



Peninsulas Emergency Medical Services Council, Inc.

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Board of Directors Executive Committee Special Call Meeting Minutes

Board of Directors Subcommittee

Meeting Date: May 8, 2019

Meeting Location: PEMS

Chaired By: Julia Glover

Begin Time: 6:32 p.m.

End Time: 7:33 p.m.

Minutes Prepared by: Kevin Brophy

Draft Approved Date: May 15, 2019

Members Present:	Members Absent:	Staff:	Others:
Julia Glover, President	Frank Wingfield, Treasurer	Kevin Brophy, Business Manager	
J. David Barrick, Vice President			
Cheryl Lawson, MD, TC			
Michael Player, Secretary/Executive Dir			
Greg Coffin, TC			
William Dent, TC			

Item	Discussion	Action Required	By Whom/When
Call to Order	J. Glover called the meeting to order at 6:32 p.m. J. Glover stated that the meeting was called to discuss recent developments concerning the OEMS CE MOU.		
New Business	M. Player reported that at the last meeting of the regional directors group on May 2, 2019, the directors were presented an MOU from OEMS outlining a plan to provide funding to hire CE educators to provide CE training in each region. According to Mr. Chad Blosser from OEMS, the new MOU was replacing the two-year old EMS CE and AUX MOU that had been administered by the regional councils. As a group, the regional EMS councils stated support for the proposal and expressed commitment to making the plan successful. Upon review of the MOU and proposed funding amounts, questions were raised. Having not been provided the document in advance, these questions could not be addressed during the group's meeting to ensure clarity of understanding. The directors were advised by Mr. Adam Harrell of OEMS that modifications would be considered but that the new contract could not exceed the stated value for each contract and did not include AUX courses.		

	<p>M. Player reported that he discussed with Chad the basics of a modification request the following day at the EMS Advisory Board meeting and was informed that the modification needed to be addressed to A. Harrell. M. Player stated that he assured C. Blosser and A. Harrell that PEMS was excited about the program.</p> <p>M. Player stated that he worked during the weekend to develop a modification that would allow the PEMS to maintain salary parity between the new Regional Educators and the current staff, and also provide program coordination and integration with Medical Direction, Protocols Policies and Procedures, and Performance Improvement Committees. M. Player stated that he had met with staff on Monday and had developed a plan for vehicles, office buildout and a new operational budget that factored in the new CE MOU. M. Player stated that the PEMS CE MOU modification request was submitted to C. Blosser and A. Harrell on Monday, May 6, 2019.</p> <p>At the same time the PEMS staff was working on a modification request, the Chair of the Regional Directors Group, on behalf of the Commonwealth’s regional EMS council, requested a meeting with Chad Blosser to further discuss this MOU to ensure success of the program. The request was not answered other than to inform the Chair that the request had been forwarded to Adam Harrell for reply. On Tuesday, May 7, 2019, I sent an inquiry to C. Blosser regarding the PEMS modification request and was provided the same replay. Later that evening, A. Harrell sent a generic email to all regions rescinding the contract offer noting that OEMS would hire individuals in region to conduct this training.</p> <p>In response, the Chair of the regional directors group has contacted Gary Brown, Director, OEMS to express disappointment and frustration with the manner in which this was handled. M. Player stated that he did not see A. Harrell’s email until Wednesday morning, May 8, 2019. He stated that he was in the final William and Mary Exercise Planning Meeting at the James City County Emergency Operations Center when he read it. He immediately left the meeting and began working with K. Brophy to determine how we would make up the \$31,300 loss of revenue from the CE and Aux MOU. M. Player reported that they have found a way to make up for the loss by using the money PEMS was saving to match a grant for another SUV and the savings expected at the end of this year. He reported that this strategy preserves Seth’s position and continues the planned 5% pay increase for all positions except the Executive Director without having to touch the Vanguard Money Market or the Line of Credit.</p> <p>M. Player reported that he would send each of the members of the Executive Committee the email conversations documenting the events he described. In addition, should additional developments occur, he stated that they would be shared with the Executive Committee via email under the subject line “OEMS Withdraws CE MOU from Regional Councils”. M. Player stated that PEMS will be prepared to respond to either budget scenario we face. He stated that he would present a detailed proposed budget at the regularly scheduled EC meeting on Wednesday.</p>		
Executive Session	The Chair called the Executive Committee into Executive Session to discuss responses to the OEMS Withdrawal of the CE MOU.		

Good of the Order	The next meeting is scheduled for May 15, 2019 at 6:00 pm		
Adjournment	The meeting was adjourned at 7:33 pm		