



Peninsulas Emergency Medical Services Council, Inc.

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PEMS Pharmacy Committee Meeting Minutes

A PEMS Council Standing Committee

Meeting Date:2/2/2023

Meeting Location: Teleconference only

Chaired By: K. Ryman

Begin Time: 3:05 PM

End Time: 3:37 PM

Minutes Submitted By: T. Veach

Draft Approved Date: 5-3-2023

Members Present:	Members Absent:	Staff:	Others:
Claiborne, Tanya (TC)	Blake, Greg	Pincus, Stephen (TC)	Louka, Amir (TC)
Efremidis, Laurie (TC)	Harris, Sandra	Veach, Travis (TC)	Shaeffer, Zachary (TC)
Eaker, Mary (TC)	Haster, Ben		Woodfin, Kin (TC)
Javier, June (TC)	Langley, Cynthia		
Kaplan, Marcus (TC)	MacPherson, Eric		
Rizzo, Sarah (TC)	Perkinson, Lindsey		
Ryman, Kristy (TC)	Samuels, Gary		
St. George, Linda (TC)	Sledge, Tyler		
	Trimble, Tammy		
	Womack, Becky		

Item	Discussion	Action Required	By Whom/When
Call to Order	Meeting called to order at 3:05 pm. By K. Ryman		
Introductions and Membership Changes	Attendance as recorded above. Changes: Amel Abdulaziz and Olukemi Olantunji no longer serving. Kim Woodfin and Zach Schaeffer added. Motion by Sarah Rizzo to adopt the changes to membership. Second by Kristy Ryman. Motion voted on and unanimously approved at 3:07pm	Update roster for next meeting.	T. Veach
		Find a replacement	T. Veach
Minutes	11-03-2022 Motion to approve by June Havier 2 nd by Laurie Efremedis. Approved unanimously at 3:06 PM.	Post Final Minutes	T. Veach
Staff Report	MAC: Tanya Claiborne voted as the representative to the MAC at 3:09 pm unanimously. PPP: Tanya Claiborne –voted as the representative to PPP at 3:10 pm unanimously. Contract Deliverables. Update on Med Box Incidents by Travis Veach. (A) Signatures missing for Narcotics use and 1 vial of Versed not properly documented by NNFd Medics. Proper paperwork was resubmitted and signatures were obtained. (B) Several drug boxes were not issued in Clearly Inventory when given to EMS agencies. Training PowerPoint sent to remind pharmacy staff of proper tracking policies. (C) Etomidate shortages		
Old Business	Language changed in the March protocol rollout to reflect “signatures required for controlled substance use”	PPP Update	Seth Craig
New Business	Clearly define that D10 goes in the bottom zip pouch area of the red TT300 Thomas pack. Clearly define that the Yellow med compounding label goes in one of the clear adhesive pouches on top of the bottom plastic interior section of the drug box.		
Good of the Order	Sarah Rizzo asked if PEMS was updating their CSR.	Update CSR.	Travis Veach

Item	Discussion	Action Required	By Whom/When
Next Meeting	Attendance verified as recorded above. The next meetings scheduled for: Wednesday: May 3, 2023 @ 1500hrs		
Adjournment	Meeting adjourned at 3:37 p.m. Motion by M. Kaplan 2 nd by S. Rizzo to adjourn. Unanimously approved		