



Peninsulas Emergency Medical Services Council, Inc.

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PEMS Protocols, Policies and Procedures Committee Meeting Minutes

A PEMS Council Standing Committee

Meeting Date: 01-12-22

Meeting Location: Virtual Meeting on
MS Teams

Chaired By: Dr. Justis

Begin Time: 10:30 a.m.

End Time: 11:04 a.m.

Minutes Submitted By: Steve Pincus

Draft: Approved Date: 02-09-22

Members Present:	Members Absent:	Staff:	Others:
Blake, Gregory (TC)	Balog, Tony	Pincus, Steve (TC)	
Davenport, John (TC)	Beam, Brad		
Haigh, Mary (TC)	Caroll, Kevin		
Justis, Dave (C) (TC)	Doak, Melissa		
Nicholson, Ben (TC)	Houde, Paul		
Samuels, Gary (TC)	Judkins, Chris		
	Masten, Jim		
	Musey, John		
	Smithers, Tabitha		
	Vest, Ellen		
	Williams, Shannon		
	Wright, Mark		

Item	Discussion	Action Required	By Whom/When
1. Call to Order	After a brief delay due to getting committee members on the correct meeting platform, Dr. Justis called the meeting to order at 10:30 a.m.		

Item	Discussion	Action Required	By Whom/When
2. Introductions	Members on the meeting introduced themselves.		
3. Approval of Minutes*	Gary Samuels made s motion to accept the minutes from the Dec. 8, 2021 meeting. Motion was seconded by John Davenport. Motion passed unanimously.	Change draft minutes to final	Steve
4. Membership Changes	There were no membership changes. However, Dr. Justis asked if PEMS would inquire if Dr. Gupta would be willing to join the group.		
5. Staff Report	<p>Steve reported that Seth has taken a position with RCC, but remains with PEMS as a part-time employee. He will continue facilitating his respective committees. The PEMS office will remain operating virtually until further notice.</p> <p>For meetings, PEMS is beginning to move over to MS Teams. We are hoping that this will address some of the technical difficulties that arose with Big Blue Button platform.</p> <p>PEMS is advertising for a part-time EMS Education Coordinator. It should be up on PEMS' website in the afternoon (1-12-22.). The application period will close on January 28th.</p>		
6. Old Business	<p>a. Dr. Justis inquired about the survey of providers for their format preference. Steve was unable to provide any results. He will follow-up with Seth.</p> <p>For the protocol roll-out Seth, Steve, and Debbie Thomas are in the process of doing a comprehensive review for typos, consistency in med doses between the pharmacology pages and within the procedure pages. Once this is complete, Seth and Steve will meet to go over the check-off list to make certain that the end product is in order and correct where updated and new protocols, policies and procedures are inserted and the old one are removed. A training video will accompany the rollout. We are on track to have the new version ready for the agencies in February. Those authorized agency personnel will be able to contact Seth to receive an advance electronic copy to allow for training of their personnel. March 1st will be the “go live” date for the new version.</p> <p>b. Fentanyl/Morphine AEMT Level – Gary Samuels stated that he sent some guidelines from other areas that allow this. It is in the scope of practice in the State. Currently in PEMS region, OMDs have to allow it.</p> <p>Gary Samuels stated that this will require additional training. Dr. J stated he allows his personnel to do that.</p> <p>Dr. Nicholson - this should be referred to the MAC especially because of the Fentanyl.</p> <p>Dr. Justis stated to use the MAC’s SharePoint to ask opinions of the MAC with respect to allowing AEMTs to perform pain management – Fentanyl/Morphine</p>		

Item	Discussion	Action Required	By Whom/When
7. New Business	<p>Dr. Nicholson stated that there have been a lot of “Public Assist” calls where they may go on a lift assist. There may be the need for a new policy that addresses these types of calls. This leads to the need for documentation and assessment clarification as far as what the expectation is for these calls.</p> <p>Gary Samuels stated that Henrico has a policy on this so that at least an assessment and a patient transport refusal was done. These types of calls can be “high-risk” especially when you go back to the same address for a head bleed, stroke, or some other medical emergency that probably caused the fall.</p> <p>Dr. Nicholson thinks this should be developed and maybe re-evaluate if this has improved after 6 months.</p> <p><u>I-gel Airways</u></p> <p>John davenport stated that EMS Operations Committee and the PICO Committee are discussing the usage of I-gel airways and that may become part of the hospital 1 to 1 exchange system. He stated this there may need a procedure drafted for the use/insertion of the I-gels.</p> <p>It was requested to reach out to Melissa Doak for her to provide York County’s procedures for use.</p>		
8. Good of the Order	Next meeting is schedule for Wednesday, February 9, 2022 at 10:00 a.m. The meeting will be held on MS Teams.		
9. Verify Attendance	Steve verified that the roster was completed.		
10. Adjourn	Dr. J. made a motion that the meeting adjourn. Meeting ended at 11:04 a.m.		