



Peninsulas Emergency Medical Services Council, Inc.

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PEMS Pharmacy Committee Meeting Minutes

A Subcommittee of the Board of Directors

Meeting Date: 8-2-2017

Meeting Location: PEMS

Chaired By: L. Enzor

Begin Time: 3:05 PM

End Time: 3:39

Minutes Submitted By: J. Bendit

Draft Approved Date: 11-1-2017

Members Present:	Members Absent:	Staff:	Others:
Beam, Bradley	Ainsworth, Jennifer	Bendit, Jeffrey	
Blake, Greg	Amin, Rali N.	Craig, Seth IV	
Bridges, Wendy	Berry, Wayne		
Eaker, Mary	Efremidis, Laurie		
Elzarian, Ed	Harmon, Mike		
Enzor, Lindsay (Chair)	Horton, John		
Hopkins, Suzanne	Krempa, Cheryl		
Javier, June	Langley, Cindy		
Luxton, Maxine	Lawson, Cheryl		
Rizzo, Sarah	Lyon, Sharon		
	Newsome, Tricia		
	Pothast, Jessica		
	Sim, Terri		
	St. George, Linda		

Item	Discussion	Action Required	By Whom/When
Call to Order	Meeting called to order at 3:05 pm. By L. Enzor/		
Introductions	Attendance as recorded above. Note that S. Hopkins represents SWRMC for Terri Sims. Seth Craig is the new PEMS EMS Field Coordinator- Clinical Care and is sitting in on the Pharmacy Committee meeting.		
Minutes	Minutes approved as written. Motion to approve by E. Elzarian, 2 nd by S. Rizzo		
Staff Report	<ul style="list-style-type: none"> Members should review their restocking agreements Per J. Bendit, all original interior latches for the medication boxes have been replaced, and he is now 		

Item	Discussion	Action Required	By Whom/When
New Business	<p>The biannual review of the PEMS Medication Box Incident Reports was completed 8/2/ 2017 meeting. J. Bendit states that 1 needle stick occurred this year. There have been another 2 incidents reported to PEMS where the PEMS Medication Box has had needles used still in the PEMS Medication Box after exchange. Please ensure you are filling out the PEMS Medication Box Incident Reports each time a medication box has not been cleaned when inventorying. This will help get supervisors at the affected agency to identify where fixes need to happen. ED exchanges seem to be the place where the majority of these incidents have occurred.</p> <p>S. Rizzo stated that she has received multiple boxes for exchange at one time due to the upcoming expiration of those medication boxes. Pharmacies request staggering when they are bringing them in. J. Bendit stated that I have up to 15 boxes at the Sentara Careplex and asked if the number readily available should be increased. The number currently available seems to meet the average daily exchanges.</p> <p>Extension of expiration dates for Shortage Medications. J. Bendit stated that emails have been sent by agencies stating that medics are opening medication boxes and finding several different ways of identifying the medications that have been recommended by the CDC for extensions of expiration. G. Blake states that he would type a standard card for some of the expiring meds with recommended extension. J. Bendit stated that he sent out the CDC link to all Agencies by the PEMS ListServ, on our Website: ww.peninsulas.vaems.org and by email. Adding an additional card is redundant and not necessary. The group agrees that they are placing stickers on the affected medication with the new expiration date. It may be handwritten. E. Elzarian states that he doesn't currently have any that are affected by the extension. Yellow sticker on affected med. typed by MIH according to M. Eaker. M. Luxton states stickers are placed on the box of the medication. M. Eaker states that if we put too much information outside the box in the clear pouch, there will be too many inconsistencies.</p>	Notify agencies exchange policy especially those expiring.	J. Bendit 8/3/17
Next Meeting	Attendance verified as recorded above. The next meeting is scheduled for Wednesday, November 1, 2017.		
Adjournment	Meeting adjourned at 3:39 p.m.		