



Peninsulas Emergency Medical Services Council, Inc.

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PEMS Pharmacy Committee Meeting Minutes

A Subcommittee of the Board of Directors

Meeting Date: 02-05-20

Meeting Location: PEMS

Chaired By: S. Hopkins

Begin Time: 3:04 PM

End Time: 4:04 PM

Minutes Submitted By: J. Bendit

Draft Approved Date: 05-06-20

Members Present:	Members Absent:	Staff:	Others:
Blake, Greg (TC)	Beam, Bradley	Bendit, Jeffrey	
Bridges, Wendy (TC)	Berry, Wayne	Craig, Seth	
Eaker, Mary (TC)	Efremidis, Laurie	Pincus, Stephen	
Harris, Sandra (TC)	Elzarian, Ed		
Hopkins, Suzanne (Chair)(TC)	Horton, John		
Javier, June (TC)	Langley, Cindy		
Kaplan, Marcus (TC)	Lawson, Cheryl		
Perkinson, Lindsay (TC)	Lyon, Sharon		
Rizzo, Sarah (TC)	Olatunji, Kemi		
Ryman, Kristy (TC)	Rowles, Charles		
Sledge, Tyler (TC)	Sim, Terri		
St. George, Linda (TC)			

Item	Discussion	Action Required	By Whom/When
Call to Order	Meeting called to order at 3:04pm. By S. Hopkins.		
Introductions and Membership Changes	Attendance as recorded above. Changes: None Pharmacy representative: MAC: T. Sledge PPP: G. Blake		
Minutes	11-06-2019 Minutes approved as written. Motion to approve by T. Sledge. 2 nd by C. Hopkins. Approved unanimously.	Post Final Minutes	J. Bendit/02-7-20
Staff Report	Contract Deliverables. 4 th Quarter Hospital Exchange Program: PEMS Medication Box Plan, PEMS Medication Box Shortage Policy. Review for discussion: Based on the fact that the PEMS Regional	Approved PEMS Medication Box	PEMS /3-5-20

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	<p>pharmacy’s policy that no Pharmacy Technician is going to sign as a witness wastage, the approve the PEMS Medication Box Plan with recommended changes removing pharmacy technician. Motion to approve the PEMS Medication Box Plan with this change by S. Harris. 2nd by S. Rizzo. Unanimous approval. (attachment 1)</p> <p>PEMS Medication Box Shortage Policy 06-006. J. Bendit stated that there are no changes to this policy. Motion to approve review by L. St. George. 2nd by T. Sledge. Unanimous approval. (attachment 2)</p> <p>We are taking more steps by adding bi-monthly random inventory checks at the agencies and changing the PEMS Medication Box Plan to include this in the PEMS responsibilities, agency responsibilities, and hospital responsibilities. Random checks tracking since October 2019. (attachment 3)</p> <p>PEMS Medication Box Inventory Sheet (attachment 4) showing March 1, 2020 Protocol update. T. Sledge stated that he sees a discrepancy on the sheet with the Ketamine. The dosage on the sheet shows 10mg/mL 20mL vial. This is not a good amount of fluid for IM administration. J. Bendit stated this is exactly why we need continuous support by a Pharmacy Committee member to catch this prior to the updates. T. Sledge was voted to attend MAC for the Pharmacy Committee in November. J. Bendit stated S. Craig is the PEMS facilitator for the MAC and will ensure T. Sledge is sent MAC meeting invites. The recommended change to the inventory sheet is Ketamine 500mg/10mL vial with a note for the pharmacies to add a sticker stating “IM use only” as intended for the behavior protocol update 2020. Approval of the PEMS Medication Box Inventory Sheet with the Ketamine update supplied motioned by G. Blake. 2nd by S. Hopkins. Unanimous by the group.</p> <p>PEMS Medication Box schematic updated to reflect 2020 changes. (attachment 5)</p>	<p>Plan. Send to PEMS BOD.</p> <p>Send to PEMS BOD</p>	<p>PEMS /3-5-20</p>
<p>Old Business</p>	<p>Discussion regarding the current and growing list of drug shortages-</p> <ul style="list-style-type: none"> • Haldol • Calcium Chloride • Ketamine (Shortage has improved slightly) • Magnesium Sulfate • Lidocaine • Dextrose abboject • Epinephrine • Dopamine • Amioderone • Ativan • Atropine • Sodium Bicarb Abboject <p>All in the PEMS Pharmacy Committee liked the EPI-Rite to be placed in all PEMS Medication Boxes March 1, 2020.</p>	<p>Initiate rollout new PEMS Plan and Protocol Rollout</p>	<p>Pharmacy Committee /March 2020</p>

