



Peninsulas Emergency Medical Services Council, Inc.

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Board of Directors Executive Committee Meeting Minutes

A PEMS Council Standing Committee

Meeting Date: March 15, 2023

Meeting Location: Teleconference

Chaired By: Julia Glover

Begin Time: 5:02 pm

End Time: 5:33 pm

Minutes Submitted By: Kevin Brophy

Draft: Approved Date: April 19, 2023

Members Present:	Members Absent:	Staff:	Others:
Barrick, David (T) (TC)	Louka, Amir, MD (RMD)	Brophy, Kevin (TC)	
Dent, William (VP) (TC)	Stewart, Sherwin		
Glover, Julie (P)(TC)			
Player, Michael (S) (NV) (TC)			
Samuels, Gary (TC)			

Item	Discussion	Action Required	By Whom/When
Call to Order	J. Glover called the meeting to order at 5:02 pm. A motion was made by G. Samuels and seconded by D. Barrick to approve the February 15, 2023 draft minutes. The motion was passed without changes.		
Financial Report	<p>Financial Statements – K. Brophy made the Council Financial Reports available for review.</p> <ul style="list-style-type: none"> a. Statement of Activity July 1, 2022 – February 28, 2023 b. Statement of Financial Activity July 1, 2022 – February 28, 2023 c. Budget vs. Actuals July 1, 2022 – February 28, 2023 d. Daily Cash Report e. FY23 Projected Cash Report <p>K. Brophy reviewed the daily cash report and made it available to the members of the EC, if requested, on a daily or weekly basis. K. Brophy reviewed the Cash Position Report, Cash Projection Report, Statement of Activity, Statement of Financial Position, and Budget vs. Actuals.</p>		

Item	Discussion	Action Required	By Whom/When
	K. Brophy reported that the 2023 Partner requests have been sent and Sentara's Gold Partner payment has been received.		
Old Business	<p>Executive Director's Report- M. Player reported the following:</p> <p>The Council has a stable contract and community support to fund its present services and products, however there is much more that we could be doing to help move the regional EMS system forward. Projects like whole blood and ultrasound, tele-stroke and services such as provider health and wellness and behavioral health require funding sources beyond what is currently in the budget. The Executive Committee's assistance is needed to identify sources of federal, state, and local grant opportunities, as well as community, business and foundation fund sources for the Council. Advocacy and support are needed as the Council attempts to compete for those funds.</p> <p>M. Player asked the Executive Committee to consider the Council if and when they hear of grants and contact him or staff with the details. M. Player stated that the Council's mission is so compelling that he believes we can be successful in bringing additional resources to the region if we work together and collaborate on projects.</p> <p>M. Player reported that staff has been having a difficult time getting responses from the Board of Directors. Staff works hard not to inundate Board members with superfluous emails. When they are contacted and asked to reply, it is because it is always important.</p>		
New Business	<p>Assistance with Grants, Foundation Fundraising – This item was discussed in the Executive Director's Report.</p> <p>BOD Member Responsiveness – This item was discussed in the Executive Director's Report.</p>		
Good of the Order	<p>The next Executive Committee meeting is April 19, 2023 at 5:00 pm. Followed by the Board of Directors meeting.</p> <p>Important Dates:</p> <p>March 15, 2023, Spring RSAF Grant Application Period Closes April 19, 2023, VHHA Emergency Preparedness Conference April 20, 2023, 24th Annual CHKD Pediatric Emergency Medicine Update April 21, 2023, 31st Annual Hampton Roads Trauma Symposium May 3, 2023, Regional Directors Group Meeting with Virginia Office of EMS May 4-5, 2023, Governor's EMS Advisory Board Meetings May 16-21, 2023, Tidewater Healthcare Education Expo May 20, 2023, PEMS EMS Day at Busch Gardens May 21-27, 2023, 2023 EMS Memorial Bike Ride in Virginia</p>		

Item	Discussion	Action Required	By Whom/When
Adjournment	The meeting was adjourned at 5:33 pm		