



**Peninsulas Emergency Medical Services Council, Inc.**

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**PEMS Pharmacy Committee Meeting Minutes**

A Subcommittee of the Board of Directors

**Meeting Date: 2-01-2017**

**Meeting Location: PEMS and TC**

**Chaired By: L. Enzor**

**Begin Time: 3:05 PM**

**End Time: 3:29**

**Minutes Submitted By: J. Bendit**

**Draft Approved Date: 5-03-2017**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
Ainsworth, Jennifer (TC)	Amin, Rali	Bendit, Jeffrey A.	Lorie Messina (TC)
Beam, Bradley (TC)	Berry, Wayne		Sal Messina (TC)
Blake, Greg (TC)	Harmon, Mike		
Bridges, Wendy (TC)	Horton, Jon		
Efremidis, Laurie(TC)	Langley, Cindy		
Elzarian, Ed (TC)	Luxton, Maxine		
Enzor, Lindsay(TC)	Lawson, Cheryl		
Javier, June (TC)	Newsome, Tricia		
Laverne, Jane(TC)	Pothast, Jessica		
Lyons, Sharon(TC)	Smith, Curtis		
Rizzo, Sarah (TC)			
Sim, Terri(TC)			

<b>Item</b>	<b>Discussion</b>	<b>Action Required</b>	<b>By Whom/When</b>
Call to Order	At 3:05 PM by L. Enzor.		
Introductions	Jennifer Ainsworth replaced Catherine Richwine RTH. Sara Rizzo replaced Jennifer Peters SCPH. Lorie Efremidis replaced Jonathan Lefranaye MRMCM.		
Minutes	Motion to accept as written by L. Enzor. Second by G. Blake, approved unanimously.		
Membership			

Item	Discussion	Action Required	By Whom/When
Staff Report	J. Bendit provided brief update on status of Restocking Agreements and Medication Kit program. Last pallet of broken interior latches shipped. PEMS received the glue and replacement latches for future replacement or regluing if necessary. Exterior latches have not been replaced very frequently. PEMS has exterior latches and some pharmacies have exterior latches if needed.		
Old Business	<p>Drug Shortages/Recalls – Those present discussed status of current medication shortages and recalls. No new items were presented. MAD recall deferred to New Business.</p> <p>Medication Box Facility Additions – J. Bendit advised that work was continuing to add PEMS Medication Kits to CHKD and Hampton VA.</p> <p>Ketamine Protocol – PPP Committee forwarded Ketamine protocol for PEMS region to Pharmacy Committee for review &amp; comment. M. Player advised that this protocol is tabled per MAC.</p> <p>PEMS Regional RSI Plan – J. Bendit advised that work continues on the regional plan and that the drug boxes have already been produced.</p>	Remove MS recall notice	P. Hoyle/ASAP
New Business	<p>Bi-annual review of the PEMS Medication Box Incident Reports reviewed by the PEMS Pharmacy Committee. Continued work on the exchange in the ED for those facilities to sign in and out the boxes appropriately. S. Lyons stated that she conducted another 100% and there were 20 boxes unaccounted for at this time. J. Bendit has performed several random inventories where there were several boxes not signed in and out but have showed up at a hospital within the 6 weeks of the first medication to expire.</p> <p>MAD Recall – Committee discussed current recall of MAD devices. J. Bendit and L. Enzor state that the MAD devices can be placed back into the medication boxes. The following pharmacies are prepared during this meeting to start replenishing MAD in the medication boxes: SWRMC, RPMC, RWRH, RTH, RDH, Langley AFB Pharmacy. Notification will be made to SNGH, VCU, MIH and RGH.</p> <p>(a) Pharmacies will ensure that their inventory of non-recalled MAD devices is adequate for replenishing PEMS Medication Kits.</p> <p>(b) As sufficient supplies exist and pharmacies are prepared, they will begin restocking the PEMS Regional Medication Kits with MAD devices.</p>	<p>Contact all agencies, send PP on proper sign in/out</p> <p>Contact SNGH, VCU, MIH, RGH</p>	<p>J. Bendit 4/3/2017</p> <p>J. Bendit 2/10/2017</p>
Good of the Order	<p>Next Meeting - May 3, 2016, 3:00 pm.</p> <p>4<sup>th</sup> PEMS Rural EMS Education Expo - Will be held on March 11 &amp; 12, 2017 at RCC Glenss.</p>		
Adjournment	Motion to Adjourn by L. Enzor, Second by E. Elzarian at 3:29 pm.		