



Peninsulas Emergency Medical Services Council, Inc.

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Board of Directors Executive Committee Meeting Minutes

A PEMS Council Standing Committee

Meeting Date: February 15, 2023

Meeting Location: Teleconference

Chaired By: William Dent

Begin Time: 5:08 pm

End Time: 5:53 pm

Minutes Submitted By: Kevin Brophy

Draft: Approved Date: March 15, 2023

Members Present:	Members Absent:	Staff:	Others:
Barrick, David (T) (TC)	Stewart, Sherwin	Brophy, Kevin (TC)	
Dent, William (VP) (TC)			
Glover, Julie (P)(TC)			
Louka, Amir, MD (RMD)			
Player, Michael (S) (NV) (TC)			
Samuels, Gary (TC)			

Item	Discussion	Action Required	By Whom/When
Call to Order	W. Dent called the meeting to order at 5:08 pm. A motion was made by D. Barrick and seconded by G. Samuels to approve the January 18, 2023 draft minutes. The motion was passed without changes.		
Financial Report	<p>Financial Statements – K. Brophy made the Council Financial Reports available for review.</p> <ul style="list-style-type: none"> a. Statement of Activity July 1, 2022 – January 31, 2023 b. Statement of Financial Activity July 1, 2022 – January 31, 2023 c. Budget vs. Actuals July 1, 2022 – January 31, 2023 d. Daily Cash Report e. FY23 Projected Cash Report <p>K. Brophy reviewed the daily cash report and made it available to the members of the EC, if requested, on a daily or weekly basis. K. Brophy reviewed the Cash Position Report, Cash Projection Report, Statement of Activity, Statement of Financial Position, and Budget vs. Actuals.</p>		

Item	Discussion	Action Required	By Whom/When
Old Business	<p>Executive Director’s Report- M. Player reported the following:</p> <p>2023 EMS Awards Program – M. Player presented the Council’s 2023 Regional EMS Awards Program, Catch Excellence in Action and discussed the importance of recognizing extraordinary performance of individuals in the EMS community. An overview of the nomination process and the Council’s role was discussed.</p> <p>M. Player reported the following changes to the Board of Directors: Resignations: Frank Wingfield, Business Representative (Middle Peninsula); Kim Harper, RN, At- Large Representative. Renewing Members (voted on in March Board of Directors meeting): Gregory Hunter, King and Queen County, Licensed EMS Agencies (Middle Peninsula) New Members (voted on in March Board of Directors Meeting): Chief Christopher Bell, Williamsburg Fire Department, Licensed EMS Agencies (Virginia Peninsula); Chief Stacy Reeves, King William County, City/County Government (Middle Peninsula); Betsy Lang, RN, Hospital Representative (Riverside Behavioral Health Center); Gary Ward, Olivia’s in The Village, Business Representative (Middle Peninsula)</p> <p>PEMS Medication Kit Refurbishment Grant Application - M. Player reported that he met with the Virginia OEMS Grants Manager Michael Berg. Mr. Berg was briefed on our plans to request Rescue Squad Assistance Grant funds to assist with the refurbishment of 355 medication boxes used in the PEMS Regional Medication Kit system. He explained that the price of the retrofit work has been quoted was based on payment upon completion of the work. Since the work must be completed in batches in order to keep the system operational, PEMS will have to pay for the retrofitted boxes upon receipt. Mr. Berg was asked if the RSAF program will permit the Council to request reimbursement quarterly for the work that had been completed until the funds were expended. Mr. Berg stated that the current structure of the program would not allow the grantee to request reimbursement until the entire project was completed and all of the invoices submitted.</p> <p>Mr. Berg stated that he had discussed this issue with Adam Harrell and Tim Perkins of OEMS and that he was directed to advise the Council the Contract Modification Process should be used to fund the Medication Kit Refurbishment Project, and that the Modification Process would allow us to bill against the modification quarterly. Based on this information, the Council intends to wait until July and submit a Contract Modification as advised. Partnership or sponsorship funds will be sought to refurbish approximately 30 boxes to last us until July.</p> <p>Hospital Diversion/Medical Direction White Paper - M. Player reported the Regional Council Directors were invited to the Governor’s Advisory Board (GAB) Executive Committee Meeting where members and guests of the GAB Medical Direction Committee, and representatives of the Virginia Hospital and Healthcare Association and Virginia Department of Health Office of Certification and Licensure to discuss persistent and expanding uses of Diversion, Wall-Time and EMS Unit Stacking by hospitals to solve issues such as ED crowding/ED inpatient boarding, beds, insufficient staffing, and inability to discharge patients. This situation prompted action from the GAB the following day to approve a Statement on the matter drafted by the Medical Direction Committee and supported by the Executive Committee.</p>		

