similar packaging be sent out through this. Committee.</p> <p>Steve Pincus reported that PEMS is starting to host classes. CHEC was delivered during January and BDLS and ADLS will be offered in February. PEMS will also help advertise any course that agencies have that are open to those outside of the hosting agency. Contact Steve Pincus.</p>		
6. PEMS Committee Reports	<ul style="list-style-type: none"> a. Pharmacy – Travis Veach reported out in his staff report. See above. b. PICO – Travis Veach reported that pillows were added to the 1-to-1 hospital exchange form in October. c. MAC – Melissa Doak reported that the protocol information was prepared for the rollout. Steve Pincus reported that the MAC agreed to remove the “Extraordinary Measures” protocol. Also, the A-EMT scope of practice for the PEMS region will now match what the State has listed. d. BOD – Melissa Doak report that there was a presentation by the accounting firm for the annual audit. In January there will be a mid-year budget review in January. The new contract with OEMS is now in place. e. PPP – Melissa Doak reported that the new protocols are ready and Joann King is working on the training component for the rollout. Joann King reported that the new protocol test will be coming out. Steve Pincus reported that an authorized representative from the agencies can contact Seth Craig to get copies of the new protocols along with the change packet. f. STEMI – Debbie reported out in staff Reports. Melissa Doak reported g. PCC – No report. 		
7. Old Business	<ul style="list-style-type: none"> a. In-person/Virtual Meetings – Steve Pincus reported that all committees now have the option of attending in-person or virtually. b. Medication/Equipment Shortages and Medication Box Update – Travis Veach stated he covered this during staff reports. c. Ideas for EMS Leadership Courses for PEMS region – Steve Pincus asked the committee if they had any specific requests for PEMS to offer. d. Times to obtain 12-Leads - Debbie Thomas reported on this during staff reports, e. PEMS Council New Contract – Steve Pincus reported on this during staff reports. 		
8. New Business	<ul style="list-style-type: none"> a. Regional EMS Awards – Steve Pincus announced that the nomination period for EMS awards is now open and we need agencies to nominate deserving people so that PEMS can recognize them. Chief Player gave a brief overview and referred people to the flyer which has a QR code that allows a short form to be filled out. PEMS staff will then assist with the complete nomination form. b. Med Box Change – D 10 – Travis Veach reported that there will only be one bag of D-10 in the medication kits. This was approved by the MAC. D-10 is now in the red pouch. 		

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	<ul style="list-style-type: none"> c. Protocol Rollout – Joann stated that the protocols do go into effect on March 1st. d. RSAF Spring 2023 – Steve Pincus reported that the Grant period is now open. Closes February 15th. PEMS can assist agencies with the grant application process. e. Moulage Artist Class at PEMS – What is the demand for this course? – Steve Pincus told the committee to let him know how many agencies/people would be interested in this course. Course dates have not been finalized yet. f. Emergency Medical Services for Children Survey - Steve Pincus stated that this is a national survey that was sent out to the agencies. It is important for agencies to submit the surveys because there is some downstream federal funding that may be tied to the results of the survey. g. Pulsara Demonstration at Next EMS Ops Meeting – Melissa Doak reported that the group who is conducting the re-write of the Regional MCI plan had a demonstration regarding electronic platforms that help coordinate an MCI. She went on to say that we will schedule Forrest Winslow from Pulsara to give an overview of the platform to the committee at the next meeting in April. h. Paramedic Shortage – Melissa Doak stated that she had a discussion with Chief Snyder of Williamsburg regarding the shortages. She would like to get together a workgroup to first find out what is happening within our region and perhaps develop a workgroup to address the issue. 		
9. Good of the Order	<ul style="list-style-type: none"> a. Governor’s EMS Advisory Board – Dr. Sadie Thurman’s term extended one year due to delay in the appointment. 		
10. Important Dates	<p>Melissa Doak gave an overview of important dates:</p> <ul style="list-style-type: none"> a. Next Meeting – April 4, 2023 at 2:00 p.m. b. BDLS and ADLS Courses at PEMS February 21-23, 2023 c. Trauma Symposium April 21, 2023 d. Central Virginia EMS Education Expo March 4-5 and March 11-12 – Gary Samuels reported that March 4-5 is going to be at Henrico Fire. The March 11-12 is going to be at Chesterfield Fire with “Badge” classes. e. EMS Day at Busch Gardens May 20, 2023 – awards Ceremony f. TEMS Healthcare Education Expo May 16-21, 2023 – Joann stated that there is a hotel that is near the TEMS office in which the classes will be held. More information will be published once it becomes available. 		
11. Adjournment	Motion to adjourn was made by Greg Hunter. Meeting adjourned at 3:57 p.m.		