



Peninsulas Emergency Medical Services Council, Inc.

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PEMS Protocols, Policies and Procedures Committee Meeting Minutes

A PEMS Council Standing Committee

Meeting Date: 10-13-2021

Meeting Location

Virtual

Chaired By: D. Justis

Begin Time: 10:04 am

End Time: 10:31 am

Minutes Submitted By: S. Craig

Draft: Approved Date: 11-10-21

Members Present:	Members Absent:	Staff:	Others:
Davenport, John (TC)	Balog, Tony	Craig, Seth (TC)	Williams, Shannon-RWRH (TC)
Justis, David (C) (TC)	Beam, Bradley		
Nicholson, Ben (TC)	Blake, Gregory		
	Carroll, Kevin		
	Doak, Melissa		
	Haigh, Mary		
	Houde, Paul		
	Judkins, Chris		
	Louka, Amir		
	Masten, James		
	Musey, John		
	Samuels, Gary		
	Smithers, Tabitha		
	Vest, Ellen		
	Wright, Mark		

Item	Discussion	Action Required	By Whom/When
Call to Order	Meeting called to order at 10:04 am by D. Justis.		
Introductions	Attendance as recorded above. Due to COVID-19 meeting was only offered via teleconference.		
Approval of Minutes	J. Davenport made a motion to approve the minutes from September 8 th , 2021. D. Justis seconded the motion and was approved unanimously.		
Membership Changes	J. Davenport made a motion to add Shannon Williams of RWRH to the committee. D. Justis seconded the motion. E. Vest has retired from RCC but will stay on the Committee as a representative of a volunteer EMS agency.	Add S. Williams to Roster Change E. Vest email address	S. Pincus/11-10-21 S. Pincus/11-10-21

Item	Discussion	Action Required	By Whom/When
Staff Report	<p>PPP is on track to meet deliverables. This is a year of redesignation for Regional EMS Councils. Thank you to everyone for helping PEMS strive for excellence.</p> <p>In person meetings are now postponed until at least December 2021.</p> <p>PEMS has submitted all documentation for redesignation. Thank you to all hospitals, agencies, and RCC for support and letters.</p>		
Old Business	<p>3 Versions have been created and sent to PPP for feedback. D. Justis made a motion to send it out to PEMS EMS Providers. B. Nicholson seconded the motion. Motion approved. S. Craig will determine a way to send the survey out to EMS Providers in the PEMS Region. Once that is done, a document of the results will be put into Sharepoint.</p> <p>Hyperlinks will be added to for phone numbers in the next protocol rollout.</p>	Plan distribution of PPP template versions.	S. Craig/11-10-21
New Business	<p>Pharmacy Committee presented to the Medical Advisory Committee a label to be added to the PEMS Medication Box and put on bags of IV fluid when a medication is added for infusion. It was approved and will be added to PEMS Medication Boxes.</p> <p>Would it be beneficial to move PPP back to Thursdays, and when it coincides with MAC, just attend the MAC? Will need further discussion on this topic.</p>		
Good of the Order	<p>Next Meeting: Wednesday November 10th, 2021 at 10:00 am November 3-7, 2021 VA EMS Symposium</p>		
Adjournment	Attendance verified. Meeting adjourned at 10:31 am.		