



**Peninsulas Emergency Medical Services Council, Inc.**

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Gloucester, VA 23061

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**PEMS Protocols, Policies and Procedures Committee Meeting Minutes**

A PEMS Council Standing Committee

**Meeting Date: 08-09-2023**

**Meeting Location Virtual Meeting & in Person**

**Chaired By: Dr. Justis**

**Begin Time: 10:07 a.m.**

**End Time: 10:36 a.m.**

**Minutes Submitted By: Seth Craig**

**Draft: Approved Date: 10-11-23**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>Staff:</b>	<b>Others:</b>
Claiborne, Tanya (TC)	Balog, Tony	Ashe, Amy	
Justis M.D., David L (C) (TC)	Carroll, Kevin	Craig, Seth	
Samuels, Gary (TC)	Crowson, Doug	Veach, Travis	
Vest, Ellen	Davenport, John		
	Doak, Melissa		
	Haigh, Mary		
	Houde, Paul		
	Musey, John		
	Nicholson M.D., Ben		

<b>Item</b>	<b>Discussion</b>	<b>Action Required</b>	<b>By Whom/When</b>
1. Call to Order	The meeting was called to order at 10:07 am by D. Justis		
2. Introductions	Introductions were made and recorded.		
3. Approval of Minutes	Motion was made by T. Claiborne to approve the minutes from July 12 <sup>th</sup> , 2023 as submitted. E. Vest provided the second. There was no discussion regarding the minutes. Motion to approve carried unanimously.	Change draft minutes to final	S. Craig
4. Membership Changes	S. Craig indicated the Committee still needs representatives from HEMS, Hospital, Northern Neck EMS Admin, Middle Pen EMS Admin, and a College EMS Program Representative.	Look for new members	PPP Committee
5. Staff Report	S. Craig reported that the Committee has met deliverables. There are no staff changes.		
6. Old Business	a. T. Claiborne made a motion to accept the draft of the PEMS CHEMPACK data sheet as written and send it to the MAC. D. Justis provided the second. The motion passed unanimously.	Send Draft to MAC	S. Craig/9-9-23

Item	Discussion	Action Required	By Whom/When
	<ul style="list-style-type: none"> <li>b. T. Claiborne made a motion to accept the draft of the Transportation Decision Procedure. E. Vest provided the second. The motion passed unanimously.</li> <li>c. A. Ashe reported that the Behavioral Health Task Force is still working on the Behavioral Emergencies Procedures and are developing a flowchart format. T. Claiborne asked A. Ashe to talk with the Task Force to review the current medication order for Behavioral Emergency/Restraint Protocol based on the motion made at the PPP last month: administer Diphenhydramine and Haldol before administering Versed</li> </ul>	Send Draft to MAC Review/consider changing medications	S. Craig/9-9-23  A. Ashe/Behavioral Health
7. New Business	There was no new business.		
8. Good of the Order	<ul style="list-style-type: none"> <li>a. Next Meeting is scheduled for Wednesday September 13<sup>th</sup>, 2023 at 10:00 am</li> <li>b. VA OEMS Symposium registration is now open through the OEMS Portal.</li> </ul>		
9. Verify Attendance	Attendance was verified.		
10. Adjournment	Meeting was adjourned at 10:36 am.		