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	<p>J. Bendit stated that there was a recent incident involving a PEMS Medic and witness wastage at RRMC. TEMS is allowing a second EMT witness wastage due to the 2015 change in regulations. Virginia Administrative Code; Title 18. Professional and Occupational Licensing; Agency 110, Board of Pharmacy; Chapter 20. Regulations Governing the Practice of Pharmacy; 18 VAC110-20-500. Licensed Emergency Medical Services (EMS) Agencies Program A. 6. “Destruction of partially used Schedules II, II, IV, and V drugs shall be accomplished by two persons, one of whom shall be the EMS provider and the other shall be a pharmacist, nurse, prescriber, pharmacy technician, or a second EMS provider.” Committee agreed to update this in the PEMS Medication Box Plan to vote to approve for the 4th quarter due outs. J. Bendit wanted to note that this section also shows that the documentation shall be maintained in the pharmacy for a period of 2 years from the date of destruction.</p>	<p>Allow 2nd medic to sign per updated Board of Pharmacy/ Dr. signature still needed with all controlled substances</p>	<p>All pharmacies/ continued</p>
<p>New Business</p>	<p>PEMS Pharmacy Committee Chair up for renewal, review. J. Bendit stated that Sentara provided current Chair for past 2 years. He approached M. Eaker from Bon Secours Mary Immaculate Hospital. She stated that circumstances currently would not allow her to do so at this time. She asked that we approach her January 2021 and may be available then. He approached S. Hopkins to see if she would be willing to remain Chair for another year to allow this. She said that she would if the group desired. Motion to keep S. Hopkins as Chair for another year by T. Sledge. 2nd by L. Perkinson. Unanimous decision by the group.</p> <p>The Bi-annual medication box incident report review conducted. J. Bendit noted 2 reports where needles left in the PEMS medication boxes upon exchange. J. Bendit also stated that we need to be vigilant during the exchange process and ensure the box is clean and free of dirt, debris, needles, used containers prior to allowing the exchange according to the PEMS Medication Box Plan.</p> <p>SWOT- Strengths, Weaknesses, Opportunities, Threats brought up due to the PEMS updates to the EMS Plan from VAOEMS. S. Pincus explained to the group this tool. Some observations from the group: G. Blake- Threat: Cost, Drug shortages and new programs need to look at cost as a factor in decisions. S. Pincus- Threat: Loss of regional medication exchange program due to FDA final decision potentially being made in the future. Strengths: Medication Box Plan, Shortage Policy. G. Blake- Strengths: Medical providers aware and updated protocols where the providers follow protocols. Consistency. S. Hopkins- Threat: Cost! Weaknesses: Consistent Pharmacist on MAC to help direct pharmacological changes.</p>		
<p>Good of the Order</p>	<p>Important Dates:</p> <ul style="list-style-type: none"> • PEMS Annual Protocol update March 1, 2020. • PEMS Celebrate EMS Day at Busch Gardens May 16, 2020. <p>Ketamine remains a concern for the entire committee. G. Blake, T. Sledge, K. Ryman, L. St. George, J. Javier, S. Hopkins all expressed that there is an issue with Ketamine supplied in the PEMS Medication Box as 500mg/10mL vial and in the RSI Medication Box it is supplied as 10mg/mL in a 20mL vial. They express medication error potential and would like to have a meeting with those participating in the RSI program. J. Bendit stated that the RSI programs are with 5 individual agencies. PEMS does not have an RSI program. We do have a Regional RSI Medication kit because those pharmacies that agreed to stock RSI boxes with individual agencies ended up having 5-6 different RSI drug boxes that became difficult for restocking. PEMS Standardized the PEMS RSI Medication Box to help in the prevention of stocking problems. Meeting held to</p>		

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	discuss further after this meeting so all could attend as necessary. J. Bendit recommended Chair and T. Sledge at a minimum should stay to finalize Inventory sheet.		
Next Meeting	Attendance verified as recorded above. The next meetings scheduled for: Wednesday: May 6, 2020 Aug 5, 2020 Nov 4, 2020 Feb 3, 2021		
Adjournment	Meeting adjourned at 4:04 p.m. Motion by. L. Perkinson 2 nd by S. Rizzo. Unanimously approved to adjourn.		