



Peninsulas Emergency Medical Services Council, Inc.

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PEMS Interfacility Cooperation Organization Meeting Minutes

A Subcommittee of the Board of Directors

Meeting Date: 1-18-2018

**Meeting Location: PEMS – PEMS
Classroom**

Chaired By: S. Parker

Begin Time: 3:05 p.m.

End Time: 3:50 p.m.

Minutes Submitted By: J. Bendit

Draft Approved Date: 4-19-18

Members Present:	Members Absent:	Staff:	Others:
Klink, Shanon	Cuccherini, Mike	Bendit, Jeffrey	Metzner, Shawn
Laing, Jim (TC)	Cumbie, Beth		K. Harper
Lang, Betsy (TC)	Edmondson, Kelly		Mann, Dennis (TC)
Parker, Sarah (Chair)	Gourley, Jessica		
Smith, Thamera(TC)	Keithley, Tom		
	Orson, William		
	Paxton, Michelle		
	Stevens, Ashlee		
	VACANT (Langley AFB)		
	Wilmoth, Donna		

Item	Discussion	Action Required	By Whom/When
Call to Order	3:15 p.m. by A. Stevens		
Introductions & Membership Changes	<p>Introductions were made.</p> <ol style="list-style-type: none"> a. S. Parker will chair the PICO Committee for the period of 2 years. b. Updates to Positions on rosters noted and made. The following were confirmed during the meeting: <ol style="list-style-type: none"> 1. Remove Adams, Ruth from the PICO Committee. Hiring process at RTH currently. 2. Remove Burnette, Jane from the PICO Committee. Craig will be added once contact information received. 3. Remove Cordora, Victoria from the PICO Committee. Add Shanon Klink who will replace her as 	Update PICO Roster and group email list.	P. Hoyle and J. Bendit 1/18/18

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	<p>ED Nurse Manager.</p> <ol style="list-style-type: none"> 4. Remove Gordon, Katherine from the PICO Committee. Add Betsy Lang who will replace her as ED Nurse Manager at RPMC. 5. Remove Miller, Wanda from the PICO Committee. Hiring process at RTH currently. 6. Add Shawn Metzner to the PICO Committee as the Eastern Virginia Health Care Coalition (EVHCC), Regional Health Care Coalition (RHCC)/ VHASS representative At Large. 		
Minutes	10-19-17 PICO Meeting Minutes motion to approve by D. Mann and J. Laing. 2 nd to approve was S. Klink. Unanimous approval by the group.	Post approved minutes.	J. Bendit 1/18/18
Hospital Updates	<ol style="list-style-type: none"> a. Hampton VA Hospital – No report. b. Langley AFB Hospital – No report. c. Sentara CarePlex Hospital- T. Smith stated that the OB/delivery unit re-opened on 12/31/2017. Delays in turnover experienced may improve due to recent staff hiring. d. Bon Secours Mary Immaculate Hospital –No report. e. Riverside Doctors’ Hospital – Craig texted S. Klink with No report. f. Sentara Williamsburg Regional Medical Center – No report. g. Riverside Regional Medical Center – B. Lang stated No report at this time. h. Riverside Walter Reed- K. Harper and S. Klink stated that they are opening phase 1 of their Emergency Department on 01/25/2018. This is including 18 total beds with 1 Trauma, 4 observation and 11 regular beds. Phase 2 of the new ED is projected to be done in about 6 months. Phase 3 is projected to be done in January 2019. There will be an EMS Open House 01/23/2018 from 5p.m. to 7p.m. i. Bon Secours Rappahannock General Hospital – S. Parker stated that there is an EMS Outreach on 02/05/18 from 6p.m. to 8p.m. Flier will be sent to PEMS to distribute. j. Riverside Tappahannock Hospital – K. Harper states that construction. Interviewing for new ER Director currently. 	S. Parker send flier to PEMS for EMS Outreach.	Send flier to EMS agencies. Attend outreach.
EMS Updates	<ol style="list-style-type: none"> a. PEMS Council- Requesting help to get members from other Hospitals in their network to support and attend PEMS PICO Committee meetings. b. RHCC/VHASS Updates: S. Metzner states he would like to add RHCC/VHASS updates to the EMS Updates Quarterly. His goal as he replaced D. Smith (July 1, 2017) as manager of the RHCC in the Eastern Virginia Health Care Coalition (EVHCC) with a grant from ASPER that made major changes is to get more involvement from the EMS and Hospital system (Emergency Manager and Acute Care) in order to be a reliable resource. This is possible if all involved in the healthcare system is signed in and updates regularly. Nurse managers will need to update at least daily with immediate bed availability especially with diversion activity. Include special diversion notes that include what that special diversion is for. (CT down, Staffing). He is currently selling the VHASS to EMS in order to be aware of these. VHASS is becoming an important tool. Recently, the snowfall that occurred, there were text alerts, email alerts notifying of closures and delays. Currently, posted how much participation has been queried, there is a list that shows each facility and their participation. We have green showing good, yellow as participating but need to work more, and red to mean they haven’t participated regularly. VHASS is currently requesting all facilities to encourage participation from those that have not. The area-wide radio systems are going away. The Coalition Emergency Managers have decided as a work group to change to something that is similar to the HEAR system. How this will happen will probably know in about 2 weeks. c. PEMS Medical Incident Review. Even incidents that occur in house and are addressed in house should be reported to help the entire EMS System. MIR is not punitive, but rather tracks trends within the system. 		

