



**Peninsulas Emergency Medical Services Council, Inc.**

PO Box 1297, 6876 Main Street

Gloucester, VA 23061

Office (804) 693-6234 - Fax (804) 693-6277

**PEMS Protocols, Policies and Procedures Committee Meeting Minutes**

A PEMS Council Standing Committee

**Meeting Date:** 01-13-21

**Meeting Location**

Virtual

**Chaired By:** D. Justis

**Begin Time:** 10:02 am

**End Time:** 10:50 am

**Minutes Submitted By:** S. Craig

**Draft: Approved Date:** 2-10-21

Members Present:	Members Absent:	Staff:	Others:
Balog, Tony (TC)	Beam, Brad	Craig, Seth (TC)	Cheatum, Carolyn West Point (TC)
Caroll, Kevin (TC)	Blake, Gregory	Pincus, Stephen (TC)	Colbert, Kyle (TC)
Davenport, John (TC)	Crittenden, Eileen	Thomas, Debbie (TC)	Louka, Amir (TC)
Doak, Melissa (TC)	Haigh, Mary		Nicholson, Ben Lancaster ES (TC)
Houde, Paul (TC)	Hall, Kevin		Smith, Matthew Lancaster ES (TC)
Justis, David (C) (TC)	Judkins, Chris		Vernovai, Chris OEMS (TC)
Samuels, Gary (TC)	Klink, Shannon		
Vest, Ellen (TC)	Manning, Amy		
	Masten, Jim		
	McCoig, Janet		
	Musey, John		
	Sausy, Juliette		
	Smith, Caroline		
	Tate, Michael		
	Wright, Mark		

Item	Discussion	Action Required	By Whom/When
Call to Order	Meeting called to order at 10:02 a.m. by D. Justis.		
Introductions	Attendance as recorded above. Introductions made online, due to COVID-19 meeting was only offered via teleconference.		
Approval of Minutes	M. Doak made a motion to approve the minutes from 12-09-20. J. Davenport seconded the motion. The minutes were approved unanimously.		

Item	Discussion	Action Required	By Whom/When
Membership Changes	<p>There were no membership changes this meeting.</p> <p>The Committee discussed trying to add someone form Riverside Tappahannock. S. Craig will contact Dr. J. Dudley to see if he is willing.</p>	Contact Dr. Dudley	S. Craig
Staff Report	<p>PPP is on track to meet Contract Deliverables regarding Policies, Protocols, and Procedures.</p> <p>PEMS has hired a cleaning business to clean office, but no plan to begin in-person meetings in the near future.</p>		
Old Business	<p>The Protocol Subcommittee did not meet since last PPP meeting to work on organization of the protocols.</p> <p>It is hopeful that the new online protocol platform developed by PEMS staff will improve communication and revisions of protocols. Agencies need to encourage OMDs to review protocols.</p> <p>After this initial pilot of Sharepoint Protocol Reviews by OMDs, it will be used by various PEMS Committees to review and revise protocols. A Louka asked about a mechanism to vote on changes within Sharepoint. Currently, they can either leave a comment indicating “approve” or “disapprove” on the protocol document. S Pincus is going to look into other methods via Sharepoint. It was agreed that it is most desired to have it within Sharepoint, and not send out a different “survey”.</p> <p>A Louka asked about having an “expiration” date or deadline for review. S Craig indicated that is possible just by disabling the link(s). That would allow a document, for example to be sent to PPP for review, and then to the MAC.</p> <p>At last month’s PPP meeting, the group discussed that some agencies in PEMS carry cyanokits. It was recommended that PEMS puts a Pharmacy Page together for the Protocols. S. Craig received some information for the cyanokits as well as the RSI kits from J. Bendit.</p>	Develop related pharmacy pages for cyanokits and RSI kits	S Craig- 02/10/21
New Business	<p>Pharmacology pages were developed for the Moderna and Pfizer Vaccines, as well as a vaccination protocol. PPP Committee reviewed the documents and approved them. S Craig will add them to the files for the MAC to review.</p> <p>A Louka and D Justis discussed EMS as vaccinators. It is up to the OMD regarding training and approval to vaccinate as a certified and licensed EMS provider. There is still a lot of uncertainty about exposure and getting vaccination, isolating, how often to get re-vaccinated, etc. E Vest reported that RCC nursing and EMS students are getting vaccinations so they can begin clinicals.</p>	Add vaccination related documents to MAC fold	S Craig-01/15/21
Good of the Order	<p>Next Meeting: <b>Wednesday February 10<sup>th</sup>, 2021</b></p> <p>PEMS Office will be closed <b>January 18, 2021</b></p>		
Adjournment	Attendance verified. Motion to adjourn at 10:50 am.		