



Peninsulas Emergency Medical Services Council, Inc.

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PEMS Protocols, Policies and Procedures Committee Meeting Minutes

A PEMS Council Standing Committee

Meeting Date: 12-09-20

Meeting Location

Virtual

Chaired By: D. Justis

Begin Time: 10:05 am

End Time: 10:47 am

Minutes Submitted By: S. Craig

Draft: Approved Date: 01-13-21

Members Present:	Members Absent:	Staff:	Others:
Balog, Tony (TC)	Beam, Brad	Craig, Seth (TC)	Louka, Amir (TC)
Caroll, Kevin (TC)	Blake, Gregory	Pincus, Stephen (TC)	
Davenport, John (TC)	Crittenden, Eileen		
Doak, Melissa (TC)	Haigh, Mary		
Justis, David (C) (TC)	Hall, Kevin		
Samuels, Gary (TC)	Houde, Paul		
	Judkins, Chris		
	Klink, Shannon		
	Manning, Amy		
	Masten, Jim		
	McCoig, Janet		
	Musey, John		
	Sausy, Juliette		
	Smith, Caroline		
	Tate, Michael		
	Vest, Ellen		
	Wright, Mark		

Item	Discussion	Action Required	By Whom/When
Call to Order	Meeting called to order at 10:05 a.m. by D. Justis.		
Introductions	Attendance as recorded above. Introductions made online, due to COVID-19 meeting was only offered via teleconference.		

Item	Discussion	Action Required	By Whom/When
Approval of Minutes	J. Davenport made a motion to approve the minutes from 11-12-20. M. Doak seconded the motion. The minutes were approved unanimously.		
Membership Changes	<p>There were no membership changes this meeting.</p> <p>The Committee discussed trying to add someone form Riverside Tappahannock. S. Craig will contact Dr. J. Dudley to see if he is willing.</p>	Contact Dr. Dudley	S. Craig
Staff Report	<p>PPP is on track to meet Contract Deliverables regarding Policies, Protocols, and Procedures.</p> <p>Bathroom buildout in the PEMS Office is completed, however there is no plan to begin in-person meetings in the near future.</p>		
Old Business	<p>The Protocol Subcommittee continues to work on organization of the protocols. A. Louka asked the Committee to prioritize protocol reviews since about 2/3 of all protocols fall under this Committee (i.e. everything except Trauma, Stroke, and STEMI). It was recommended to consider dividing the Protocols into quarters, review a section and report to the MAC quarterly instead of all at one time, which is overwhelming to the MAC. Things to look for include inconsistencies (i.e. only adult drowning/not peds drowning). During the revision process, A. Louka suggested editing the Pharmacology page, and then mirror the protocols after the Pharmacology page(s). Dr. Justis suggested considering using flowcharts for protocols, or at least incorporating them as PEARLS, such as AHA Guidelines.</p> <p>MAC did not discuss moving to protocol updates twice a year at the next meeting on 12-10-20. It will be discussed in March, 2021.</p> <p>2021 protocol updates/changes are pending approval by MAC. There were a few problems with the current process so it is being revised.</p>		
New Business	<p>J. Davenport asked if there have been any changes regarding aerosol generating procedures. There have been no changes, it is recommended to treat everyone as a COVID-19 carrier. He also asked about the PEMS COVID-19 Task Force that had been created to expedite protocol development during this time. S. Craig informed him that the Task Force was dissolved by the MAC.</p> <p>The PPP Committee agreed that there is a need to add OMDs to the Committee since Dr. Justis is the only member. A. Louka indicated he would recruit help at the MAC tomorrow (12-10-20). A. Louka also identified issues with the current process, including some OMDs do not know what is in the protocols and are not involved with the process. He encouraged agencies to get their OMDs involved in the process.</p> <p>PEMS is establishing a Pediatric Care Committee that will help to review Pediatric related protocols. They will meet beginning in January.</p> <p>Some agencies in PEMS carry cyanokits. It was recommended that PEMS puts a Pharmacy Page together for the Protocols. S. Craig will contact J. Bendit with a request to the Pharmacy Committee.</p>	Contact J. Bendit with a request regarding Pharm. Protocol page for cyanokits	S. Craig-01-13-21
Good of the Order	<p>Next Meeting: Wednesday January 13th, 2021</p> <p>PEMS Office will be closed December 24-25, 2020 and January 1, 2021</p>		
Adjournment	Attendance verified. Motion to adjourn at 10:47 am.		