



Peninsulas Emergency Medical Services Council, Inc.

PO Box 1297, 6876 Main Street

Gloucester, VA 23061

Office (804) 693-6234 - Fax (804) 693-6277

Pharmacy Committee Meeting Minutes

Meeting Date:5/3/2023

Meeting Location: Teleconference only

Chaired By: K. Ryman

Begin Time: 3:03 PM

End Time: 3:29 PM

Minutes Submitted By: T. Veach

Draft Approved Date: 8-3-23

Members Present:	Members Absent:	Staff:	Others:
Bridges, Wendy (TC)	Blake, Greg	Veach, Travis (TC)	Smith-Grey (TC)
Claiborne, Tanya (TC)	Efremidis, Laurie		
Hester, Ben (TC)	Harris, Sandra		
Javier, June (TC)	Langley, Cynthia		
Kaplan, Marcus (TC)	MacPherson, Eric		
Rizzo, Sarah (TC)	Perkinson, Lindsey		
Ryman, Kristy (TC)	Samuels, Gary		
Samuels, Gary (TC)	Shaeffer, Zachary		
St. George, Linda (TC)	Sledge, Tyler		
	Trimble, Tammy		
	Womack, Becky		
	Woodfin, Kim		

Item	Discussion	Action Required	By Whom/When
Call to Order	Meeting called to order at 3:03 pm. By K. Ryman		
Introductions and Membership Changes	<p>Attendance as recorded above. Changes: Mary Gidley no longer serving.</p> <p>Motion by June Javier to adopt the changes to membership. Second by Sarah Rizzo. Motion voted on and unanimously approved at 3:06pm</p>	<p>Update roster for next meeting.</p> <p>Find a replacement</p>	<p>T. Veach</p> <p>T. Veach</p>
Minutes	2-02-2023 Motion to approve by June Javier 2 nd by Ben Hester. Approved unanimously at 3:08 PM.	Post Final Minutes	T. Veach
Staff Report	<p>MAC: update given via email from Tanya Claiborne. PPP: update given via email from Tanya Claiborne.</p> <ol style="list-style-type: none"> a. Contract Deliverables- review recent Med box incidents – (A) 3 cases of Medics not obtaining signatures or attempting to not obtain signatures on medication waste. Each agency supervisor contacted and evidence of follow-up about the incident was sent to the pharmacy where the incident occurred. b. Several boxes leaving facilities are not being “checked out” to medics/agencies. When the box is turned in at another hospital, that hospital cannot “find the box”. That is because the box is still assigned to another Hospital and therefore was never signed out to an agency/medic unit. The key part of our drug box program is accountability. If we lose that we lose the system. c. Another 16 drug boxes were rebuilt with metal interior pieces. (Picked up this week) Planning to move ahead with an entire system rebuild sometime after July. d. Currently exploring whether or not we NEED the Drug box card on the top exterior of the drug box. Does it assist with the “accountability” of the medications within the box? Is is being used on a regular basis. I will report my findings to the Pharmacy Committee members at a future meeting and you can decide. 		
Old Business	N/A		

Item	Discussion	Action Required	By Whom/When
New Business	N/A		
Good of the Order	N/A		
Next Meeting	Attendance verified as recorded above. The next meetings scheduled for: Aug 3, 2023 @ 1500hrs		
Adjournment	Meeting adjourned at 3:37 p.m. Motion by J. Javier 2 nd by S. Rizzo to adjourn. Unanimously approved		