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	<p>The impact of this action by the GAB cannot be overstated and it will require the Council to socialize the statement through its constituent committees and workgroups and require it to rescind its Diversion Policy and develop an EMS Transport Destination Policy.</p> <p>M. Player stated that Dr. Louka was eloquent in his clear statement of the issues, the actual and potential threats to patients, EMS systems and hospitals created by the employment of these misguided strategies during the GAB Executive Committee Meeting.</p> <p>MIH Conference - M. Player reported that the Council will be sponsoring representatives from the Region's Mobile Integrated Healthcare programs, and MIH Education Programs to attend the first National Mobile Integrated Healthcare Conference in Charlotte, NC on March 15, 16, 17, 2023. Amy Ashe, EMS Field Coordinator - Community Health and he will attend, as will Seth Craig in his role as Director of the Rappahannock Community College EMS Program, which will soon be offering an MIH course. Funds from the Sentara MIH Grant will be used to fund the attendees.</p> <p>ESO Wave Conference - M. Player reported that the Virginia Office of EMS will be sending a representative from each of the Regional EMS Councils to the ESO Wave Conference in Houston TX April 11-14, 2023. Debbie Thomas, EMS Field Coordinator - Clinical Care who is responsible for our data mining for our Performance Improvement programs has agreed to attend.</p> <p>Partnership and Sponsorship Solicitation – M. Player reported that staff is beginning the annual process of partnership and sponsorship solicitation, and could use some assistance in determining corporate and foundation funding sources.</p> <p>New Contract – M. Player reported that all outstanding issues with the new contract have been settled with OEMS. M. Player discussed the Council’s role in the new BLS Psychomotor Testing process. In an effort to support the new process, the Council will be conducting moulage training classes at the end of March.</p>		
New Business	<p>Staff Assignments – M. Plyer reported that staff reassignments are being completed to coincide with the new contract.</p> <p>W. Dent requested an update on the Greater Williamsburg HEARTSafe Alliance (GWHA) activities. M. Player reported that GWHA is moving to a management and support model. The jurisdictions in the alliance are already performing many of the functions GWHA did. GWHA will concentrate on raising funds to purchase AEDs to place in the community and supporting the jurisdictions in their efforts.</p> <p>Hospital Diversion – M. Player presented and discussed The Governor’s Advisory Board’s Medical Direction Committee (MDC) while paper. The Council will be responding with new policies and centralizing the intent of the MDC within its committees.</p> <p>Dr. Louka discussed the history and provided background information on this issue and how it was brought to the attention of the Governor’s Advisory Board Executive Committee. Several areas in the state are experiencing the same issues. The solution will have to come from the EMS community itself. The hope is</p>		

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	<p>that the hospitals and EMS community can work collaboratively to address this issue and the concerns of the EMS community and to act in the best interest of patients.</p> <p>M. Player reported that he has asked Dr. Louka to begin communication with the medical direction group concerning protocols, policies, and procedures to convert the current Diversion Policy to a EMS Transport Destination Policy.</p>		
Good of the Order	<p>G. Samuels reported that the Bon Secours EMS Expo link is open for registrations. He also stated that the Rappahannock General Hospital Emergency Department should be fully open within the next fifteen days.</p> <p>The next Executive Committee meeting is March 15, 2022 at 5:00 pm. Followed by the Board of Directors meeting.</p> <p>Important Dates:</p> <p>February 20, 2023, George Washington Day, PEMS Office Closed February 20-25, 2023, Virginia Fire & Rescue Conference, Virginia Beach February 21-23, 2023, Basic & Advanced Life Support Course, PEMS Hosting April 21, 2023, Hampton Roads Trauma Symposium May 20, 2023, EMS Day at Busch Gardens</p>		
Adjournment	The meeting was adjourned at 5:53 pm		