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	<p>MIR Review to be added to minutes quarterly for Diversions. https://peninsulas.vaems.org/regional-services/mir</p> <p>d. Urbanna Rescue Squad ceased operations as of December 31, 2017 according to D. Mann. Middlesex VRS aka Deltaville RS is going to be assuming that area. J. Bendit asks for letter to state this fact. J. Bendit stating that we have not received any notification. Medication boxes are still being used by those ambulances. VAOEMS, Wayne Berry has been notified. PEMS heard from VAOEMS, but not the agencies.</p>		
Old Business	<p>a. PICO Committee Chair update: T. Mitchell was the interim Chair after K. Harper, then Bon Secours Rappahannock General Hospital's L. Hogge volunteered to become Chair of this committee and has resigned her position and moved to another state. I talked with S. Parker who was kind enough to state that she would be willing to fill that role for the term of 2 years. I will work to try to rotate each term each hospital system. RWRH, K. Harper, BSRGH now and then the next term will be Sentara. K. Harper motion to accept S. Parker as the Chair of the PICO Committee for the term of 2 years. 2nd D. Mann 2nd and unanimously agree.</p> <p>b. Now accepting PEMS Annual Awards submissions, the form is online. PEMS is keeping this in front of everyone so good performance can be recognized immediately.</p> <p>c. Blood drawing in the field prior to EMS arrival to hospital. Recommendations of PICO: Discussion tabled until the group currently on the PICO sees protocol and training to give more information regarding what is needed and if it is beneficial. D. Mann states that previously, blood draws were degraded. They would be on board to do this again if they could prevent the degradation. K. Harper asked whether the agencies have considered bed side chemistries other than just Blood Glucose? Maybe suggest to EMS Operations. SWRMC, RDH, currently have JCCFD, WFD, and YCFLS.</p> <p>d. Additions to the Emergency Department Supply Replacement form for the annual review. Items requested from the EMS Operations Committee. Items requested:</p> <ul style="list-style-type: none"> -Medication Labels -ETT Holder adult/peds (K. Harper would like education due to cost not to take more than 1. She states education on proper I/O use). J. Bendit state that hospitals can fill out an MIR to show what agency/medic used more than 1 I/O and see trends. K. Harper recommends that we bring in a representative from the Easy I/O company to give the training. -Combat Applied Tourniquet (CAT) -Blood tubes for those drawing blood (JCCFD, WFD, YFLS) -Vacutainer (JCCFD, WFD, YFLS) -Vomit bags -BP Cuffs automatic sizes LP-15 -3cc syringes added to the variety (1cc, 5cc, 10cc, 30cc) 	<p>Forward Draft protocol and training to committee</p> <p>Handout/email items list</p>	<p>J. Bendit 1/22/18</p> <p>J. Bendit 1/22/18</p>
New Business	<p>a. VHASS Diversion Status Update (S. Metzner). Moved to b. under Old Business.</p> <p>b. Council Bill 777 Financial disclosure before a MEDEVAC in session today. Response needed to T. McGregor by 1700 today. They are going to vote at that time. K. Harper motion to deny HB777 B. Lang 2nd with unanimous agreement. D. Mann has currently experienced this. They have had issues when the patient is not alert and there has been no family present in order to follow this type of bill. The PICO Committee Minutes will show our results. Motion to deny HB 777 by K. Harper. 2nd by B. Lang, and 3rd by T. Smith. Unanimously approved.</p>	Send PICO Committee recommendation for HB777.	J. Bendit 1/18/18 to T. McGregor
Good of the Order	Important Dates:		

Item	Discussion	Action Required	By Whom/When
	<ul style="list-style-type: none"> a. Annual Hampton Roads Trauma Symposium 04/27/2018. b. EMS Outreach Bon Secours RGH 02/05/2018 1800-2000. EMS agencies, PEMS, and RGH. c. PEMS Annual EMS Awards Day at Busch Gardens 05/19/2018. d. EMS Symposium November 8-12, 2017. e. ENA- Chapter secretary is S. Klink. K. Harper stated the next meeting is the 2nd week of February. Nothing to report at this time. f. Centers for Domestic Preparedness hosted by Riverside M. Wrath: Emergency Disaster Response Team training. May 15, 16, and 17, 2018. Mobile program planned. Bon Secours, Riverside and Sentara involvement requested. Shawn Metzner: metzner@vaems.org <p>Attendance verified.</p>		
Next Meeting	Next meeting: Thursday, April 19 th , 2018 from 1500-1630.		
Adjournment	Motion to adjourn by K. Harper. Second by S.Klink. Motion approved unanimously at 3:50 p.m.		